



NOVEMBER 2021

HSD PTA COUNCIL NEWSLETTER

PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

TRIVIA NIGHT - FRIDAY, NOVEMBER 19TH REGISTRATION NOW OPEN!

The Hazelwood PTA Council invites you to our annual Trivia Night, Friday, November 19th (6:30 - 9pm). Come out and enjoy a night of 90's themed trivia and help us raise money for our Scholarship Fund! The event will be held at Trinity Church (3515 Shackelford Rd, Florissant MO 63033) and the cost is \$15 per person (tables seat up to 8).



Bottled water and individual popcorn snacks will be provided but you are welcome to also bring your own snacks and drinks (no adult beverages, please). Also, feel free to dress in your favorite 90's attire!
[Click here to register your team online.](#)

We are also accepting donations for our silent auction, if you would like to donate something please contact us at hsdptacouncil@gmail.com

Dates to Remember:

NOVEMBER 10 (WED)
 PTA Council Dine-out Event - Cane's, 4-8pm

NOVEMBER 13 (SAT)
 PTA Council Virtual Workshop
 10am - 1pm
[\(registration link\)](#)

NOVEMBER 16 (TUES)
 Board of Education Meeting,
 6:30PM (zoom)

NOVEMBER 18 (THURS)
 PTA Council General Meeting
 6:30pm
[Zoom Link](#)

NOVEMBER 19 (FRI)
 HSD PTA Council Trivia Night
 6:30 - 9pm
[\(registration link\)](#)



DINE-OUT EVENT -CANE'S NOVEMBER 10TH 4-8PM

Thank you so much for supporting all of our recent Dine-Out events - all proceeds go towards our Scholarship Fund! We have one more dine-out event scheduled: join us at the Cane's located at 2800 North Highway 67, Florissant 63033 on Wednesday, November 10th from 4 - 8pm. Just mention our fundraiser for your drive-thru or dine-in purchase (or show [this flyer](#), either printed or digitally) and a portion of your purchase will go towards our Scholarship Fund.

IMPORTANT FINANCIAL DEADLINES FOR YOUR PTA UNIT

Proper financial procedures help protect your PTA unit's finances. Filing your IRS 990 N e-postcard and preparing the Year End Review and Report are two important duties that treasurers must complete. The PTA Council recently held an online workshop explaining the how-to's of these financial procedures. Click [here](#) for the full video; here is a recap of what we covered:

- IRS 990 N (e-postcard): for a PTA unit to retain its tax exempt status it must file a 990n by the 15th day of the 5th month following the end of the fiscal year. For most units, this date is **November 15th**. This is a very simple process; if your unit has taken in less

- than \$50,000 receipts then just click on [this link](#) and enter your unit's EIN number and contact info. You will get email verification from the IRS that your submission has been approved. This verification should be sent to MOPTA no later than

- December 1st**.

- Year End Review: This document is completed after 3 members of your unit (who are not signers on the bank account) review the books of the fiscal year. Click [here](#) for the blank review. This can be filled online, or printed and should be sent to MOPTA by

- December 1st**.

- Year End Report: This is a summary of a unit's expenses and receipts, the numbers should match your year-end review. Click [here](#) for a blank template of a year-end report. This is also due to MOPTA by **December 1st**.

Please reach out to us at hsdptacouncil@gmail.com if you have any questions.



HELPFUL LINKS

[HSD PTA Council Website](#)

[Contact HSD PTA Council](#)

[Missouri PTA Website](#)

[HSD PTA Council Facebook](#)

[Hazelwood School District Website](#)

[Missouri PTA Facebook](#)

[Donate to HSD PTA Council](#)

[National PTA Website](#)

JOIN US FOR VIRTUAL PTA TRAINING! SATURDAY, NOVEMBER 13TH

The Hazelwood PTA Council is hosting a series of virtual workshops this Saturday, November 13th from 10am - 1pm. We will cover a variety of topics including by-laws, president, treasurer and secretary.

Members of Missouri PTA and the Hazelwood PTA Council will facilitate these sessions. This is a great opportunity to learn about PTA and there will also be ample time to ask questions of our presenters.

Anyone interested in attending must pre-register at [this link](#). Please see [this flyer](#) for additional information.



PTA STEM GRANTS AVAILABLE!

Apply now for a grant to host a STEM event at your school! National PTA is accepting applications for \$1,000 grants (sponsored by Bayer). Learn more about this opportunity [here](#). Application deadline is December 10th. Click [here](#) for application link. PTA units must be in good standing to be eligible.

Your unit could be featured here next month! Send us your story and pics to hsdptacouncil@gmail.com