

OCTOBER 2021

HSD PTA COUNCIL NEWSLETTER

PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

DINE OUT TO DONATE!

10/20 - PANDA EXPRESS (10AM - 10PM)

11/3 - PANERA BREAD CO (4 - 8PM)

Help us raise money for our Scholarship Fund by dining out at two local eateries:

On **Wednesday, October 20th** from 10am-10pm dine at the Panda Express located on 2399 N. Hwy 67 in Florissant. Just show the [flyer](#) (either digitally or print) OR use code [329387](#) if [ordering online](#). Dine-in, pick-up or delivery available.



On **Wednesday, November 3rd** from 4-8pm dine at the Panera Bread Co in Florissant at 2375 Lindbergh Blvd. Show [this flyer](#) (digitally or printed) and 20% of your purchase will go towards our Scholarship Fund. You can also use code [PRFUND](#) at check-out or if ordering [online](#).



Drive-thru, curbside, rapid pick-up, delivery, or in-cafe options available.

Dates to Remember:

OCTOBER 19 (TUES)

Board of Education Meeting,
6:30PM (zoom)

OCTOBER 20 (WED)

HSD PTA Council Dine-out
Event - Panda Express
10am - 10pm

OCTOBER 21 (THURS)

PTA Council General Meeting
6:30pm
[Zoom Link](#)

NOVEMBER 2 (TUES)

Board of Education Meeting,
6:30PM (zoom)

NOVEMBER 3 (WED)

HSD PTA Council Dine-out
Event - Panera Bread
4 - 8pm



IMPORTANT FINANCIAL DEADLINES FOR YOUR PTA UNIT



SAVE THE DATE FRIDAY, 11/19 PTA COUNCIL TRIVIA NIGHT

Save the Date for the Hazelwood PTA Council Trivia Night on Friday, November 19th at 6:30PM!

Registration will be \$15 per person (tables seat 8). Have fun testing your knowledge of all things 90's and help us raise money for our scholarship fund! More info to come regarding location.

We are accepting donations for our Silent Auction. Contact us at hsdptacouncil@gmail.com if you would like to donate.



Proper financial procedures help protect your PTA unit's finances. Filing your IRS 990 N e-postcard and preparing the Year End Review and Report are two important duties that treasurers must complete. The PTA Council recently held an online workshop explaining the how-to's of these financial procedures. Click [here](#) for the full video; here is a recap of what we covered:

- IRS 990 N (e-postcard): for a PTA unit to retain its tax exempt status it must file a 990n by the 15th day of the 5th month following the end of the fiscal year. For most units, this date is **November 15th**. This is a very simple process; if your unit has taken in less

- than \$50,000 receipts then just click on [this link](#) and enter your unit's EIN number and contact info. You will get email verification from the IRS that your submission has been approved. This verification should be sent to MOPTA no later than

- December 1st**.

- Year End Review: This document is completed after 3 members of your unit (who are not signers on the bank account) review the books of the fiscal year. Click [here](#) for the blank review. This can be filled online, or printed and and should be sent to MOPTA by **December 1st**.

- Year End Report: This is a summary of a unit's expenses and receipts, the numbers should match your year-end review. Click [here](#) for a blank template of a year-end report. This is also due to MOPTA by **December 1st**.

Please reach out to us at hsdptacouncil@gmail.com if you have any questions.





HELPFUL LINKS

[HSD PTA Council Website](#)

[Contact HSD PTA Council](#)

[Missouri PTA Website](#)

[HSD PTA Council Facebook](#)

[Hazelwood School District Website](#)

[Missouri PTA Facebook](#)

[Donate to HSD PTA Council](#)

[National PTA Website](#)

UNIT SPOTLIGHT MCCURDY ELEMENTARY PTA FOOD 4 THOUGHT FOOD DRIVE

Recently, the McCurdy PTA partnered with their Student Council to organize a food drive for the PTA Council Food 4 Thought pantry. What an amazing response! We thank the McCurdy community for their generosity, every single donation makes a difference.

Our Food 4 Thought program stocks 4 pantries (one at each high school and one at the Opportunity Center) that are accessible to every single Hazelwood student in need. We focus on ready-made items that require little preparation that can be sent home with students. If your PTA would like to sponsor a food drive you can click on [this flyer](#) for more information and a list of food items that we need. Any other questions can be forwarded to our Food 4 Thought chair, Dr. Audrey Wittenauer at awitt@hazelwoodschoos.org



VIRTUAL WORKSHOPS NOVEMBER 13TH @10AM

We are offering another opportunity to attend virtual training via Zoom on Saturday, November 13. Workshops will begin at 10am and will cover the following topics:
By-laws, President, Treasurer and Secretary. If you would like to attend, please pre-register at [this link](#).

Your unit could be featured here next month! Send us your story and pics to hsdptacouncil@gmail.com