

THERE IS NO WRONG WAY TO PTA

SEPTEMBER 2021

HSD PTA COUNCIL NEWSLETTER

PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

RESOURCES TO HELP YOUR UNIT WITH FINANCIAL REVIEWS/REPORTS

The purpose of the annual Year End Review and Report is to ensure that a PTA unit is following proper financial guidelines, practicing financial responsibility and providing transparency for their PTA members. Just recently, PTA Council did an online workshop to help unit's with filing their IRS 990N e-postcard and completing their year-end review and report. Click [here](#) for the complete video of our F.R.Y.E.R.S. event. Here is a recap of what we covered:

- IRS 990 n (e-postcard): for units' to retain their tax exempt status, they are required to file a 990n by the 15th day of the 5th month following the end of their fiscal year (for most units, this date is November 15th). This is a very simple process; if your unit has taken in less than \$50,000 in a year just go to [this link](#) and enter your unit's EIN number and contact information. You will get email verification that the IRS has approved your submission - this verification should be sent to MOPTA by December 1st.

- Year End Review: This document is completed after 3 members of your unit (who are not signers on the bank account) review the books of the fiscal year. Click [here](#) for the blank review that can be filled online, or printed and mailed in to MOPTA by December 1st.

- Year End Report: This is a summary of a unit's expenses and receipts, the numbers should match your year-end review. Click [here](#) for a blank template of a year-end report. This is also due to MOPTA by December 1st.



Dates to Remember:

SEPTEMBER 16 (THURS)
HSD PTA Council General Meeting, 6:30PM

[Zoom link](#)

SEPTEMBER 21 (TUES)
Board of Education Meeting,
6:30pm
(via Zoom)

OCTOBER 6 (WED)
HSD PTA Council Dine-out
Event - Dairy Queen
4-8pm

OCTOBER 7 (THURS)
BOE Community Forum
6 - 7:30pm



MOPTA CONVENTION OCT 1-3 COLUMBIA, MO

It's time to get #MOPTALoud! The Missouri PTA will hold its annual convention from October 1-3 in Columbia, MO. This is a great opportunity to attend dynamic workshops, network with other PTA members and much more!

Time is running out! Friday, September 17th is the last day to register (cost: \$125). Click [here](#) for details and registration form.

Missouri PTA is following all guidelines from the CDC in addition to local and state authorities for health and safety as they plan Convention 2021. They will continue to monitor the situation in Missouri and nationwide as it evolves and changes and adjust any plan accordingly.

MEMBERSHIP FOCUS -START THE YEAR STRONG!

Being a PTA member means that you are part of one of the oldest and largest organizations devoted to the well-being and education of ALL children and youth. PTA members represent a 7 million strong and respected voice that actively advocates for programs that enrich the quality of life of our children, our families and our community. As we start the new school year, focus on membership and explore these tangible ways to grow, strengthen and diversify your unit:

- Use the National PTA Membership campaign, *PTA For Your Child*. Download the [toolkit here](#) for such resources as flyers, videos, checklists, social media banners and much more! Items can be customized for your unit.
 - Look at expanding your membership reach by making signing up easier. Utilize not only paper membership forms but also expand to digital forms as well. Creating an online form makes accepting payment easier, plus, digital forms can be shared via email and social media. There are many platforms out there; [click here](#) for a tutorial regarding Google Forms.
 - Tally up memberships on a monthly basis; contact new members and welcome them into your PTA/PTSA and keep them updated with school event and meeting information.
- DON'T FORGET TO SUBMIT MEMBERSHIP DUES TO MOPTA EACH MONTH!*** Click [here](#) to see how to easily submit dues.
- Diversity is our strength – a PTA that genuinely reflects their community is stronger and more effective. Use [these resources](#) from National PTA to help your unit become more inclusive.



HELPFUL LINKS

[HSD PTA Council Website](#)

[Contact HSD PTA Council](#)

[Missouri PTA Website](#)

[HSD PTA Council Facebook](#)

[Hazelwood School District Website](#)

[Missouri PTA Facebook](#)

[Donate to HSD PTA Council](#)

[National PTA Website](#)

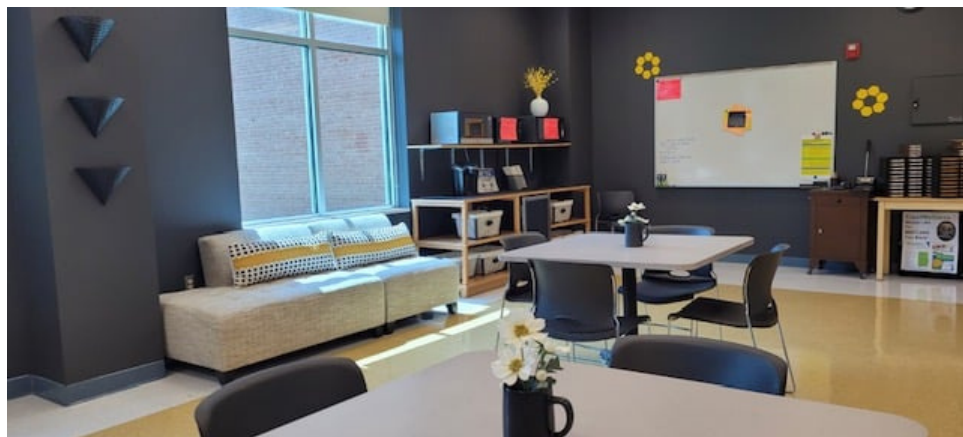
UNIT SPOTLIGHT WALKER ELEMENTARY PTA

The Walker PTA collaborated with area businesses to give their teachers and staff an amazing lounge makeover. Their goal was to make it inviting and relaxing. Read more about their story [here](#). Great job Walker Elementary PTA!

Before



and After



HELP WANTED

We would love to have you join us on the Council Board - we have several open positions, including Area VP and Run/Walk Chair. Contact us at hsdptacouncil@gmail.com if you would like more information.

Your unit could be featured here next month! Send us your story and pics to hsdptacouncil@gmail.com