

## PROFILE

- Passionate about writing and exploratory research
- Hobbies include hiking, literature, and antiquing
- Animal lover with a passion for creative problem-solving

## EDUCATION

SUNY New Paltz, New Paltz, NY - *Cum Laude Bachelor's Degree* August 2020 - May 2024  
Four-year degree in strategic communication with a minor in English

- CITI Certification in Qualitative Research - September 2023
- Simternship Social Media Marketing Training - October 2023
- Intercultural Sensitivity Training - September 2020
- John R Kirk Planetarium PR Campaign - December 2022
- SUNY New Paltz PR Client Partnership - December 2023

## EXPERIENCE

North Carolina Department of Natural Resources, Apex, NC - *Operator* June 2024 - August 2024

- Assisted diverse customer base with kindness and professionalism

Ko An, Apex, NC - *Hostess* June - September 2022

- Worked closely with the restaurant, kitchen staff and servers to oversee the flow of guests
- Attended training to meet high company standards

Jojo's Apples, Point Lookout, NY - *Hostess* May 2021 - August 2021

- Assisted owner with tasks supporting the restaurant, such as banktelling and inventory scheduling
- Balanced cash register and finances at the end of every shift

Sage Bistro, Woodbury, NY - *Hostess, Coat Check, and Assistant Bartender* December 2019 - August 2021

- Settled customer receipts and discrepancies
- Assisted and trained with bartender

## SKILLS

- Persuasive, Extemporaneous, and Informative speech writing
- Narrative, Rhetorical, Reflective, and Expository essays
- Newsletters, Situation analysis, Media lists, and advertisements
- Qualitative Mixed Method Research papers
- Infographic / Fact Sheet Design
- Demographic Profiling
- Digital production (video editing, advertisement production, website development)
- Powerpoint, Excel, Canva Pro, Google Docs and Slides
- Social media navigation
- Conflict management and interpersonal communication
- Analytical and critical thinking
- Presentation and professional conversation

References upon request: Professor Mary Christiano, Professor Annie Hekker, Carole Perry and Robin Lawson