

## **Butler Rural Water District #2**

P. O. Box 533  
El Dorado, KS 67042  
(316) 364-1132  
burwd2@gmail.com

### **Automatic Bill Payment Plan**

The Automatic Bill Payment Plan conveniently pays your monthly water bill by charging your checking account. Automatic Bill Payment is convenient, dependable and the least expensive way to pay your monthly water bill.

**ENROLLMENT:** Simply complete the authorization form and each month your bill will be deducted from your checking account.

**HOW THE AUTOMATIC BILL PAYMENT PLAN WORKS:** We will mail your bill card the first week of the month showing the exact amount that will be deducted from your checking account. If you have questions regarding your bill, you will have ample time to call us and resolve your concerns. Your payment will be deducted from your checking account on the 20<sup>th</sup> of each month. If the 20<sup>th</sup> falls on a weekend or holiday, the payment will be made the next business day. Payment information will also be shown on the statement you receive from your financial institution.

### **Terms and Conditions of Authorization**

1. **Authorization:** Review, complete and sign an Authorization Agreement. Each payment shall be the same as if it were in instrument signed by you. Return the Authorization Agreement to:

Butler Rural Water District #2  
P. O. Box 533  
El Dorado, KS 67042

OR

burwd2@gmail.com

2. **Revocation:** This authority remains in effect until revoked by your financial institution, Butler Rural Water District #2 or you. You must notify Butler Rural Water District #2 to discontinue your Automatic Bill Payment 30 days before the next scheduled payment.

## Butler RWD #2 Bank Authorization

This form authorizes Butler Rural Water District #2 and my financial institution to automatically pay my monthly water bill out of my checking account. I agree to all the terms and conditions of authorization.

Your Name\_\_\_\_\_

Butler RWD #2 Benefit Unit No. \_\_\_\_\_ Phone\_\_\_\_\_

Address\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_

Bank Account No. \_\_\_\_\_

Bank Name\_\_\_\_\_

Bank Routing No. \_\_\_\_\_

Bank Address\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_

Date\_\_\_\_\_

Signature\_\_\_\_\_