

# THE GILPIN TOWNSHIP MUNICIPAL AUTHORITY

Regular Meeting

March 10, 2026

**Call To Order:** Regular meeting called to order by Chairman Swarmer at 6:30 P.M.

**Roll Call:** Board members in attendance were Mazak, McIntire, Szarek, Swarmer, Ben Cinpinski, Vento, along with Solicitor Cinpinski & Engineer Hoover, Board member Skeel was absent. Chris Swank/CKH Excavating was present

**Visitors:** Nathan Cooper

## **Minutes:**

- A A motion was made by McIntire & seconded by Szarek to approve the minutes of the February/ 2026 regular meeting as presented. Ben Cinpinski and Vento abstained from vote. Motion carried.

## **Treasurer's Report:**

- A. A motion was made by Szarek & seconded by McIntire to approve the treasurer's report as presented. Motion carried.
- B. A motion was made by Szarek & seconded by McIntire to approve the bills as presented. Motion carried.

## **Correspondence:**

- A Ask First Commonwealth Bank for better clarification on denial letter. Decline reason says, "Incomplete application" on the letter received from them for the \$400,000 loan the Authority applied for to perform Lead verification.
- B. Board members were given PA One Call's 2026 Approval Rate Structure
- C. PMAA Letter offering health insurance and retirement plan. Mazak will ask for more information on these topics from them.
- D. The Authority is not interested in the letter received from AQUA, who wanted to partner with communities interested in selling their wastewater and drinking water systems.

## **Unfinished Business:**

- A. The Authority acknowledges receiving, from Wyant Accounting, the clarification to perform our water & sewage audits at a total cost of \$3,300.00 to perform both audits. Laura Brice also clarified she is not a CPA, but has a Masters in Accounting with concentration in taxation.

- B. New tap in rates for water and sewer are still being reviewed and discussed. Cinpinski was contacting LSSE for the work they already performed on this matter.
- C. Cinpinski met with Snyder's Oil & Gas concerning the lease for the Authority. Snyder's were favorable to Cinpinski's requests and will follow up with an amended addendum. Nothing new to report for March meeting.
- D. LSSE was issued a check for \$11,709.10 for the outstanding Invoices that were due by the Authority. Arrangements will be made between LSSE and Swarmer to recover all documents and materials that belong to the Authority, since the Authority received back a signed copy of the LSSE Proposed Material Acknowledgement.
- E. Water Resolution 2026-03 & Sewage Resolution 2026-4 were written and signed to lend/borrow between water and sewage funds for lead verification of its water mains, water service laterals and/or related water service equipment/facilities due to unsuccessful efforts to obtain financing/funding.
- F. A motion was made by McIntire and seconded by Szarek to pass Resolution 2026-3 not to exceed 60 months. Motion carried
- G. A motion was made by Szarek and seconded by Ben Cinpinski to pass Resolution 2026-4 not to exceed 60 months. Motion carried
- H. A motion was made by Szarek and seconded by Ben Cinpinski to establish the Kiski Campsite user fee to be \$13.27 per unit, based on backup documentation on representation on 200 units, subject to the Authority's right to audit and revise at any given time. Motion carried.
- I. New water & sewage rates (tabled)
- J. The two Authority Board vacancies were filled by the Twp supervisors after receiving letters from Benjamin Cinpinski and Diane Vento with interest on filling the vacancies.
- K. Szarek made a motion seconded by McIntire for Bob Cinpinski to write a letter to James "Parker" Skeel to see if he still wants to be part of the Authority Board. Motion carried.

**New Business:**

- A. Szarek made a motion seconded by Ben Cinpinski to establish a 50 cents per page fee, for black & white copies on 8 1/2 by 11 paper, and money to be deposited to the General Fund. Motion carried
- B. Mazak will send an invoice to Cory Nulph in the amount of \$98.70, for the difference in the cost of a metal 3/4" water meter and a metal 1" water meter for his residence located at 691 Schenley Road.
- C. Cinpinski will write an Agreement For Closing In Advance of Stormwater and Related Infiltration Testing/Repair between Allegheny Ludlum, LLC and West Leechburg Holdings, LLC, and Gilpin Township Municipal Authority.
- D. Szarek made a motion seconded by McIntire to authorize, Chris Swank/CKH Excavating, to buy 25 water valve markers to mark valves at a cost of \$44.00, but not to exceed \$50.00, and replace as needed. Motion carried

- E. Szarek made a motion seconded by McIntire for Chris Swank/CKH Excavating, to purchase gravel for the Authority parking lot. He is to purchase 2B limestone, but do not exceed \$1,000 for purchase of stone. Motion carried

**Solicitor's Report:**

- A. There were (20) shut-off letters/postings for this month.

**Engineer's Report:**

- A. See attached report from Gibson-Thomas.  
B. Acknowledged we received an Engineer's Report

**System/Fire Hydrant Review:**

- A. There was (1) service line leak or repairs during the month: 6" water repair (126 Lessig Rd., ours) Metal t-post went into line from tree falling from storm.  
B. While performing fire hydrant maintenance, a valve broke from turning on hydrant, causing the removal of hydrant located at 966 State Route 66.  
C. There was fire hydrant maintenance performed for the month, we exercised valves The annual maintenance is completed for the year, and will resume in April 2026.  
D. The gas company will be replacing 3,000 feet of horizontal gas line on Godfrey, Forks Church, Smail and Evergreen Roads.  
D. Acknowledged we received a System Report

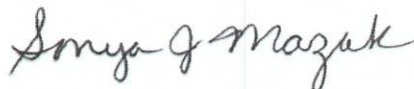
**Monthly Billings:**

- A. There were 2,164,000 gallons billed for this month.

**Recessed Meeting:**

- A. The regular meeting was adjourned at 8:13 P.M. on a motion by Szarek & seconded by McIntire. Motion carried.

Secretary/Treasurer



Sonya J. Mazak



## Gilpin Township Municipal Authority

April 14, 2026

### Engineer's Report

- **Current Projects (Water):**
  - N/A
- **Current Projects (Sewer):**
  - N/A
- **Miscellaneous Projects:**
  - CFA LSA Statewide Grant for GIS Mapping (0% Match) – Grant submitted – Award Announcement September 2026 (Grant total was \$30,600 – DCED did not accept contingency funds and subtracted \$1,500)
  - Service Line Inventory
    - a. Cost for Lead Line Verification and Replacement will be estimated at around \$10,000 per line.
    - b. Cost for Lead Line Verification ESRI software and setup is estimated to cost approximately \$3000 in total.
  - Completed and submitted Authority's Chapter 94 report KVVWPCA.
  - Lead and Copper Rule Compliance: EPA Region 3 has advised that an Administrative Order is anticipated in connection with the Authority's failure to submit the required initial Service Line Inventory by October 16, 2024. The Authority has since begun service line material verification efforts toward completing the inventory. Remaining work includes finalizing the inventory, completing any required public notification, and coordinating with EPA and PADEP to resolve the matter.
- **Items Requested by Authority Manager**
  - N/A

(4)

ESTABLISHED 1916