

THE GILPIN TOWNSHIP MUNICIPAL AUTHORITY

Regular Meeting

September 9, 2025

Call To Order: Regular meeting called to order by Chairman Swarmer at 6:30 P.M.

Roll Call: Board members in attendance were Mazak, McIntire, Szarek, Knepshield & Swarmer, along with Solicitor Cinpinski & Engineer Hoover, Board member Skeel was absent.

Visitors: None

Minutes:

- A. A motion was made by Szarek & seconded by McIntire to approve the minutes of the August/ 2025 regular meeting as presented. Motion carried.

Treasurer's Report:

- A. A motion was made by Szarek & seconded by McIntire to approve the treasurer's report as presented. Motion carried.
- B. A motion was made by Szarek & seconded by McIntire to approve the bills as presented. Motion carried.

Correspondence:

- A. A Right To Know Request from Pennsylvania@OpenTheBooks.com was received and Secretary Mazak responded and answered their request.
- B. A Subsurface Investigation Report was prepared by Ralph James Artuso, Engineer from Construction Engineering Consultants, and emailed to the Board for review.
- C. A motion was made by Szarek and seconded by Knepshield to pay LSSE what is owed on bills submitted within the time frame, to avoid late fees and interest, subject to the Authorities right to investigate & pursue the recovery of any overages that may be warranted.

Unfinished Business:

- A. The Authority is still looking for an auditor to replace our previous auditor, Joe Estermyer, who does not want to perform future audits for the Authority. Cinpinski and Swarmer were contacting auditors to see if they are interested.
- B. The Authority notified Jeremy Smail, by a letter written from Bob Cinpinski, concerning the Smail Acres Subdivision bills Invoices # 202503324 for

- \$344.50 & #202501817 for \$993.16, that were due to LSSE for sewer extension review. Payments for these bills will be reimbursed by Jeremy Smail to the Authority. Cinpinski was going to contact Jeremy Smail to see why payment has not been received by him to the Authority.
- C. New tap in rates for water and sewer are still being reviewed and discussed. Tabled until October's meeting.
 - D. Dye test requirements tabled from June, July & August & September meetings so that Cinpinski can write up a resolution with dye test requirements. Swarmer will present final copy of dye test papers to be given out to plumbers when a dye test will be performed.
 - E. The Authority issued a check on September 12, 2025, from the Service Collection Acct #6530 in the amount of \$20,000 made payable to GTMA 5212-6183 and mailed to Charles Schwab & Co., Inc located in El Paso, TX.
 - F. Swarmer will review with Bill Klems, from Bill's Computer Repair & More, LLC, the work he did to start up the Authority website.
 - G. Swarmer received a quote of \$8,451.00 for the sewage pump from Industrial Pump & Motor Repairs in Glenshaw. Did not receive a quote yet for sewage basket.

New Business:

- A. Cinpinski was going to write a letter to George Reesman, current owner of property located at 189 Johnetta Rd., concerning the dormant sewage taps that were previously purchased by Gilbert Querio, former owner. John Fontaine, Zoning Officer of Gilpin Township, needs proof of sewage before he issues a building permit to Reesman.
- B. A motion was made by Szarek and seconded by McIntire to set up a Dropbox Account to store water and sewage information on the Authority computer. Motion carried.

Solicitor's Report:

- A. There were (8) shut-off letters/postings for this month.

Engineer's Report:

- A. See attached report from Gibson-Thomas. (First meeting as new engineer for Authority.)
- E. Acknowledged we received an Engineer's Report

System/Fire Hydrant Review:

- A. There was (1) service line leak or repairs during the month: The Main Line on Forks Church Rd. A boil water alert was sent to the customers that were effected by the leak.
- B. The new water tap purchased at 818 Ice Pond Road has been connected.

- C. There was fire hydrant maintenance performed for the month, exercised valves
- D. Chris Swank will talk to Diane Romanowski, located at 171 Shearer Rd, and Joy Snyder, located at 490 Evergreen Rd, to fill in the ditch on their property before winter, that is exposing water & sewer pipes. If they do not comply, then a letter will be issued by Cinpinski requesting to do so.
- E. Acknowledged we received an Operator's Report

Monthly Billings:

- A. There were 2,738,000 gallons billed for this month.

Adjournment:

- A. The regular meeting was adjourned at 8:31 PM on a motion by Szarek & seconded by Knepshield. Motion carried.

Secretary/Treasurer

Sonya J. Mazak

