

THE GILPIN TOWNSHIP MUNICIPAL AUTHORITY

Regular Meeting

July 8, 2025

Call To Order: Regular meeting called to order by Chairman Swarmer at 6:30 P.M.

Roll Call: Board members in attendance were Mazak, McIntire, Szarek, & Swarmer, along with Solicitor Cinpinski and Engineer Maloney. Board members Knepshield and Skeel were absent

Sonya Mazak made a declaration that she would be recording the meeting for minute purposes.

Visitors: Lawrence Lennon Jr. from LSSE
David Vakulick--144 Lessig Road, Leechburg, PA 15656

Minutes:

- A. A motion was made by Szarek & seconded by McIntire to approve the minutes of the June/ 2025 regular meeting as presented. Motion carried.
- B. A motion was made by Szarek & seconded by McIntire to approve the minutes of the recessed meeting held June 30, 2025 as presented. Motion carried.

Treasurer's Report:

- A. A motion was made by Szarek & seconded by McIntire to approve the treasurer's report as presented. Motion carried.
- B. A motion was made by McIntire & seconded by Szarek to approve the bills as presented. Motion carried.

Correspondence:

- A. The final payment of \$500.00 was received from the Gilpin Township Supervisors for the 2025 year, for maintenance done on the fire hydrants.

Unfinished Business:

- A. CKH Excavating's Certificate of Insurance was completed, and a copy was given to Jerich Insurance, which they approved.
- B. A motion was made by Szarek and seconded by McIntire to authorize entrance in the finalized agreement with Chris Swank/CKH Excavating Motion carried.

- C. The Authority gave permission, at the June regular meeting, for Mazak to pay the Smail Acres Subdivision bills Invoices # 202503324 for \$344.50 & #202501817 for \$993.16, that were due to LSSE for sewer extension review. Payments for these bills will be reimbursed by Jeremy Smail after Cinpinski notifies Jeremy Smail of the invoices and payments that the Authority made.
- D. New tap in rates for water and sewer are still being reviewed and discussed. A recessed meeting will be held on July 22, 2025, at 5:00 PM for further discussion.
- E. Dye test requirements tabled from June's meeting will be tabled to August meeting. Cinpinski will write up a resolution with dye test requirements.
- F. A motion was made by Szarek and seconded by McIntire to start accounts with Emery Levick, of US Asset Management, LLC. Szarek will contact Emery Levick to start the paperwork to invest \$15,000 from the water revenue account #0101800283, and \$20,000 from service collection sewage account #7110-196530. Motion carried.
- G. A motion was made by McIntire and seconded by Szarek for Swarmer to contact Bill Klems, from Bill's Computer Repair & More, LLC, to design a website for the Authority & make payment arrangements. Motion carried.
- H. Water/Sewer Budget for 2025/2026 that was tabled from our recessed 6/30/25 meeting will be further discussed at our recessed meeting that will be held on July 22, 2025, at 5:00 PM.

New Business:

- A. A discussion was held by Board Members on the correct rules of dormant water/sewer taps, and how they should be handled. A letter dated January 12, 2021 was presented by Cinpinski on the subject : Customer Suspension/Discontinuation of Service.

Solicitor's Report:

- A. There were (5) shut-off letters/postings for this month.

Engineer's Report:

- A. Water Storage Tank Improvements:
*PENNVEST Planning Consultation Meeting was held on April 15th, 2025.
 Application to be completed and submitted for consideration at the Fall 2025 PENNVEST Meeting. PENNVEST application deadline is October 29, 2025.*
 Staking of geotechnical boring location(s) completed by LSSE; coordination of geotechnical boring(s) with CEC ongoing. Preliminary Water Age Analysis results provided for discussion of Ice Pond Road tank sizing.
- B. Sober Road Lift Station-Remote Monitoring: Installation/configuration of Sensaphone remote monitoring system at the Sober Road Lift Station complete.

- C. GTMA Standard Detail Updates: *Copy of Standard Details provided to GTMA for redline/feedback.* Water & Sewer Standard Detail update in progress; draft Standard Details to be provided for Board review.
- D. 2024 LSA Grant Application was submitted November 2024; awaiting response. Project was for Ice Pond Road Water Storage Tank Improvements.
- E. Acknowledged we received an Engineer's Report

System/Fire Hydrant Review:

- A. There were (0) service line leaks or repairs during the month:
- B. There was fire hydrant maintenance performed for the month. Finished flushing hydrants & exercised valves.
- C. Acknowledged we received an Operator's Report

Monthly Billings:

- A. There were originally 3,287,000 gallons billed for this month. A correction was made at service address, 772 Schenley Rd, Leechburg, acct # 00089, on Edward Steier's consumption because of a meter misreading & billing error. Originally billed 204,000 gallons, but changed to 118,000 gallons billed.

Recessed Meeting:

- A. A motion was made by McIntire and seconded by Mazak to recess the regular meeting at 8:20 P.M. for the purpose of discussion for the 2025/2026 budget review & discussion and review of new tap in rates for water and sewage. Recessed Meeting is scheduled for July 22, 2025, at 5:00 P.M. Motion carried.

Secretary/Treasurer

Sonya J. Mazak

