

THE GILPIN TOWNSHIP MUNICIPAL AUTHORITY

Regular Meeting

April 8, 2025

Call To Order: Regular meeting called to order by Chairman Kowal at 6:30 P.M.

Roll Call: Board members in attendance were Mazak, McIntire, Kowal, Szarek, Knepshield, Swarmer, J. Skeel, along with Solicitor Cinpinski and Engineer Maloney.

Visitors: Lawrence Lennon Jr. from LSSE

Minutes:

- A. A motion was made by Szarek & second by Swarmer to approve the minutes of the February/ 2025 recessed meeting, and March/2025 regular meeting as presented. Skeel abstained from vote. Motion carried

Treasurer's Report:

- A. A motion was made by Knepshield & seconded by McIntire to approve the treasurer's report as presented. Motion carried.
- B. A motion was made by Knepshield & seconded by Szarek to approve the bills as presented. Motion carried.

Correspondence:

- A. A meeting was held for 10:00 AM on April 15, 2025, at the Authority office with PENNVEST & PA DEP staff to discuss funding.
- B. LSSE sent Request for Proposal's to six different contractors for a Geotechnical Investigation on the Ice Pond Road Water Storage Tank
- C. James Skeel was appointed to the Board to fill the vacancy.

Unfinished Business:

- A. CKH Excavating's Certificate of Insurance was given to Jerich Insurance to see what other information would be needed for coverage. Jerich Insurance renewed/updated the auto drivers for the Authority vehicles
- B. A motion was made by Szarek & seconded by Knepshield to authorize entrance into an agreement, as presented, with Chris Swank/CKH Excavating once Swarmer reviews and presents contract to Chris Swank for approval. Motion carried.
- C. A motion was made by Szarek and seconded by Swarmer to authorize approval for entrance into developers agreement as presented after Swarmer

reviews subject to solicitor, addressing whatever concerns Swarmer may have on the Smail Acres Subdivision Plan. Motion carried.

- D. Swarmer is making specs for dye testing to be reviewed by the Board
- E. New tap in rates for water and sewer were tabled until May's Board meeting

New Business:

- A. Credit applications were approved to have accounts with AWP Safety, Cox Piping Supply, and Citgo Water
- B. A motion was made by McIntire and seconded by Szarek to give permission to Chris Swank to change the sewer pipe that is clogged at 122 B Banfield Road. Motion carried.
- C. A motion was made by Szarek and seconded by Knepshield to adopt a resolution to apply for a PA Small Water & Sewer Grant in the amount of \$213,690.00, at a 15% match, to be used for the service line inventory & meter pit installation project. Motion carried.

Solicitor's Report:

- A. There were (9) shut-off letters/postings for this month.
- B. A motion was made by Knepshield and seconded by Szarek to give permission for Cinpinski to lien properties with an account balance of \$500.00 or more Motion carried.

Engineer's Report:

- A. *Smail Acres Subdivision was received by GTMA on January 14, 2025. As submitted, the plans proposed the subdivision of two (2) parcels and extension of the sanitary sewer system proposed to serve four (4) proposed residential lots. Water and Sewer Service Availability Letter, Sanitary Sewer Capacity Certification Letter, and Sanitary Sewer Extension Technical/Administrative Requirements Letter issued to Developer. NO CHANGE*
- B. *Service Order Authorization for Engineering Services related to the Water Storage Tank Improvements sent to Authority for Board consideration. Proposal Summary for Geotechnical Engineering Services for Ice Pond Road Tank site were given for review. Tabled until May's Board meeting*
- C. A motion was made by Szarek and seconded by Swarmer to approve a temporary right of entry agreement with Calvin F. Wilson III, at 790 Ice Pond Road. Motion carried.
- D. Field survey of Ice Pond Road Storage Tank site tentatively scheduled for April 23rd, 2025, pending execution of Temporary Access Agreement with Property Owner.
- E. Sober Road Lift Station-Remote Monitoring. Updated proposal provided by Vendor for installation/configuration of Sensaphone remote monitoring system at the Sober Road Lift Station.

- F. A motion was made by Szarek and seconded by Swarmer to approve Meter Guy quote for purchase, installation and start up of sewage monitoring system at pump house on Sober Road in the amount of \$3,471.50. Motion carried.
- G. 2024 LSA Grant Application was submitted November 2024; awaiting response. Project was for Ice Pond Road Water Storage Tank Improvements.
- H. Acknowledged we received an Engineer's Report

System/Fire Hydrant Review:

- A. There were (2) service line leaks during the month: Vacant service (near 250 Forks Church Road, ours)... Joseph Zachar (163 Ice Pond Road, ours)
- B. There were (0) hours of hydrant maintenance for the month
- C. Ferguson Heating will maintenance the air conditioner at pump house in April
- D. No other activities to report
- E. Acknowledged we received an Operator's Report

Monthly Billings:

- A. There were 1,696,000 gallons billed for this month.

Adjournment:

- A. An Executive session meeting was held with a start time of 9:00 PM. A motion was made by Swarmer and seconded by Szarek to come out of Executive session at 10:09 PM. Motion carried.
- B. The regular meeting was adjourned at 10:09 P.M. on a motion by Swarmer seconded by Knepshild . Motion carried.

Secretary/Treasurer
Sonya J. Mazak

