

THE GILPIN TOWNSHIP MUNICIPAL AUTHORITY

Regular Meeting

August 12, 2025

Call To Order: Regular meeting called to order by Chairman Swarmer at 6:30 P.M.

Roll Call: Board members in attendance were Mazak, McIntire, Szarek, Knepshield & Swarmer, along with Solicitor Cinpinski. Engineers Maloney, Lennon. and Board member Skeel were absent

Visitors: Ken Parks from LSSE filling in for Maloney & Lennon

Minutes:

- A. A motion was made by McIntire & seconded by Szarek to approve the minutes of the July/ 2025 regular meeting as presented. Motion carried.
- B. A motion was made by McIntire & seconded by Szarek to approve the minutes of the recessed meeting held July 22, 2025 as presented. Motion carried.

Treasurer's Report:

- A. A motion was made by Szarek & seconded by Knepshield to approve the treasurer's report as presented. Motion carried.
- B. A motion was made by Szarek & seconded by McIntire to approve the bills as presented. Motion carried.

Correspondence:

- A. Swarmer is going to contact two energy suppliers for quotes on Electricity.
- B. The Board decided to pass on the suggestion from Supervisor Stull for the funding opportunity from the USDA Rural Development Water & Waste Disposal Loan & Grant Program.
- C. The Board decided to pass on the email from Complete Restoration for any quotes on inspections, repairs, etc for the water storage tanks.
- D. A motion was made by Szarek & seconded by Knepshield to authorize Swarmer to investigate and determine the lowest possible price to purchase a pump for the sewage lift station. Subject to compliance of any bidding requirements. Motion carried.
- E. A motion was made by Szarek & seconded by Knepshield to authorize Swarmer to investigate and determine the lowest possible price to purchase a sewage basket for the sewage lift station. Subject to compliance of any bidding requirements. Motion carried.

- F. Swarmer was going to discuss with Chris Swank, then follow up with a call to Corey Nulph, on his concerns/questions he had on his new sewage tap on Schenley Road.

Unfinished Business:

- A. CKH Excavating's Certificate of Insurance renewal was received in the mail, and a copy was sent to Jerich Insurance.
- B. Chris Swank's/CKH Excavating's final contract was signed by Swarmer, Mazak, & Chris Swank, and Morgan Swank.
- C. The Authority notified Jeremy Smail, by a letter written from Bob Cinpinski, concerning the Smail Acres Subdivision bills Invoices # 202503324 for \$344.50 & #202501817 for \$993.16, that were due to LSSE for sewer extension review. Payments for these bills will be reimbursed by Jeremy Smail to the Authority.
- D. New tap in rates for water and sewer are still being reviewed and discussed. Tabled until September's meeting.
- E. Dye test requirements tabled from June, July & August meetings so that Cinpinski can write up a resolution with dye test requirements. Swarmer will present final copy of dye test papers to be given out to plumbers when a dye test will be performed.
- F. The Authority started the paperwork to start accounts with Emery Levick, of US Asset Management, LLC.
- G. Swarmer will review with Bill Klems, from Bill's Computer Repair & More, LLC, the work he did to start up the Authority website.

New Business:

- A. A letter was presented to the Board, that we received from Geary, Loperfito & Generelli, concerning the .25 rate per 1,000 gallons increase from KVVPCA for sewage processing commencing with billing effective October 1, 2025. The change for treatment cost will go from \$5.25 to \$5.50.
- B. Joe Estermyer no longer wants to perform the audits for the Authority, per telephone call left on Authority answering machine, because he has too much on his plate right now, and can not do them in a timely manner. Swarmer and Cinpinski were reaching out to auditors they knew to see if they would be interested in doing the audits. Joe Estermyer recommend Ed Opst & Associates out of Greensburg, and their phone contact # is 724-832-6401.
- C. One new water & sewage tap were purchased by Mark T Grime, located at Shuster Hollow Road.
- D. One new water tap was purchased by Don & Vicki Gromel located at 818 Ice Pond Road.
- E. A motion was made by McIntire & seconded by Knepshield for Mazak to talk to Chris Swank to fix up the Authority parking lot, cut dead tree by the building, & authorize in the purchasing of stone for the parking lot. Motion carried.

Solicitor's Report:

- A. There were (31) shut-off letters/postings for this month.

Engineer's Report:

- A. Water Storage Tank Improvements:
PENNVEST Planning Consultation Meeting was held on April 15th, 2025. Application to be completed and submitted for consideration at the Fall 2025 PENNVEST Meeting. PENNVEST application deadline is October 29, 2025. Geotechnical drilling of test bores at Ice Pond Road Tank site scheduled for August 14, 2025. Water Age/Ice Pond Road tank sizing analysis being finalized for Board discussion. Preparation of PENNVEST application and Public Water Supply permit application underway in anticipation of October 29, 2025, PENNVEST deadline.
- B. GTMA Standard Detail Updates: *Copy of Standard Details provided to GTMA for redline/feedback.* GTMA Water & Sewer Standard Details provided for Board review/feedback.
- C. Act 57 Analysis - 2025 Update: Act 57 Analysis Update being prepared for Board review at September Meeting.
- D. 2024 LSA Grant Application was submitted November 2024; awaiting response. Project was for Ice Pond Road Water Storage Tank Improvements.
- E. Acknowledged we received an Engineer's Report

System/Fire Hydrant Review:

- A. There was (1) service line leak or repairs during the month: Ruby Markby (869 Ice Pond Road, ours)
- B. There was no fire hydrant maintenance performed for the month.
- C. Acknowledged we received an Operator's Report

Monthly Billings:

- A. There were 2,839,000 gallons billed for this month.

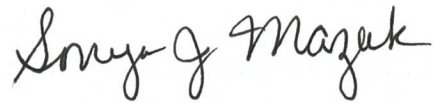
Adjournment/Executive Session:

- A. A motion was made by McIntire & seconded by Knepshield to go into an Executive session at 8:07 PM. Motion carried
- B. A motion was made by Szarek & seconded by McIntire to have Swarmer write a letter and forward to Cinpinski for his expertise and review to terminate services with LSSE effective September 1, 2025. Motion carried.
- C. A motion was made by Szarek and seconded by McIntire to come out of executive session at 8:31 PM. Motion carried.

- D. A motion was made by McIntire and seconded by Szarek to approve Gibson-Thomas Engineering to be our new engineers effective September 1, 2025. Motion carried.
- E. The regular meeting was adjourned at 8:36 PM on a motion by Knepshield & seconded by McIntire. Motion carried.

Secretary/Treasurer

Sonya J. Mazak

A handwritten signature in black ink that reads "Sonya J. Mazak". The signature is written in a cursive, flowing style.