

THE GILPIN TOWNSHIP MUNICIPAL AUTHORITY

Regular Meeting

September 8, 2026

Call To Order: Regular meeting called to order by Chairman Swarmer at 6:31 P.M.

Roll Call: Board members in attendance were Mazak, McIntire, Szarek, Swarmer, Ben Cinpinski, Vento, along with Solicitor Cinpinski, & Engineer Hoover. Chris Swank/CKH Excavating was absent.

Visitors: None

Minutes:

- A A motion was made by Ben Cinpinski & seconded by Vento to approve the minutes of the August/ 2026 regular meeting as presented. Motion carried

Treasurer's Report:

- A. A motion was made by McIntire & seconded by Ben Cinpinski to approve the treasurer's report as presented. Motion carried.
- B. A motion was made by Szarek & seconded by Vento to approve the bills as presented. Motion carried.
- C. A motion was made by Ben Cinpinski & seconded by Szarek to authorize payment to Wyant Accounting for the work performed on the 2023/2024 fiscal year audit, subject to making corrections after our review.

Correspondence:

- A Email that was received from DEP SOA dated 8-13-26/Inspection Report NOV, Gibson-Thomas will review and notify Swarmer of any concerns.
- B. Acknowledge receipt of grant opportunity from an email received from Swarmer dated 8- 13-26, for USDA Funding for Public Bodies. Board is reviewing eligibility criteria after audits are completed.
- C. Acknowledge receipt of CKH Excavating Certificate of Insurance Policy effective date 9-13-2026 & expiring 9-13-2027.
- D. Received a check from Joseph Dubovi Jr, 279 Ice Pond Rd, for meter pit purchase.

Unfinished Business:

- A. New tap in rates for water and sewer are still being reviewed and discussed. Received information from LSSE for the Authority to review . Tabled to October's meeting.
- B. Cinpinski emailed James Smith, from Snyder's Oil & Gas, concerning the lease for the Authority, Snyder's will get back to Cinpinski
- C. Lead Line Verification updates, no updates from CKH Excavating
- D. A motion was made by McIntire & seconded by Ben Cinpinski for Swarmer to purchase the Alan Bradley Soft Start. Motion carried.
- E. Allegheny Ludlum connection deferrel agreement to address infiltration deficiencies with ATI, Board is waiting to hear back from them.
- F. The Authority received a quote from Ford Office Technologies for a new copier for the office. Mazak will follow-up with them concerning warranty on a refurbished copier and maintenance cost.
- G. Damaged fire hydrant near 706 State Route 66, still waiting on parts for repair
- H. Road sign for the Authority/ checking with Minuteman Press to see cost for a window sign made with our logo

New Business:

- A. Acknowledge receipt of audit reports for fiscal year 2023/2024 for Water/Sewer that was performed by Wyant Accounting
- B. Acknowledge the Board received CKH Excavating 90 Day Notice of Termination of Services from Gilpin Township Municipal Authority
- C. A motion was made by Szarek and seconded by McIntire for Bob Cinpinski to write up an RFP, for Chris Swank/CKH Excavating position, and send to Board members for their review. Motion carried.

Solicitor's Report:

- A. There were (15) shut-off letters/postings for this month.

Engineer's Report:

- A. See attached report from Gibson-Thomas.
- B. Acknowledged we received an Engineer's Report

System/Fire Hydrant Review:

- A. There were (2) service line leaks or repairs during the month. Pamela Dwire (165 Ice Pond Rd, hers)... Virginia Adams (110 Elder Run Rd, ours)
- B. There was fire hydrant maintenance performed for the month, exercised valves and flushed hydrants.
- C. Acknowledged we received a System Report.

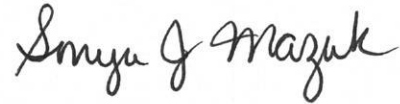
Monthly Billings:

A. There were 2,223,000 gallons billed for this month.

Adjournment:

A. The regular meeting was adjourned at 8:27 P.M. on a motion by Szarek & seconded by Vento. Motion carried.

Secretary/Treasurer

A handwritten signature in cursive script that reads "Sonya J. Mazak".

Sonya J. Mazak



Gilpin Township Municipal Authority

October 13, 2026

Engineer's Report

Current Projects (Water):

- N/A

Current Projects (Sewer):

- N/A

Miscellaneous Projects:

- **CFA LSA Statewide Grant for GIS Mapping (0% Match) – Grant AWARDED – Full Grant amount at \$36,600.00**
- **Service Line Inventory**
 - a. Cost for Lead Line Verification and Replacement will be estimated at around \$10,000 per line.
 - b. Cost for Lead Line Verification ESRI software and setup is estimated to cost approximately \$3000 in total.
- Completed and submitted Authority's Chapter 94 report KVVWPCA.
- Lead and Copper Rule Compliance: EPA Region 3 has advised that an Administrative Order is anticipated in connection with the Authority's failure to submit the required initial Service Line Inventory by October 16, 2024. The Authority has since begun service line material verification efforts toward completing the inventory. Remaining work includes finalizing the inventory, completing any required public notification, and coordinating with EPA and PADEP to resolve the matter.
- Lead Service Line Inventory: Field verification of unknown service line materials is ongoing by the Authority's contractor. Gibson-Thomas is awaiting an updated status of the completed verifications to update the Lead Service Line Inventory. The updated information will be used to provide EPA with a progress update on the Authority's verification efforts, while work continues toward completing the inventory and complying with applicable Lead and Copper Rule requirements. There is not enough Lead Line verification data. We need more verification to be completed before we can reach out to the EPA.
- Nitrification Control Plan: In response to the PADEP sanitary survey and Notice of Violation, we have developed a Nitrification Control Plan to address the significant deficiency due to the lack of such a plan. This document outlines procedures for monitoring, operational practices, storage tank management, response actions, and documentation. It also includes an annual review process to

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identify, prevent, and respond to potential nitrification within the Authority's distribution system. Feedback was received from PADEP. We are currently in the process of answering the information that they requested. We are additionally waiting for information from MAWC regarding the comments from PADEP.

- LSA Statewide Grants: The LSA Statewide Grant program will open on September 1st this year. Any applications will need to be submitted by November 30th.
- GTE is looking into USDA Funding for opportunities

Items Requested by Authority Manager

- **LSA grant applications are due November 30th** – Grant decisions need to be submitted to GTE to ensure we can get documentation for the applications done timely.