

THE GILPIN TOWNSHIP MUNICIPAL AUTHORITY

Regular Meeting

January 14, 2025

Call To Order: Regular meeting called to order by Chairman Kowal at 6:47 P.M.

Roll Call: Board members in attendance were Mazak, Thompson, McIntire, Kowal, Szarek along with Solicitor Cinpinski and Engineer Maloney. Board members Knepshield and McConville were absent.

Visitors: Bob Swarmer and Nick Kerr from KMM

Minutes:

- A. A motion was made by Szarek & second by McIntire to approve the minutes of the December/ 2024 regular meeting, as presented. Thompson abstained. Motion carried.
- B. A motion was made by Szarek & second by Kowal to approve the minutes of special meeting held December 30, 2024. Thompson abstained. Motion carried

Treasurer's Report:

- A. A motion was made by McIntire & second by Szarek to approve the treasurer's report as presented. Motion carried.
- B. A motion was made by Szarek & second by Thompson to approve the bills as presented. Motion carried.

Correspondence:

- A. A letter was received from Phillip McConville on his resignation from the Authority Board. A motion was made by Thompson & second by Szarek to accept McConville's resignation. Motion carried
- B. The Supervisors received a letter from Joseph Ferguson showing interest in being appointed to the vacancy on the Authority Board.
- C. A check was received from EMC Insurance as reimbursement for the water leak that occurred on October 21, 2024, located on State Rt. 66. Check was deposited back to acct #04-05604558.
- D. A copy of the ad, advertising the monthly/annual meetings for 2025, placed in the Leader Times newspaper, was given to all Board members.

Unfinished Business:

- A. In recognition of the approaching retirement of Phillip McConville and Ken Smith (the Authority's remaining maintenance personnel), and despite their indication of their intention to remain on a short term, temporary basis to assist the Authority and its customer base pending the Authority's finalization of its reorganizational structure, and given the potential for uncertainty as to their on-going availability should an accident, injury, health and/or other issue arise, and in further recognition of the Authority's need for a backup plan and for a qualified "Back-up" party to be acclimated to the Authority's system and be able to maintain the Authority's systems on an emergency basis should the need arise, a motion was made by Szarek, and second by McIntire and carried unanimously to authorize the engagement of Chris Swank, (CKH Excavating), a local contractor who is physically located in close proximity to the Authority's systems, who is generally familiar with Municipal Water/Sewage maintenance/repair work and who performs comparable repair/maintenance work for other local Authorities, on a temporary emergency basis at those rates previously proposed by Mr. Swank to permit him/his staff to accompany Authority personnel to acclimate themselves to the Authority's systems and to permit them to be available should circumstances and the need arise to permit the Authority's continued operation and service to its customers pending the Authority's finalization of it's reorganizational plan. Motion carried.
- B. LSSE reappointment letter was signed by Kowal to have LSSE as Consulting Engineer for 2025.

New Business:

- A. The Authority received the notice of Ken Smith's injury that occurred at work on January 9, 2025. Ken's results from his fall are left shoulder/upper arm strain.
- B. Tina Thompson was appointed by the Township Supervisors to fulfill the vacancy on the Municipal Authority's Board, left by Tom Dubovi, for a five year term, effective January 1, 2022 thru December 31, 2026.
- C. A motion was made by Thompson , second by Szarek and carried unanimously acknowledging the submission by Jeremy Smail and Ashley Coudriet of the proposed "Smail Acres Plan of Lots" located on Sober Road prepared by Robert R. DeGlau R.P.L.S. of Allstate Mapping dated August 15, 2024, for the Authority Review/Approval with regard to the provision of public sewage and water service, and to also approve said Plan for public sewage and water service by the Authority subject to the following: (1) Clarification as to **the number of lots to be served and** whether both sewage and water service is/are being requested (as based on the Authority's respective Rules and Regulations it would appear that all proposed lots would be subject to mandatory tap in for both services); (2) Review and approval by the Authority's Engineer as to the Authority's capacity and ability to serve said proposed Lots, as well as the identification as to any additions/extensions/modifications/adjustments that may be necessary to be made by the Developer to permit the Authority to do so; and (3) the entrance by the Developer with the Authority into a Developer's Agreement satisfactory to the Authority's

Engineer and Solicitor providing for the parties' respective rights, duties, responsibilities and/or obligations, including, but not limited to satisfactory arrangements for the advanced payment and/or reimbursement by Developer of all costs and/or expenses incurred by the Authority in the review, approval and implementation of the same. Motion carried.

- D. Trim that fell off the Authority Building, in a wind storm, was tabled for discussion at next meeting.

Solicitor's Report:

- A. There were (8) shut-off letters/postings for this month.

Engineer's Report:

- A. LSSE applied and submitted the paperwork for the LSA Grant for 2024. The Grant would be used for the same tank project, on Ice Pond Road, that was previously applied for in 2023.
- B. LSSE will prepare and submit 2024 Chapter 94 Reporting to Kiski Valley Water Pollution Control Authority (KVVWPCA).
- C. Capital Improvements: Opinions on (3)three topics
- a. Facilities Remote Monitoring
 - b. Residential Water Meter Replacement
 - c. Water Storage Tank Improvements
- D. The Board was given a compilation of water rates of neighboring communities/Authorities in Armstrong County for comparison.
- E. Thompson and Szarek acknowledged we received an Engineers Report

System/Fire Hydrant Review:

- A. There were (2) service line leaks during the month. vacant tap (296 Johnetta Rd. ours)...Kathleen Matarrese/Karen Croyle Fischer (1143 Smail Rd, hers)
- B. There were (0) hours of hydrant maintenance for the month
- C. No other activities to report

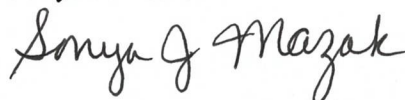
Monthly Billings:

- A. There were 2,039,000 gallons billed for this month.

Adjournment:

- A. The regular meeting was adjourned at 9:11 P.M. on a motion by Kowal and second by Thompson . Motion carried.

Secretary/Treasurer
Sonya J. Mazak



(3)