

# Elthorne Pride - Community Chest Application Form

## Outline Selection Criteria – Please read carefully

- Elthorne Pride welcomes applications from any resident, group, organisation or social enterprise that lives in or provides a service in the Elthorne Pride Big Local area covering: **Elthorne Estate, Grovedale Estate, Bowerman Court & Fairbridge Estate**. Please see map on last page.
- The proposed project/activity should not duplicate existing efforts, but instead compliment the key themes of Elthorne Pride: **Helping Young People, Supporting the Elderly, Improving the Environment, Valuing Volunteers, Strengthening the Community and Supporting Enterprise and Employment Opportunities**.
- Elthorne Pride provides grants from their Community Chest for up to £500. However, if you think your application is likely to exceed this amount or would like help in completing an application, please contact a member of the team to discuss.
- Applications will be short-listed based on the evidence to support the need for a project/activity that will have a positive effect on the community. We want to hear from those who want to make a real difference - helping to make the Elthorne Pride area an even better place to live and work.
- All individuals/groups must complete the application form, which includes a proposed budget and expected outcomes as part of their application. Where applications are successful, Elthorne Pride will contact the selected applicants.
- Where an application is submitted and where the information provided does not satisfy these selection criteria, the Elthorne Pride Team will notify the applicant as soon as possible, so that the necessary amendments can be made. Elthorne Pride does not, however, guarantee that it will be able to do this in every case.
- The award of funding and the management of the application process are carried out by members of Elthorne Pride staff and the Elthorne Pride Partnership Board. Should you have any questions regarding the submission of applications, the award allocation process or any other concern, please contact: 07510 872 221 or email [info@elthornepride.co.uk](mailto:info@elthornepride.co.uk)
- Applications will be freely available for the public to review and if you have any concern over confidential or commercially sensitive information such information should not be submitted.

## SECTION 1 – ABOUT YOURSELF/ GROUP OR ORGANISATION

Status:	I am an individual - group - organisation - Please circle	
Name of organisation:	If applicable	
Name of Applicant:		
Address (including postcode):		
<i>Please ensure you are in* the Big Local Area Map</i>		
Telephone Number:	Landline:	Mobile:
E-mail address:		
Website:	If applicable	

## SECTION 2 – ABOUT YOUR PROPOSAL

Please tell us about yourself Or your organisation or group?	
Please describe what you would like to use the grant for?	<i>Give details of why your project/activity is needed and how it will benefit people in the community.</i>
How do you feel the grant will make a difference to you/your group and to the local community?	<i>How will the funding requested meet your project aims and objectives?</i>
How many people from the Big Local area do you think will benefit from your proposal?	
Please tell us how you will publicise your project to engage with participants?	
Will any volunteers be involved in your activity and, if so how many?	
How will evaluate your activity and how will you know if it has been a success?	

### SECTION 3 - FINANCIAL INFORMATION

What is the total amount required for your proposal?	
How much Elthorne Pride Community Chest funding are you applying for? (You will need breakdown the amount – don't ask for more than you need).	
What is the timescale for your activity and when will you need to access the grant?	
Are you providing any match funding towards the cost of your activity and, if so, how has this been raised? (I.e. grant from another source, fundraising activity, reserves, etc.)	
Where no match funding is available, how do you intend to raise the remainder of the funding for the proposal or has this already been secured?	

Please provide a breakdown of project costs, in relation to the grant funding you are applying for e.g.: Equipment, Room Hire, Attending Training, Staff Costs, Stationary, Marketing, Travel etc.:

Item(s)	Amount
<b>Total £</b>	

## SECTION 4 – Declaration

- I am authorised to make this application on behalf of myself, this group or organisation
- I certify that the information contained in this application is true and correct
- If the information changes in any way, I will notify Elthorne Pride Partnership Board immediately.
- I give permission for /Elthorne Pride/Big Local Trust to record the information in this application electronically and to contact the organisation by telephone, post or e-mail to discuss its activities or funding opportunities
- The organisation will only use the grant for the reason given in this application. If it is used for anything else, Elthorne Pride may ask the group or organisation to repay it, and may want to see our accounting records. I acknowledge that the group or organisation will also have to repay any money we don't spend.
- I understand that the Elthorne Pride Partnership Board decision is final.
- I understand that I will use the provided Big Local / Local Trust logos and wording on all marketing related to the proposal.
- I understand that we are required to report back on the way the grant has been used and its impact.

**Signature:** .....

**Full Name:** .....

**Position:** ..... **Date:** .....

**Please send your completed application form by post to:**

**Elthorne Pride Community Chest Application  
C/o Caxton House Community Centre  
129 St John's Way  
London N19 3RQ  
Or e-mail to: [grants@elthornpride.org.uk](mailto:grants@elthornpride.org.uk)**

- **If you have any questions about the application, or feel your application is likely to exceed £500, please contact us on: 07510 872 221**
- **All shortlisted/accepted project/s will be notified within 10 days.**

Big Local Area Map

