



N.Y.F.A.B. CONSTITUTION

2024 EDITION

This copy of the NYFAB By-Laws includes all revisions and additions made through the
March 10, 2024 Annual Meeting.

NEW YORK STATE FIELD ARCHERS & BOWHUNTERS ASSOCIATION, INC.

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NEW YORK STATE FIELD ARCHERS & BOWHUNTERS ASSOCIATION, INC.

CONSTITUTION

ARTICLE I

Name

- A. The name of the corporation is "**New York State Field Archers and Bowhunters Association, Inc.**". (Per amendment filed with the New York Department of State, July 27, 1982)
- B. The official abbreviation of the name New York State Field Archers and Bowhunters Association, Inc., shall be the capitalized letters "**NYFAB**".

ARTICLE II

Purpose

The purpose of this Association is to foster, expand and perpetuate the practice of field archery and the spirit of good fellowship among all archers; to encourage the use of the bow in hunting of all legal game, birds and animals, and to cooperate with the National Field Archery Association, Inc., hereafter referred to as NFAA, in securing better hunting privileges and conditions for bowhunters; to cooperate with all conservation organizations in the conservation of game; to work to support local and state legislative proposals that benefit all sportsmen; and to promote field archery tournament competition.

ARTICLE III

Fiscal Year

- A. The fiscal year of this Association shall be April first through March thirty-first.
- B. Dissolution of the Corporation "New York State Field Archery and Bowhunters Association".
 - 1. The dissolution of this organization will be affected by any one of the following events taking place:
 - a. The majority of the registered members of this organization, on written ballot, request the dissolution of the Corporation.
 - b. An authorized taxing authority, due to non-compliance on the organization's part, requires dissolution or liquidation.
 - c. When this organization can no longer meet the day-to-day cash requirements
- C. Disposition of Assets:
 - 1. The distribution of any and all assets will be completed in the following manner:
 - a. All non-cash assets will be converted to cash by either a public sale or auction. All proceeds will be turned over to the Treasurer.
 - b. The Treasurer will liquidate all liabilities.
 - c. The Treasurer will then distribute cash monies, less costs incurred to effect said dissolution to the National Bowhunter Education Foundation.

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ARTICLE IV Annual Meeting

- A. One Annual Meeting of the Association shall be held. Date, and location to be decided on by the Board of Directors. This meeting will be open to all members.
- B. A regular member is entitled to vote at the Annual Meeting either in person or by official proxy.

ARTICLE V Club / Pro Shop Membership

- A. **CLUBS** - Any New York State Archery Club, having a minimum of five (5) NFAA Head of Household adult members, 18 years or over; 5 junior Head of Households, or a combination of the two may make application for membership. Application and payment for Club membership must be submitted electronically via the Sport80 NFAA website.
- B. **PRO SHOPS**- Any New York State Pro Shop, a business with a physical retail space, having a minimum of one (1)NFAA Head of Household adult member, 18 years or over may make an application for membership. Application and payment for Club membership must be submitted electronically via the Sport80 NFAA website.
- C. Notification of all new Club or Pro Shop applications will be directly emailed to the NFAA State Director from the NFAA. All new club or pro shop applications must be brought to the NYFAB Board of Directors by the NFAA Director for approval.
- D. All Club or Pro Shop renewal and payments need to be submitted to the NFAA via Sport80 by the club representative. Renewals will automatically be emailed to the NFAA State Director from the NFAA. The Director has the ability to approve these renewals without Board approval, but they must be reported to the Board at the next available meeting.
- E. The NYFAB Board of Directors may accept for affiliation with the Association an archery club outside New York State and within the confines of any state bordering New York, if that state has no affiliation with the National Field Archery Association, providing said club fulfills all requirements above.

ARTICLE VI Individual Membership

- A. Adult membership shall be granted to anyone who has attained their 18th birthday upon application and payment of the prescribed fees. Affiliation with a NYFAB club is optional.
- B. Junior membership shall be granted to applications under 18 years of age in the same manner as an adult membership.
- C. Adult family member (spouse) membership shall be granted to anyone who has attained their 18th birthday upon application and payment of the prescribed fees, and

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is a spouse of a current NFAA Head of Household Adult Member.

- D. Junior family members (under 18 years) shall be granted to applications under 18 years of age, and is in the same household as a current NFAA Adult Head of Household member.
- E. All members must pay NY affiliation dues, and NFAA affiliation dues
- F. Honorary membership of one (1) year may be granted to an individual, not a member of the NYFAB, for outstanding service or value to the organization, by the Board of Directors of NYFAB.
- G. An Honorary Life membership may be granted to an individual, who is a member of NYFAB, for outstanding service or value to the organization by the Board of Directors of NYFAB. This honor will include the payment of NYFAB fees and the opportunity to participate in NYFAB sponsored tournaments, free of charge.
- H. Competitive Life membership shall entitle an individual to all services provided by NYFAB exemption from NYFAB Annual Dues) with the **exception** of free tournament competition privileges.
- I. A non-competitive Bowhunter membership may be granted to anyone upon payment of the prescribed fee to the NFAA.
- J. The Board of Directors may suspend or expel any member of the NYFAB for conduct detrimental to the aims of this Association, but only after the opportunity of explanation at the Annual Meeting has been granted to the member.
- K. Any member convicted of a violation of the New York State Conservation Law pertaining to the use of the bow and arrow, that is classified as a crime (misdemeanor or felony), shall be expelled from the Association. They may be reinstated after 12 months probation, by action of the Board of Directors.

ARTICLE VII Officers and Their Duties

- A. The Officers of the organization shall be a President, a First Vice-President, a Vice-President for Bowhunting, and a Director and Alternate Director to the National Field Archery Association. This group, and including the Immediate Past President (for 1 term - two years), Corresponding Secretary, Recording Secretary and Treasurer, shall comprise the Executive Board of NYFAB, and shall conduct the necessary daily business of the Association.
- B. The President shall preside at all meetings, appoint all committees, and shall in general perform the duties incident to his office. He shall render an annual report.
- C. The First Vice-President shall perform the duties of the President if he is unable to act.
- D. In case of a vacancy in the office of President, the First Vice-President shall succeed to

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that office. Vacancies of other offices shall be filled by the Board of Directors.

- E. The Vice-President for Bowhunting will be recommended by the President, and approved the by Board of Directors.
- F. The NFAA Director shall represent NYFAB at all NFAA meetings, supervise all range inspections for NYFAB, and carry out any duties incident to his office. The Alternate Directors shall perform these duties if the Director is unable to act.
- G. Surety Bond shall be provide by NYFAB for any persons handling NYFAB monies or inventors. The amount and the persons will be determined by the Board of Directors.
- H. No member of the Executive Board shall be allowed to act as Director or Alternate Director from a League.

ARTICLE VIII Elections and Terms of Office

- A. Terms of NYFAB Officers shall coincide with the fiscal year of the Association.
- B. The President, First Vice-President, NFAA Director and NFAA Alternate Director shall be elected for a two-year term, by a statewide vote.
- C. The President shall appoint a Nominating Chairperson who shall select a committee of not fewer than three nor more than five members of the Board of Directors, representing at least three state areas. This committee shall submit a list of all qualified candidates for the offices of President, First Vice-President, NFAA Director and NFAA Alternate Director, to the Corresponding Secretary of NYFAB. No implication of recommendation or endorsement may be indicated.
- D. The names of the persons serving on the Nominating Committee shall appear on the NYFAB website.
- E. Any League or Club may nominate candidates for NYFAB office.
- F. All nominations are to be sent to the Corresponding Secretary of NYFAB, accompanied by the signed statements of the nominees that they will serve if elected, together with an outline of their qualifications. These may be sent certified mail (Return Receipt Requested) or electronic mail (e-mail) and must be received by the Corresponding Secretary time dated by December 15th prior to the Annual Meeting. These are to be published in an official bulletin of NYFAB at least 30 days before the Annual Meeting. The ballot will be marked with the NYFAB seal to be considered an official ballot.
- G. At least 30 days prior to the Annual Meeting each year, the Corresponding Secretary shall mail or email/online vote to each adult member of the Association in good standing, the official ballot for the election of officers, together with a proxy for the Annual Meeting. The procedure for mailing/emailing/online vote and the return of the ballots shall be determined by the Board of Directors, in such a way that the vote shall be secret and valid. If there is no contest, there shall be no ballot and the Secretary shall cast one vote for each nominee. Also to be sent with the ballot and proxy, shall be the

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resumes and acceptances of each candidate running for office.

- H. In the event that there should be no candidate for any office, nominations for that office will be accepted from the floor at the Annual Meeting. A candidate nominated from the floor must submit personally or in a written acceptance, a willingness to accept the nomination and to serve if elected.
- I. The election of officers shall be the first order of business at the Annual Meeting. The candidate receiving the largest number of votes shall be declared elected. The Corresponding Secretary shall be charged with the safe keeping of all tabulated ballots until thirty (30) days after the newly elected officers have been installed.
- J. At the Board of Directors meeting immediately following the Annual Meeting, it shall be the duty of the retiring President to discharge all committees, effective March 31st, so that upon taking office on April 1st, the newly elected President may name committees.

ARTICLE IX Board of Directors

- A. The Board of Directors of this organization shall consist of a President, First Vice-President, Immediate Past President (for 1 term - two years), Vice-President for Bowhunting, NFAA Director and Alternate Director, Pro Director and one representative from each recognized League.
- B. The Board of Directors shall control and manage activities, policies, and property of the Association and provide for an annual financial audit of the Association at the close of the fiscal year.
- C. At any meeting of the Board of Directors, Directors representing at least half of the areas shall constitute a quorum.

ARTICLE X Amendments, Effective Date

- A. This Constitution may be amended by two-thirds of the votes cast at the Annual Meeting of the Association. The By-Laws may be amended by plurality vote of the votes cast at the Annual Meeting of the Association or by two-thirds vote of the Board of Directors present at any regular meeting or at a special meeting called for that purpose.
- B. This Constitution and its By-Laws shall become effective immediately. Any amendment to this Constitution or amendment to the By-Laws made at the Annual Meeting of the Association shall become effective on the first day of May following the Annual Meeting. Amendments to the By-Laws made by the Board of Directors shall become effective immediately unless otherwise specified by the Board.



N.Y.F.A.B. BY-LAWS

2024 EDITION

This copy of the NYFAB By-Laws includes all revisions and additions made through the April 18, 2024 Board of Directors Meeting.

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BY-LAWS

ARTICLE I Areas and Leagues

- A. The four AREAS into which New York State is divided are defined as follows:
1. NORTHERN AREA: The counties of Albany, Clinton, Essex, Franklin, Fulton, Hamilton, Montgomery, Rensselaer, St. Lawrence, Saratoga, Schenectady, Schoharie, Warren and Washington.
 2. WESTERN AREA: The counties of Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Livingston, Monroe, Niagara, Orleans and Wyoming.
 3. SOUTHERN AREA: The counties of Bronx, Columbia, Dutchess, Greene, Kings, Nassau, New York, Orange, Putnam, Queens, Richmond, Rockland, Suffolk, Sullivan, Ulster and Westchester.
 6. CENTRAL AREA: The counties of Broome, Cayuga, Chemung, Chenango, Cortland, Delaware, Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, Ontario, Oswego, Otsego, Schuyler, Seneca, Steuben, Tioga, Tompkins, Wayne and Yates.
- B. The clubs and affiliate members in or near each area shall organize not more than four leagues for the purpose of NYFAB administration. There shall be no fewer than three clubs in any league. The affiliate members shall have voice but no vote in league affairs.
- C. Each league shall elect a Director and an Alternate Director, both shall be registered with the Corresponding Secretary of NYFAB by the beginning of the fiscal year. Registration is to remain in effect until a change in representation is authorized by the league. In the event of a tie vote for League Director or Alternate Director a weighted vote by club adult membership, as determined by the NYFAB Corresponding Secretary's records, will break the tie.
1. Each league shall, over the signatures of the Club representatives of its component clubs, request recognition by NYFAB by addressing the request to the Corresponding Secretary of NYFAB. Upon receipt of such request, approval shall be automatic and the league shall be officially recognized. The representative elected by the league shall be declared a member of the Board of Directors of NYFAB.
 2. The alternate representative shall be declared the Alternate Director, to serve as league representative when the Director is absent from the meeting.
 3. In the event that neither the Director nor the Alternate Director are able to attend a Board of Directors meeting, the league may designate in writing an individual from that league to be its representative.
- D. A club may belong to only one league at one time. A club may transfer from one league to another with the approval of the league to which the transfer is to be made, by presenting such request and league approval, over the signature of the League Director, to the NYFAB Corresponding Secretary.

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- E. An independent club in the vicinity of an organized league shall have representation at the NYFAB Board of Directors through that league.

ARTICLE II Board of Directors

- A. The Board of Directors shall hold at least 3 Board of Director meetings (excluding the Annual Meeting). All meeting dates and locations (virtual or in person) will be at the discretion of the Board of Directors.
- B. The Board of Directors or its Chairman, with the approval of a Quorum of the Board, has the authority to invite any person whose presence at any NYFAB Directors' meeting is beneficial to the Association.

ARTICLE III Membership

- A. Privileges of an adult member shall include, but not be restricted to the following:
 - 1. Privilege of competing in all NYFAB tournaments, provided that the member shall meet all of the requirements for the respective tournament set up by the Tournament Committee or the Board of Directors.
 - 2. Right to receive NYFAB awards when earned.
 - 3. Right to wear the NYFAB patch.
 - 4. Right to attend and vote at all regular meetings and elections of NYFAB.
 - 5. Right to hold office when nominated and elected.
 - 6. Right to receive all NYFAB publications or e-mail correspondence.
 - 7. Right to proxy vote.
- B. Privileges of junior members shall be the same as regular members with the exception of the right to vote and hold office.
- C. Privileges of adult family member (spouse) members shall be the same as regular adult members.
- D. A member shall declare his home club, if he is a member of more than one club, and shall vote on NYFAB matters at or through this home club only. All other clubs of which he may be a member, shall report him as a member, listing his membership number from his home club.

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- E. Membership in NYFAB will be continued at no cost for the period of military service and for thirty (30) days thereafter to NYFAB members in good standing at the time of entering the Armed Forces of the United States.
- F. Bowhunter members shall be kept informed of the progress of Bowhunting legislation in New York State, as specified by the Board of Directors, and shall be assured that the fees they contribute are used to further NYFAB's bowhunting and conservation programs. Privileges of Bowhunter membership :
 - 1. Receive the NYFAB e-mail correspondence.
 - 2. Right to attend the Annual Meeting of the organization for the purposes of:
 - a. Voting on all matters affecting bowhunting.
 - b. Discussing/suggesting future bowhunting legislative proposals.
 - 3. Right to wear the NYFAB patch.
 - 4. Right to receive NYFAB Bowhunter Achievement Awards as prescribed in By-Laws, Article VI, Section C. Note: This membership does not allow competition at State and/or National (NFAA) tournaments.

ARTICLE IV Fees

- A. All NYFAB members must belong the National Field Archery Association. Individuals or families must pay the state fees listed below, plus all associated NFAA membership fees.
- B. The membership fees are as listed below:
 - 1. Adult membership at twenty five dollars (\$25.00) per year.
Additional adult family member (spouse) at two dollars (\$2.00) per year.
Junior family members (under 18 years) at one dollar (\$1.00) each per year.
The total membership fee for a family shall not exceed twenty-eight dollars (\$28.00) per year. There shall be no charge for additional family members in excess of two. A family is defined as the head of the household, spouse and all dependents under 18 years of age.
Independent Junior (under 18 years, neither parent a member) ten dollars (\$10.00) per year.
- C. An adult non-competitive Bowhunter may join NYFAB as an independent (non-club affiliated) member. The membership fee is \$35.00 to be paid to NFAA.
- D. NYFAB tournament fees shall be set by the Board of Directors.

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- E. Each NYFAB club shall pay an annual charter fee of ten dollars (\$10.00) to the state association. In addition, each NYFAB club shall pay an annual charter fee to the NFAA as specified by its Board. These charter fees shall be due every 12 months with a 30-day grace period, after which a club must re-affiliate, going through the same procedure as a new club.
- F. The fee for a NYFAB "Competitive Life Membership" shall be as follows:
 - a) Adult Head of Household \$500.00
 - b) Spouse \$200
 - c) Senior (age 65 and older) Head of Household \$150
 - d) Senior Spouse (age 65 and older) \$40
 - e) Senior 65 plus 15 (Head of Household or Spouse, age 65 or older, with 15+ current consecutive years of NFAA Membership) FREE

ARTICLE V Meetings and Agendas

- A. Special meetings of the Association may be called by the President or by at least three (3) Directors representing three (3) recognized areas. This provision shall also apply to special meetings of the Board of Directors. Members of the Board of Directors must receive at least seven (7) days notice of special meetings of the Board, unless otherwise agreed up by the majority of the Board.
- B. Matters for inclusion in the official agenda of the Annual Meeting shall be submitted in writing to the Corresponding Secretary by the last regularly scheduled board meeting prior to the Annual Meeting. These matters shall be published on the NYFAB website so that all interested parties may have time to consider them before the Annual Meeting.
- C. Within forty-five (45) days after the Annual Meeting, and within thirty (30) days after a Board of Directors' meeting, the Recording Secretary will post the minutes to the NYFAB website
- D. An amendment to the NYFAB Constitution and By-Laws which appears on the agenda for the Annual Meeting shall be accompanied by the sponsor's name and justification for the amendment.
- E. In order to be discussed at a Board meeting, all "New Business" items need to be submitted to the secretary or President at least 7 days prior to a Board Meeting. Any items affecting the Constitution, By-Laws, Policies and Procedures, Tournament Rules, or Tournament Formats must be submitted on the "New Business Form" (located in Policies and Procedures). No new business items will be voted on in the first meeting in which it is discussed (items discussed in "workshop" meetings count as being previously discussed). Items deemed to be an emergency/time sensitive by the President may be exempt from this protocol.

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ARTICLE VI Awards

A. NYFAB TOURNAMENTS

1. The Corresponding Secretary shall maintain a record of all awards of the Association. For special awards this record shall include the names of the donors, the conditions of the competition governing the awards, and the names and scores of persons who win them.
2. Archers awarded the temporary custody of prizes and trophies shall be responsible for their safe return to the Corresponding Secretary prior to the next annual tournament.
3. NYFAB Champions must be bona fide members of the Association.
4. Special awards may be made to non-NYFAB members.
5. The NFAA Director for New York State will present Certificates of NFAA recognition to the NYFAB champions.

B. BIG GAME

1. Each member who legally takes big game with bow and arrow shall make an application to the Corresponding Secretary, accompanied by such proof and statistics as may be required by the Board of Directors. The member shall be awarded a suitable pin (one each) for bear, buck, doe, and turkey. The pin may be awarded for big game taken out of state.
2. In addition to the Big Game Pin, the Prize Buck Awards shall be awarded to the member who takes the prize whitetail buck (typical and non-typical) each year in New York State.

ARTICLE VII Tournaments

The Board of Directors shall review annually the rules for each tournament. These rules shall be published at least thirty (30) days prior to the tournament.

A. OUTDOOR

An annual tournament shall be held any weekend in August to determine the field archery champions of the Association. This tournament shall be conducted by NYFAB in accordance with NFAA rules and shall consist of official NFAA rounds.

B. INDOOR

An annual tournament shall be held to determine the indoor champions of the Association. This tournament shall be conducted by NYFAB in accordance with-NFAA rules and shall consist of official NFAA rounds as set forth by the Board of Directors.

C. Other tournaments may be held in accordance with regulations set up by the NYFAB

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Board of Directors. A maximum of 5 NYFAB events per year may be open to non-members.

- D. Any club or league which conducts tournaments registered with NYFAB shall conduct these tournaments in full accordance with NYFAB rulings. The Executive Board shall decide any reported violation and may suspend the right to hold registered tournaments pending a change of policy on the part of the club or league involved.

ARTICLE VIII SCHOLARSHIP AND MEMORIAL COMMITTEE

The NYFAB Scholarship Award shall be known as the Sal Cimbalo Memorial Scholarship Award.

The Chairman of the committee shall be appointed by the President. The Chairman shall select a committee of not fewer than three (3) nor more than five (5) members of NYFAB Board of Directors encompassing at least three (3) areas of NYFAB.

- A. In awarding scholarships, the committee will consider the applicant's record in school, in the archery community, letters of reference, and sportsmanship.
- B. Two scholarships may be awarded each year. Printed Scholarship Award certificates shall be given to each recipient.
- C. The Scholarship and Memorial Committee shall be ongoing. One duty of the committee shall be to assure that money for the Scholarship is budgeted each year.
- D. The Scholarship and Memorial Committee shall handle the procedures concerning memorials given either to the Scholarship and Memorial Fund, or to local libraries, as well as handling scholarship procedures.
- E. Memorial procedures will be determined by the Board of Directors.