

St. Luke's Episcopal Church, Sister Bay, Wisconsin

Vestry Meeting – December 15, 2024

### **Minutes**

**Attendees:** Vestry members Brit Frazier, Ralph Blankenburg, Ross Holton, Pat Lee, Trudy Jischke, Chris Roedl, Julie Hubbard, Paul Newman, with Ray Osinski and Norma Bramsen via teleconference; with Clerk Stan Hoffert in attendance.

The meeting began at 11:45 AM in the church's Canterbury Room with an opening prayer offered by Mother Brit.

**Minutes:** The November Vestry meeting minutes were approved as amended with a correction to the minutes' Investment Report.

**Calendar:** Mother Brit updated the Vestry on the status and scheduling of the following:

- Tuesday, Christmas Eve at 4:00, Holy Eucharist followed by Christmas Reception in Canterbury Room.
- Wednesday, Christmas Day, 10:00 Holy Eucharist.
- St. Luke's Annual Meeting will be held on Sunday, January 19<sup>th</sup>.
- Canterbury Cinema will continue Tuesday, January 28<sup>th</sup>: Ross coordinating.
- Christian Art & Architecture program will be taught by Brit each Wednesday morning in February at the Clearing.
- Bishop Gunter will visit St. Luke's, Sunday, June 15<sup>th</sup>.
- The first St. Luke's Game Day will take place on Tuesday, January 14, 2:00 PM in the Canterbury Room.

### **Rector's Report:**

- All those who attended and participated in the Lessons and Carols service were thanked and noted the programs' success.
- The Vestry was asked to encourage parish members to complete and return their 2025 stewardship pledge forms and that this encouragement also be communicated in the St. Luke's E-News.
- Plans for Advent and Christmas services are proceeding and on schedule to be finalized.

- Pat, Paul and Trudy's terms of serving on the Vestry will end in January 2025, with Pat being asked and agreeing to stand for election to extend her term of service. The Vestry was asked that consideration be given to possible replacements for the other two Vestry positions to be vacated. Brit identified several members she thought would be good replacements. Brit will meet with these parishioners about serving.

#### **Junior Warden's Report:**

- Ross reviewed his written report which is attached to these minutes and which he distributed to the Vestry, elaborating on the church's new fire alert system. He reported that lighting for the church's parking lot was being planned with a design and quote to be obtained; and that the operation of the lighting for the church's sign in front of church is to be checked to ensure it is operating properly and that any needed repair will be made.

#### **Senior Warden's Report:**

- Ralph gave an update on the status of lay ministries followed by a discussion on establishing a coordinator position responsible for ensuring that the duties and fulfilment for each ministry with the position possibly being filled by two rather than a single person.

#### **Treasurer's Report:**

- Financial statements of the church's financial transactions for the months of October and November, along with the church's financial position showing liabilities and available funds at the end of November were presented by Norma and Chris. Approximately 70% of the goal set for the number of 2025 pledges have been received including some pledges from previous non-pledging persons.

#### **Investment Report:**

- Paul submitted a written report that included charts showing investment results at the end of November for the church's Nicolet/Schwab account and the Diocese TFE account, such charts attached to these minutes. He discussed a reported "double" monthly withdrawal by Argent, the custodian from the church's TFE account, and a presumed resulting deposit of the withdrawn fund into the Church's Nicolet checking account. However, upon review, no verification of either an additional withdrawal or deposit could be made and all church funds at issue have been accounted for. Argent is further checking into this matter.

**Outreach Report:**

- Trudy reported that the Committee has contributed funds for food gift cards through Piggly Wiggly with the grocery matching the amount of the Committee's donation. She informed the Vestry that The Giving Tree effort to purchase gifts for a local family was a complete success and that the Committee will end the year with a small amount of funds left in its allocation which will be carried over and used into 2025. A suggestion for an Outreach donation in 2025 to the recently formed Door County Sail Organization that provides help to assist otherwise self-sufficient seniors to remain in an independent living status was discussed and favored for donation consideration by the Committee.

The meeting was adjourned with a prayer by Mother Brit at 12:47 PM.