

St. Luke's Episcopal Church, Sister Bay
Vestry Meeting, Oct. 23, 2022
MINUTES

The meeting convened at 11:30 a.m. Attendees were Frank Maxwell, Betsy Rogers, Paul Neuman, George Hughes, Susan Hoffert, Trudy Jischke, Lori Holton, Carol Heil, Karen Malzahn

Carolyn Finch and Norma Bramsen (via Zoom)

Absent: Pete Thelen

Opening prayer

Paul offered the opening prayer.

Procedural

The October agenda was approved as were the October minutes.

Interim Rector's report

Submitted. Frank updated the vestry that the Fall Fest parking raised \$928 for the Door of Life Food Pantry and the Living Our Baptism classes continue. There will be a Thanksgiving Eve Day worship and luncheon and during Advent we will offer a 9 a.m. Eucharist on Wednesday mornings. Frank is also considering creating a reverse Advent calendar, asking parishioners to donate food items for the Pantry. St. Luke's also plans to participate in a Service of Lessons and Carols on Dec. 3 at Holy Nativity in Jacksonport.

Senior Warden's report

Betsy reported that it will cost \$250 for getting the permits for the signs plus another charge for fabrication (which needs to be from the state-approved fabricators list). She asked in an email to the village clerk if we could contact someone who has done this for a reference and an estimate of total costs. She suggested that we wait to do this until the landscaping for the condos next door is finished and the clinic is completed. George will look into whether we can use the location of the old Scandia sign on Canterbury Lane which will be irrelevant once the Scandia clinic moves to the new building.

Junior warden's report

Submitted. A visit by the vice president of Client Services for the Church Insurance Group was productive. Overall he was impressed by the facility and the safeguards we have in place. He did offer two recommendations—a video inventory of church contents (to be kept offsite) and that we request a certificate of insurance and hold harmless agreement from groups that use church property.

We also granted permission to the Boldt workers on the clinic to use the parking lot Monday through Thursday.

Treasurer's report

Submitted. Karen thanked Karen Schwartz for filling in for the treasurers, who were all out of town. She reported that there were no surprises for the month. Fidelity is down, as expected, and third quarter Diocesan Common Trust results are not yet available. Income is good and we expect a surge in pledge payment in the next few months as many folks pay their entire pledge late in the year. We sent out the interim pledge statements so pledgers can track where they are at in paying their pledge. As pledge cards come in, we will support the stewardship chairs (Betsy and Paul) as before: we will send in names and batch totals (to protect privacy for pledge amounts). We will also indicate how many pledges are the same, increased or decreased, as before.

During the next month, the Treasurer Team will be working with stakeholders on parts of the budget. Before the November vestry meeting, we will go through the whole draft budget with the rector and the senior warden. At the November vestry meeting, all members will provide feedback on the draft. Treasurers will make further revisions accordingly and submit the finished budget to the December vestry meeting. At that meeting, the vestry will approve the 2023 housing resolution for the rector and will bless the budget. However, actual approval of the budget is done by the congregation at the annual meeting in January.

Stewardship

The stewardship letters went out and we are now in a waiting mode. The first card came in today.

Outreach

With Pete laid up Frank suggested we table the concert until next year. He said it is okay to text Pete as he has his phone. Trudy will talk with Pete about what to do with the money. The outreach committee will then make a final decision.

Old Business

Frank informed the vestry that given the uncertainty about finding a rector, he has altered/canceled his Florida vacation so he can be here for Ash Wednesday.

New Business

Lori offered to do the prayer next month. The next meeting will be Nov. 13 following the 10 a.m. service. Frank offered a prayer and the meeting was adjourned at 12:30.

Respectfully submitted,
Susan Hoffert
Vestry Clerk