

**St. Luke's Episcopal Church, Sister Bay**  
**Vestry Meeting, February 20, 2022**  
**MINUTES**

The meeting convened at 1 p.m. via Zoom.

Attendees were Frank Maxwell, Betsy Rogers, Paul Neuman, George Hughes, Pete Thelen, Susan Hoffert, Trudy Jischke, Carol Heil, Lori Holton, Norma Bramsen, Karen Malzahn, Carolyn Finch

**Opening prayer**

Betsy offered the opening prayer.

**Procedural**

The February agenda was approved.  
December minutes were approved.

**Interim Rector's report**

Submitted via email. Frank expressed his appreciation for Joanne Skidmore who is filling in while he is on vacation. The investment committee met for the first time two weeks ago and will resume meetings in March and April. They will then come to the Vestry with recommendations regarding investment in the Door Community Foundation.

Ash Wednesday services will be held at noon as will mid-week Eucharist during Lent. The latter will include a bring-your-own lunch get together afterward.

When he returns he will begin taping the whole service using GoPro for upload on our YouTube channel.

**Senior Warden's report**

Yesterday's Zoom meeting regarding employment status of the new rector had more than 40 participants. There were some complaints about the lack of clarity regarding the full-time vs. part-time question so participants were asked to contact Vestry members with their comments. Each will forward the information received to the rest of the Vestry. Because there was a lot to consider, Betsy asked that we hold a special meeting on this topic only very soon. That meeting will be held Thursday, Feb. 24, via Zoom at 2 p.m. Frank will email his thoughts to the Vestry.

Discussion was held on where and how to distribute the recording of the meeting. Carol explained that Zoom holds recordings for 30-60 days so we will ask Carol Ann to send an email to the congregation with the link and password to the recording. Additionally she will include the summary statement read at the meeting.

Carol asked if there is a policy regarding tithing 10 percent of all undesignated cash gifts. Karen explained that when the policy was first developed we considered making it a tithe to outreach with the rest of the gift going to investments. Paul asked if there were any concerns and Karen pointed out the Vestry always has the authority to override such a decision. Carol and Betsy will write up a policy for consideration at the next Vestry meeting.

### **Junior Warden's report**

The Canterbury room was set up for to hold 35 worshippers at the service and we had 38 so George will add some seats. Several members complimented the new cleaning service.

### **Treasurer's report**

The treasurers reported that January was a quiet month.

Transferring the prepaid pledges from Liabilities to Income boosted our usual January pledge income. Since many people have already paid their pledges, we have a lot of cash on hand that will be spent down as the year progresses. We received our first quarterly automatic disbursement from the Diocesan Common Trust in January but Juliana is still working on getting it recorded correctly in the accounts. They will be corrected in time for next month's reports. It was for about \$6,800, and is in accordance with the form we submitted to the Diocese authorizing quarterly withdrawals.

The main expense last month was for plowing/salting.

Paul asked what we will do with the \$25,000 in this year's budget for the new rector's salary if someone is not hired? Betsy asked if we just don't draw it until we need it. Carolyn replied that it has been dispensed as an automatic quarterly withdrawal from the Diocese Common Trust. It is in the checking account. Karen will look into what we can do and report back next month.

### **Outreach**

No report.

### **Old Business**

George is talking to the Sister Bay Planning Committee trying to find out if the condos being built next to our property have a storm water drain system in its plan.

### **New Business**

Pete offered to do a fundraiser this summer for Outreach and to also increase St. Luke's visibility in the community. He suggested a concert in the parking lot with his band and an opening act on a Saturday afternoon. Betsy suggested that if the medical clinic's parking lot is finished we ask them for permission to park audience cars there.

Pete also suggested that St. Luke's need somebody to do PR because we do so much but not a lot of people know about our outreach. He stated we need to start thinking outside the box, so we can raise our profile and attract new members. Susan said she is not volunteering but would help with PR.

George suggested we become more involved with the Northern Door Children's Clinic, perhaps offering a scholarship. Karen reminded the Vestry that we budgeted \$750 last year to be given by the Parish for church camp scholarships but it was not paid out because of the pandemic. We need to decide how to spend that money. Lori recalled we set up a new fund in Mother Barb's name for the camp scholarships and the money would be given to the Diocese for awarding. Susan will review the minutes for that decision and send the information to Betsy.

Frank suggested that in addition to the minutes we also create a simplified list of Vestry decisions for easy consumption by the congregation. He volunteered to do the first one based on this meeting.

Lori asked when we would be returning to holding service in the Nave. Frank suggested we target Ash Wednesday. We will not hold a coffee hour after service next Sunday. Carolyn said she had some parish members suggest having a group of people interested in providing for coffee hour meet to determine protocols. We will post a request for those interested in the Enews and hold a Zoom meeting. The goal would be to make coffee hour simpler and more consistent.

Pete offered to do the prayer next month. Trudy pointed out that our April Vestry meeting would fall on Easter so that will be rescheduled for the week after.

Frank offered a prayer and the meeting was adjourned at 2:35 p.m.

Respectfully submitted,

Susan Hoffert  
Vestry Clerk