

**St. Luke's Episcopal Church, Sister Bay**  
**Vestry Meeting, Sept. 20, 2020**  
**MINUTES**

Due to the pandemic, the meeting was conducted virtually via Zoom. The meeting convened at 1 p.m.

Attendees were Mother Barb, Betsy Rogers, Karen Malzahn, Carol Ann Osinski, Carol Heil, Paul Neuman, George Hughes, Susan Hoffert

Absent: Pete Thelen

**Procedural**

Agenda approved.

August minutes approved.

**Substantive**

Some church congregations hold services in their parking lots, broadcasting the prayers and sermon through individual car radios. Mother Barb asked George to investigate the feasibility of purchasing a transmitter for such use. However finding the equipment is difficult as Amazon has sold out and Radio Shack stopped carrying them. Because of the colder weather coming, we will hold on this idea until possibly next spring.

The Bishop's current recommendation for in-person services is holding at 18 or less individuals. St. Luke's has not had a problem keeping below the recommendation. With colder weather, there is growing concern about the effect heating a building will have on ventilation. The Bishop's Adhoc Committee continues to meet to find an answer on how to resolve that concern.

Pete and Roberta Thelen and Sue Raye Hughes will be St. Luke's delegates for the annual convention. It will be held virtually and delegates are currently being surveyed on how best to approach that challenge.

Barb sent a list of Jane Weis's secretarial duties to the Vestry. All the tasks will be divided among the Vestry Clerk, Stewardship Committee, Altar Guild, Vestry, Deacon and Treasurers.

We will not hold a Pet Blessing this year in light of the continuing health crisis.

The Stewardship Committee will again be co-chaired by Betsy and Paul this year.

**Senior Warden's report**

Betsy noted that Climate Change Coalition of Door County plans to plant 900 trees across the county and is working with various churches, including St. Luke's, to

distribute the seedlings. Trees will be available as of Sunday, Sept. 27. An item will be placed in the E-news. Parishioners may pick up the trees, at no charge, outside of the Church. Planting information will also be provided. Ray Osinski will be onsite to accept the delivery. Any leftover trees will be given to the Rushes for planting.

### **Junior Warden's report**

George reported that there is a hole in a parking space on the west side of the building. To avoid winter damage, he has accepted a bid to repair the hole for \$425. The contractor will do the work in mid-October. He pointed out the lot has never been sealed. George would like to include a full seal coating with parking spaces marked in next year's budget. The Vestry agreed, without voting. He anticipates a cost of \$3,000 and will submit it to the Budget Committee as a capital expense.

Doug Schwartz fertilized the lawn where the old garage was located.

### **Treasurer's report**

Karen reported that the prepaid pledges were moved out of the general income fund. She feels the numbers are okay. Betsy will forward an email on socially responsible investing.

Betsy also requested that the check register and consolidated reports be sent to the Rector and Senior Warden in the future. Karen agreed.

### **Outreach Committee**

The new freezer for the Door of Life food pantry was delivered but we are still waiting on the bill. \$200 was given by parishioners delegated for Habitat for Humanity.

### **Old business**

The current policy for the acceptance of gifts needs revision to lesson the burden it places on our treasurers, clarify preferred procedures and specify the Rector's role in approving gifts for liturgical use. Barb will draft a revised policy and circulate it to the Vestry for their input.

### **New business**

Barb passed on a request from Joy Zakrzewski for volunteers to sew activity mats for Alzheimer's patients. Carol Ann will include in the E-news.

The meeting was adjourned at 2:16 p.m.

Respectfully submitted,

Susan Hoffert  
Vestry Clerk