

ST ALBAN'S PRE SCHOOL

1.4 Non-collection of A Child From A Pre School Session

In the event of non-collection of a child from a Pre School session, staff would wait for ten minutes and then contact all numbers on their registration form. Messages would be left as appropriate.

If not successful, wait another hour and then if still no contact with parent/carer ring the Child Protection Team, as it is not the responsibility of the Pre School staff to return the child home safely.

This policy was adopted by	St Albans Pre School	<i>(name of provider)</i>
On	23 rd June 2020	<i>(date)</i>
Date to be reviewed	23 rd June 2021	<i>(date)</i>
Signed on behalf of the provider	<i>Elaine Mercer</i>	
Name of signatory	Elaine Mercer	
Role of signatory (e.g. chair, director or owner)	Head of Pre School	

Other useful Pre-school Learning Alliance publications

- Safeguarding Children (2020)