

ST ALBAN'S PRE SCHOOL

CODES OF PRACTICE – CHILD PROTECTION

CONFIDENTIALITY

It is the duty of Pre School employees to keep completely confidential any information regarding the children, their families or other staff, which is learnt as part of the job.

CHILD PROTECTION

The Head of Pre School and other staff are in close contact with the children in their care. Therefore they are in a position to notice changes in behaviour, worrying marks or bruises, or to hear children talking about experiences which may give cause for alarm. If there is concern about a child, staff's relationships with parents may be put under strain BUT it is essential to share any concerns with the parent as part of the task of trying to establish whether or not the child is at risk.

THE DUTY OF THE PRE SCHOOL IS TO PROTECT THE CHILD.

PRE SCHOOL HAS A DUTY TO TAKE ACTION.

It is recognised by Pre School that they will not have to cope alone. Support and advice are available from Social Services (Macclesfield West Children's Team)

0300 123 5012

The Head of Pre School will follow Cheshire County Council guidelines when dealing with all aspects of Child Protection. All staff are fully trained and understand the need for confidentiality as previously outlined.

Allegation of abuse made against a member of staff or volunteer.

Any allegation of malpractice against a member of staff or a volunteer will be taken seriously and recorded. It is important that staff avoid putting themselves in situations that lead to allegations being made against them.

Two staff to manage the toilet line.

When a child has an "accident" and may need changing, a second member of staff should be aware.

This policy was adopted by	St Albans Pre	<i>(name of</i>
On	School	<i>provider)</i>
Date to be reviewed	23 January 2026	<i>(date)</i>
Signed on behalf of the provider	23 January 2027	<i>(date)</i>
Name of signatory	<i>Elaine Mercer</i>	
Role of signatory (e.g. chair, director or owner)	Elaine Mercer	
	Head of Pre School	