

St Alban's Pre School

Parental Involvement Policy

We believe that children benefit most from Pre School education and care when parents and Pre School work together.

Aim

- To support parents as their child's first and most important educators.
- To involve parents in the life of the Pre School and their child's education.
- To support parents in their parenting skills and personal development.
- To ensure that we communicate with parents so as to improve our knowledge of the needs of their child and support their families.

Method

- Through open mornings, written letters, email communication and parents' evenings, we inform parents about how the Pre School is run, it's policies and information about the EYFS, directing them to the 'Foundation Years' website.
- Through newsletters we inform parents about what our focus is for each half term and important dates for the diaries.
- Planning is displayed on our web page of the school website and parents are directed to this during the open meetings and parents' evenings.
- We work closely with parents as we collate evidence and write their child's 2 year assessment on entry.
- The keyworker tracks each child's progress every half term and then plans 'next steps'. Parents are given a copy of the next steps.
- We involve parents in the shared record keeping about their child -both formally and informally and offer the opportunity to view busy books at any time.
- We welcome the contributions of all parents in whatever forms these may take and provide opportunities for parents to contribute their own skills, knowledge and interests to the activities of the group, providing them with information about how they can become involved in our parent helper rota.
- We send out a questionnaire to parents at the beginning of the academic year asking what they feel our strengths and weaknesses are. We use this information to support our action plans.
- Parents are presented with a Welcome Pack, which contains a prospectus and a summary of our most important policies, including the Safeguarding Policy, at our open morning.
- We encourage parents to play an active part in the governance and management of the Pre School and a parent is represented on our Management Committee. A member of the committee always attends the welcome morning and introduces himself/herself to the new parents, explaining their role in the running of the Pre School.

- We acknowledge that some parents might be 'hard to reach' and strive to build up a relationship with them. This includes planning meetings after the end of the working day and home visits, if appropriate, and being aware that not all parents can access information and communication on-line.
- Ofsted's telephone number and address are clearly displayed in the cloakroom if parents wish to contact them regarding the provision at Pre School.

This policy was adopted by	St Albans Pre School	<i>(name of provider)</i>
On	<u>23 January 2026</u>	<i>(date)</i>
Date to be reviewed	<u>23 January 2027</u>	<i>(date)</i>
Signed on behalf of the provider	<u><i>Elaine Mercer</i></u>	
Name of signatory	<u>Elaine Mercer</u>	
Role of signatory (e.g. chair, director or owner)	<u>Head of Pre School</u>	