# *The Woman's Club of Chevy Chase*
# (VIRTUAL) COMMUNITY ART SHOW & SALE
## April 9 – May 16, 2021

**Submission Guidelines:**

**I. Who may submit entries to the show:**
Only those artists who were already entered in the in-person show scheduled for this April and who confirmed participation in the virtual show by January 15 are eligible to submit entries to the show. Further details about size limits, quantity limits, and art categories that are eligible have already been circulated to confirmed participants.

**2. How artists submit their artwork:**
For each entry, the artist must send an email to WCCCartshow@gmail.com with two items: (1) the image, and (2) the identifying information:

1. The image of the entry
   - The image must be cleanly cropped, with nothing visible beyond the edge of the canvas. No part of the frame can be visible.
   - Images must be at least 2,000 pixels at their longest dimension.
   - Image files must follow this naming convention: **WCCC_lastname_title**
     For instance: *WCCC_warren_beautifulmorning* NOTE: Do not include spaces in the title. It does not matter if you use uppercase or lowercase letters in the file name but please use the underscore character.

2. The identifying information. The information should be submitted in this order and in this format. Do not include additional information.
   - **Artwork title**
   - **Artist Name** (first name last name). List your name exactly as you want it to appear in the tag to your entries on the website. You may include a middle name if that is how you want to be listed.
   - **Category**. The nine categories in the show are: acrylic, mini, mixed media, oil, pastel, photography, portrait, print/drawing, watercolor.
   - **Dimensions** of the ***finished*** piece, to the nearest inch**.** The dimensions you specify should include the frame, even though the frame will not be visible in the image.
   - **Price**

Here is an example of the information you need to provide. Please **copy and paste** this format into the email of each entry and complete each field.

Title:

Artist:

Category:

Dimensions:

Price:

**3. Where to submit the images and identifying information:**
Please submit the images of your entries, together with the identifying information, by sending a separate email for each entry. Send them to WCCCartshow@gmail.com. This is a dedicated email to be used **only** for art submissions.

**4. Submission deadline:**
The deadline for receiving the emails containing your images and identifying information is Monday, February 1. This deadline is firm. If we do not receive your submissions by that date, you will not be eligible to participate in the show.

**Reminder: Photo workshop via Zoom Monday, January 25, at 7 PM.** Photographer Michael Koren will be presenting a 1.5 hour webinar with Q and A to help artists with photographing images of their work for virtual submission. The Zoom code will be sent in an email from me Sunday, January 24. You can attend the webinar live or view a recorded version available until Sunday, February 7.

Thank you for participating in the show.

-Betsy Sanford

--Betsy Sanford, Chair
45th Annual Woman's Club of Chevy Chase
Community Art Show and Sale