# Montgomery College Music Program Donation Instructions

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| **Task** | **Steps** |
| 1. Visit Montgomery College’s Donation Website
 | Click on [montgomerycollege.edu/onlinegiving](http://montgomerycollege.edu/onlinegiving)  |
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| 1. Scroll down and confirm that you are on the right page
 | Note the heading on the page, “Emergency Support for Students”. You’re on the right page. |
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| 1. Provide name and address
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| 1. Designate the donation for the Woman’s Club of Chevy Chase Music Program Scholarships
 | * Scroll down to the area where you can designate where your gift will go.
* In the center box, Select, “Give to a scholarship fund.”
* Click on the drop down menu
* Scroll to the last item in the list, “Other”
* In the area provided, type in **Woman’s Club of Chevy Chase Music Program Scholarships**
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| 1. Complete the form
 | * Fill in the remaining fields as necessary, for such as whether it is a one-time donation; etc., in honor or memory of someone; and how you would like your name to appear on the donation list.
* Continue on to the credit card page to finalize
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