



**GERMAN TOWNSHIP BOARD OF TRUSTEES  
MINUTES OF THE ORGANIZATIONAL MEETING HELD ON JANUARY 4, 2021**

**The meeting was held at the German Township Hall located at 12102 St. Rt. 725 West, Germantown, OH 45327 and virtually using WebEx.**

The ORGANIZATIONAL MEETING was called to order by Fiscal Officer Mark Heistand at 7:00 pm. In attendance were:

<p><b>Trustee Abra Reed</b> Fiscal Officer Mark Heistand Zoning Inspector Halie Sewell</p>	<p><b>Trustee Tyler Rehmert</b> Police Chief Joseph Andzik</p>	<p><b>Trustee Jacob Stubbs</b> Road Sup't Jeremy Holbrook</p>
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**ONLINE VISITORS:**

Name	Name	Name	Name
David Gehron	Mark & Deb Cross	Mark Keener	Sam
Abigail Hale-Dennis	Karen Carmickle	DJ	Debbie S
Lynn Cleveland	Kurt Jacoby		

The Germantown Press was notified of the Organizational Meeting on 12/23/20 at 5:25 pm.

Mr. Heistand led the group in the Pledge of Allegiance.

**VISTOR COMMENTS:**

- None

**BOARD OF TRUSTEES OFFICER ELECTIONS:**

- Mrs. Reed made a MOTION, seconded by Mr. Stubbs, to nominate Mr. Rehmert for President of the Board of Trustees. There were no other nominations. Mr. Heistand forgot to ask for a motion to close the nominations. The election of the President MOTION WAS APPROVED by a unanimous voice vote.
- Mr. Rehmert made a MOTION, seconded by Mrs. Reed, to nominate Mrs. Reed for Vice-President of the Board of Trustees. There were no other nominations. Mr. Stubbs made a motion, seconded by Mr. Rehmert, to close the nominations. The nomination closing MOTION WAS APPROVED by a unanimous voice vote. The election of the Vice-President MOTION WAS APPROVED by a voice vote of 2-1.

## **APPOINTMENTS:**

- Mr. Stubbs made a MOTION, seconded by Mrs. Reed, to make the following Trustee appointments. The MOTION WAS APPROVED by a unanimous voice vote.
  - Police Commissioner – Mr. Stubbs
  - Road Commissioner – Mrs. Reed
  - Zoning Commissioner – Mr. Rehmert
  - Parks Oversight Committee – Mr. Rehmert
  - Fire Oversight Committee – Mrs. Reed
  - Senior Oversight Committee – Mrs. Reed
  - Pool Oversight Committee – Mr. Stubbs
  - Germantown Union Cemetery Board – Mr. Stubbs
  - Western Regional Council of Governments – Mr. Stubbs
- Mr. Stubbs made a MOTION, seconded by Mrs. Reed, to appoint Shauna Close as the Health Insurance Coordinator for 2021. The MOTION WAS APPROVED by a unanimous voice vote.
- Mr. Stubbs made a MOTION, seconded by Mr. Rehmert, to make the following Purchasing Agent appointments. The MOTION WAS APPROVED by a unanimous voice vote.
  - Road & Service Dept. – Jeremy Holbrook
  - Police Dept. – Chief Joe Andzik
  - Zoning – Halie Sewell
  - Trash District – Shauna Close
- No 2021 citizen appointments were needed for the Parks Oversight Committee, the Fire Oversight Committee, the Senior Oversight Committee and the Pool Oversight Committee. Mr. Heistand noted that there are openings on the Senior Center Board and the Parks Board. Interested citizens should reach out to the City of Germantown or to one of the Trustees.
- Mr. Stubbs made a MOTION, seconded by Mr. Rehmert, to appoint John Skapiak for a four year at-large term on the Germantown Union Cemetery Board ending 12/31/2024. The MOTION WAS APPROVED by a unanimous voice vote.

## **2021 MEETING SCHEDULE:**

- Mr. Stubbs made a MOTION, seconded by Mr. Rehmert, to continue holding Board of Trustees Regular Meetings during 2021 on the second Monday of each month at 7:00 PM, except when the meeting falls on a Holiday. In those instances, the Regular Meeting will be held on the day following the holiday. The MOTION WAS APPROVED by a unanimous voice vote. Regular Meetings will be held in 2021 as follows:
  - January 11
  - February 8
  - March 8
  - April 12
  - May 10
  - June 14
  - July 12
  - August 9
  - September 13
  - October 12 (Tuesday, due to Columbus Day)
  - November 8
  - December 13



## ORGANIZATIONAL RESOLUTIONS AND MOTIONS:

- Mr. Stubbs introduced **RESOLUTION 2021-01**, seconded by Mrs. Reed: **A RESOLUTION TO MAINTAIN THE SALARIES OF THE GERMAN TOWNSHIP TRUSTEES AND THE FISCAL OFFICER AT THE SAME RATE AS 2020. THIS RATE REPRESENTS A 25% REDUCTION FOR THE TRUSTEES OF THE ANNUALIZED AMOUNT ALLOWABLE UNDER THE OHIO REVISED CODE.** The roll was taken and the adoption vote was as follows: Mr. Rehmert-Yes; Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-01 WAS ADOPTED.**
- Mr. Rehmert introduced **RESOLUTION 2021-02**, seconded by Mrs. Reed: **A RESOLUTION TO INCREASE THE SALARIES OF POLICE DEPARTMENT PERSONNEL, ROAD & SERVICE DEPARTMENT PERSONNEL, THE TRASH CLERK AND THE ZONING INSPECTOR BY 2%, STARTING JANUARY 1, 2021.** The roll was taken and the adoption vote was as follows: Mr. Rehmert-Yes; Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-02 WAS ADOPTED.**
- Mr. Rehmert introduced **RESOLUTION 2021-03**, seconded by Mr. Stubbs: **A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO ESTABLISH 2021 PERMANENT APPROPRIATIONS TOTALING \$3,251,237.00, SUCH APPROPRIATIONS NOT TO EXCEED THE AMOUNTS OF THE 2021 OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES ISSUED BY THE MONTGOMERY COUNTY AUDITOR.** Mrs. Reed asked Chief Andzik about the cost of the new chairs budgeted for the Police Department. Chief Andzik responded that the chairs he has researched online have costs ranging from \$200-400 each. The roll was taken and the adoption vote was as follows: Mr. Rehmert-Yes; Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-03 WAS ADOPTED.**
- Mr. Rehmert introduced **RESOLUTION 2021-04**, seconded by Mr. Stubbs: **A RESOLUTION TO CONTINUE THE EXISTING BENEFITS FOR ALL FULL-TIME EMPLOYEES IN 2021, INCLUDING THE HEALTH INSURANCE HRA PROGRAM.** The roll was taken and the adoption vote was as follows: Mr. Rehmert-Yes; Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-04 WAS ADOPTED.**
- Mr. Stubbs introduced **RESOLUTION 2021-05**, seconded by Mr. Rehmert: **A RESOLUTION TO CONTINUE THE FOLLOWING MISCELLANEOUS PAYMENTS FOR 2021: (1) \$1.00 PER YEAR – RESERVE POLICE OFFICER HONORARIUM; (2) \$15.00 PER MEETING – EXPENSE REIMBURSEMENT FOR REGULAR AND ALTERNATE MEMBERS OF THE ZONING COMMISSION AND THE BOARD OF ZONING APPEALS.** The roll was taken and the adoption vote was as follows: Mr. Rehmert-Yes; Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-05 WAS ADOPTED.**
- Mr. Stubbs introduced **RESOLUTION 2021-06**, seconded by Mrs. Reed: **A RESOLUTION TO ALLOCATE 2021 TRUSTEE AND FISCAL OFFICER SALARIES TO VARIOUS FUNDS TO REFLECT THE AMOUNT OF TIME EACH ELECTED OFFICIAL SPENDS ON BEHALF OF THESE FUNDS:**
  - **TRUSTEE REHMERT – 100% GENERAL FUND (#1000)**
  - **TRUSTEE REED – 50% GENERAL FUND (#1000), 50% GASOLINE TAX FUND (#2021)**
  - **TRUSTEE STUBBS – 40% GENERAL FUND (#1000), 50% POLICE DISTRICT FUND (#2081), 10% GARBAGE AND WASTE DISPOSAL DISTRICT FUND (#2071)**
  - **FISCAL OFFICER HEISTAND – 40% GENERAL FUND (#1000), 25% GASOLINE TAX FUND (#2021), 25% POLICE DISTRICT FUND (#2081), 10% GARBAGE AND WASTE DISPOSAL DISTRICT FUND (#2071).**

Mr. Stubbs commented that 10% of his salary is charged to the Garbage and Waste Disposal District Fund due to his membership on the Western Regional Council of Governments, which negotiates the contract with Rumpke. The roll was taken and the adoption vote was as follows: Mr. Rehmert-Yes; Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-06 WAS ADOPTED.**

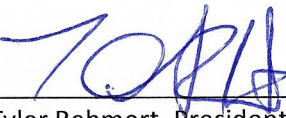
- Mr. Stubbs introduced **RESOLUTION 2021-07**, seconded by Mrs. Reed: **A RESOLUTION TO CONTINUE DIRECT DEPOSIT FOR EMPLOYEES AND TO AUTHORIZE PAYMENT OF PAYROLL WITHHOLDINGS AND OTHER VENDOR PAYMENTS BY ELECTRONIC TRANSFER DURING 2021.** The roll was taken and the adoption vote was as follows: Mr. Rehmert-Yes; Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-07 WAS ADOPTED.**
- Mr. Stubbs introduced **RESOLUTION 2021-08**, seconded by Mr. Rehmert: **A RESOLUTION TO CONTINUE THE TRANSFER OF MONTHLY INTEREST FROM THE GENERAL FUND TO ALL OTHER FUNDS BASED ON THEIR PRO-RATA MONTH-END FUND BALANCES.** The roll was taken and the adoption vote was as follows: Mr. Rehmert-Yes; Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-08 WAS ADOPTED.**
- Mr. Stubbs made a MOTION, seconded by Mrs. Reed, to approve the 15<sup>th</sup> and last day of the month, or if either fall on a weekend or a holiday, the last normal business day prior, as payday for employees of German Township during 2021. The MOTION WAS APPROVED by unanimous voice vote.

**RESERVE POLICE OFFICER MEMORIAL FUND BOARD APPOINTMENTS:**

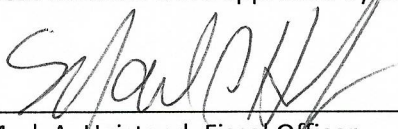
- Mr. Stubbs recommended that David Gehron be appointed as the Citizen Representative on the Board. Mr. Gehron indicated to Mr. Stubbs his agreement to serve. Lynn Cleveland, the Board's 2020 Citizen Representative, expressed his appreciation to Mr. Gehron for agreeing to serve as his replacement.
- Mr. Stubbs made a MOTION, seconded by Mr. Rehmert, to appoint the 2021 Reserve Police Officer Memorial Fund Board as follows:
  - Citizen Representative & Chair – David Gehron
  - Elected Official Representative – Abra Reed
  - Elected Official Representative & Secretary – Mark Heistand
  - Reserve Officer Representative – Josh Nichols
  - Reserve Officer Representative – Muayad Skokeh
 The MOTION WAS APPROVED by unanimous voice vote.
- Chief Andzik and **Visitor Mark Keener, 7865 Jamaica Road** expressed their appreciation to Mr. Cleveland for establishing the Board.

**MEETING ADJOURNED:**

- Mr. Heistand turned the meeting over to Mr. Rehmert, 2021 Board of Trustees President.
- With no further business, Mr. Rehmert made a MOTION, seconded by Mr. Stubbs, to adjourn. The MOTION WAS APPROVED by unanimous voice vote. The Meeting adjourned at 7:35 pm.

Signed:   
 Tyler Rehmert, President, Board of Trustees

Attest: These minutes were approved by the Board of Trustees at their meeting on February 8, 2021.

Signed:   
 Mark A. Heistand, Fiscal Officer