



GERMAN TOWNSHIP BOARD OF TRUSTEES MINUTES OF THE REGULAR MEETING HELD ON NOVEMBER 13, 2023

The meeting was held at the German Township Hall located at 12102 St. Rt. 725 West, Germantown, OH 45327 and virtually using WebEx.

The meeting was called to order by Board President Dr. Mark Cross at 7:01 pm. In attendance were:

President Dr. Mark Cross	Vice-President Jacob Stubbs	Trustee Louis Potter
Fiscal Officer Mark Heistand	Acting Police Chief Shane Birch	Road Admin. Jeremy Holbrook
	Zoning Inspector Shauna Close	

IN-PERSON ATTENDEES:

Name	Address	Name	Address
Deb Cross	7444 S. Stiver Road	Luke Asher	6200 Little Twin Road
Kim Shartle	8184 Wind Dancer Dr.	Gary & Glenda Hickey	6189 Little Twin Road
Steve/Tammy Christian	6262 Little Twin Road	Jeff & Beth Deaton	6161 Little Twin Road
Rick & Debbie Collins	10600 Manning Road	John Nichols	12102 St. Rt. 725 West
Joy Harris	6707 Little Twin Road	Kurt Jacoby	12955 Harris Road

ONLINE ATTENDEES:

Name	Name	Name	Name
md	David Gehron	Sam	Anon User-Solar Farm Lover

The Germantown Press was notified of the Regular Meeting on 11/8/23 at 10:15 am.

Dr. Cross led the group in the Pledge of Allegiance.

VISITOR COMMENTS:

- **Luke Asher, 6200 Little Twin Road:** Mr. Asher was concerned about a potential solar farm at the southeast corner of Manning and Little Twin Roads. He was not in favor of the solar farm, noting the soil damage that is caused by solar farms.
- Dr. Cross read a statement he first presented at the Trustees' 6/29/23 Special Meeting. He noted that solar facilities in Ohio are grouped into two broad categories: (1) large scale – 50 MW or larger; and (2) small scale – less than 50 MW. He noted that it takes six to seven acres of solar panels to produce 1 MW.
 - Large scale projects are regulated by the Ohio Power Siting Board. Under Senate Bill 52, effective 10/11/21, county commissions were given authority to: (1) designate "restricted

areas” where large solar and wind facilities cannot locate; and (2) prohibit construction or limit scope of specific projects outside of the restricted areas.

- Under House Bill 501, effective 4/6/23, townships are allowed to regulate small scale projects. These projects only require an approval by township Zoning Departments.

He explained the action taken by the Trustees on 6/29/23 to enact a six-month moratorium on small scale solar facilities. He noted that the Trustees would consider a six-month extension of the moratorium later in the meeting. Once the Zoning Commission (ZC) develops proposed small-scale solar regulations they will be reviewed by the Montgomery County Planning Commission prior to ZC approval. The Trustees would then consider approving the regulations.

- **Josh Nichols, 12102 St. Rt. 725 West:** Mr. Nichols asked about large-scale solar facilities. Dr. Cross responded that since these projects must be approved by the Power Siting Board, there would be many opportunities for public input before they are approved.
- **Kurt Jacoby, 12955 Harris Road:** Mr. Jacoby, ZC President, noted that the 25 acres in question would only produce about 3 MW of electricity. Since county commissions are empowered to restrict large solar facilities, he suggested that residents make their feelings known to the Commissioners.

FISCAL OFFICER'S REPORT:

- Mr. Heistand submitted minutes for the 10/10/23 Regular Meeting. There were no corrections. Dr. Cross made a MOTION, seconded by Mr. Potter, to approve the minutes as presented. The MOTION WAS APPROVED by a unanimous voice vote.
- Mr. Heistand presented the October Financial Reports: (1) 10/31/23 Fund Status; (2) YTD 10/31/23 Cash Summary by Fund; (3) Month of October Cash Summary by Fund; (4) October 2023 Receipt Listing; and (5) October 2023 Payment Listing. There were no unusual items to note.
- Dr. Cross made a MOTION, seconded by Mr. Stubbs, to approve the October financial reports and authorize the payment of October bills (warrants 50705 through 50712 and vouchers 796 through 878 for payroll direct deposit, payroll tax withholdings and other electronic payments). The MOTION WAS APPROVED by a unanimous voice vote.
- Mr. Heistand thanked the residents who supported the three Township issues on the 11/7/23 ballot. The five-year renewal of Issue #4, a 1 mill joint levy with the City of Germantown, is the only levy specifically earmarked to support roads within the Township and Germantown. By approving Issue #5 concerning electric aggregation and Issue #6 concerning natural gas aggregation, Township residents should see decreases in their utility bills once these programs are implemented sometime in 2024. He announced that Public Hearings concerning the aggregation Plans of Operation and Governance would be held by Trebel Energy, the Township's consultant, at the Township Hall at noon and 6:00 pm on 12/7/23.
 - Dr. Cross stated that a Notice of the Plans of Operation and Governance needs to be advertised in the paper for two consecutive weeks. Mr. Heistand noted that the ads will run in the 11/23/23 and 11/30/23 editions of the Germantown Press. Dr. Cross reported that Trebel will begin to monitor the utility market and get the best rate for our residents once the Plans of Operation and Governance are adopted.
- Mr. Heistand reminded the Trustees that they appropriated a \$4,000 donation from the W.K. Fouts Trust Fund back in January. Dr. Cross introduced **RESOLUTION 2023-47**, seconded by Mr. Potter: **A RESOLUTION APPROVING A \$2,000 DONATION FROM THE W.K. FOUTS TRUST FUND TO THE SONSHINE IN A BAG FOOD MINISTRY AT GERMANTOWN FIRST CHURCH OF GOD.** Mr. Stubbs stated that Sonshine in a Bag does a great job. Mr. Heistand noted that the ministry serves at least 135 children. The roll was taken and the adoption vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. **RESOLUTION 2023-47 WAS ADOPTED.**

- Mr. Heistand noted that every year the Trustees approve payment from the General Fund for a December Appreciation Lunch for Township employees. Dr. Cross introduced **RESOLUTION 2023-48**, seconded by Mr. Stubbs: **A RESOLUTION APPROVING EXPENDITURES FROM THE GENERAL FUND FOR AN APPRECIATION LUNCH FOR THE EMPLOYEES OF GERMAN TOWNSHIP ON A DATE TO BE DETERMINED BY THE EMPLOYEES.** The roll was taken and the adoption vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. **RESOLUTION 2023-48 WAS ADOPTED.**
- Mr. Heistand noted that each year the Trustees authorize the County Auditor to advance real estate taxes prior to their actual collection. Dr. Cross introduced **RESOLUTION 2023-49**, seconded by Mr. Potter: **A RESOLUTION AUTHORIZING THE MONTGOMERY COUNTY AUDITOR'S OFFICE TO ADVANCE THE MAXIMUM AVAILABLE AMOUNTS OF REAL ESTATE TAXES, PERSONAL PROPERTY TAXES AND FINES ON A MONTHLY BASIS DURING 2024.** The roll was taken and the adoption vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. **RESOLUTION 2023-49 WAS ADOPTED.**
- Mr. Heistand noted that the Trustees passed Resolution 2023-46 at the October meeting to approve a contract with DryTech Exteriors to seal the Township Hall roof. Since the project was a non-budgeted item, the project was an eligible use of American Rescue Plan Act (ARPA) funds. Since he had not prepared the standard ARPA Resolution prior to the October meeting. In order for the project to move forward quickly, it was agreed to approve the project that night with payment by the General Fund.
 - He recommended that the Trustees now rescind Resolution 2023-46 and reapprove the project using ARPA funds. Dr. Cross introduced **RESOLUTION 2023-50**, seconded by Mr. Stubbs: **A RESOLUTION RESCINDING RESOLUTION 2023-46 WHICH PREVIOUSLY AUTHORIZED TRUSTEE LOUIS POTTER, JR. TO EXECUTE A CONTRACT WITH DRYTECH EXTERIORS TO SEAL THE TOWNSHIP HALL ROOF WITH WHITE GACOFLEX SILICONE COATING AT A COST NOT TO EXCEED \$30,000, TO BE PAID BY THE GENERAL FUND.** The roll was taken and the adoption vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. **RESOLUTION 2023-50 WAS ADOPTED.**
 - Mr. Heistand noted that the proposed ARPA Resolution utilizes the “small-purchase” Federal guideline. Under this category, at least two quotes are required for purchases between \$10,000-\$250,000 and the lowest quote must be accepted. He stated that Mr. Potter obtained quotes from both DryTech and Spartan Roofing & Renovations LLC. Spartan Roofing’s proposal was \$48,103. Since the lowest quote was accepted, APRA funds may be used for the roof project.
 - Mr. Stubbs introduced **RESOLUTION 2023-51**, seconded by Mr. Potter: **A RESOLUTION AUTHORIZING TRUSTEE LOUIS POTTER, JR. TO EXECUTE A CONTRACT WITH DRYTECH EXTERIORS TO SEAL THE TOWNSHIP HALL ROOF WITH WHITE GACOFLEX SILICONE COATING AT A COST NOT TO EXCEED \$24,738.35, TO BE PAID BY THE AMERICAN RESCUE PLAN ACT FUND.** The roll was taken and the adoption vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. **RESOLUTION 2023-51 WAS ADOPTED.**
 - Mr. Heistand noted that Federal guidelines require that all purchases using ARPA funds include a Contract Addendum signed by the contractor. Mr. Potter agreed to obtain a signed Addendum from DryTech.
 - Mr. Potter reported that the final inspection of the roof project was completed on 11/10/23. A small repair is needed, which will be completed by DryTech.

- Mr. Heistand reported that Burnham & Flower requested that the Township execute a Group Data Sharing Agreement with Medical Mutual. The Agreement will allow Medical Mutual to send Township claims data to Burnham & Flower. It will also allow Township employees to have access to the Burnham & Flower TPA Stream claims retrieval system. He noted that the Agreement was reviewed by the Prosecutor's office who had no concerns with its content. Dr. Cross introduced **RESOLUTION 2023-52**, seconded by Mr. Potter: **A RESOLUTION AUTHORIZING FISCAL OFFICER MARK HEISTAND TO EXECUTE ON BEHALF OF GERMAN TOWNSHIP A GROUP DATA SHARING AGREEMENT WITH MEDICAL MUTUAL OF OHIO**. The roll was taken and the adoption vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. **RESOLUTION 2023-52 WAS ADOPTED**.
- To assist the departments in preparing their 2024 budgets, Mr. Heistand stated that over the next couple of weeks he would provide year-to-date analyses of spending by account number along with an estimate of total year spending and estimated year-end fund balances.
- The Trustees decided to hold their Year-End Meeting to approve 2024 budgets and other items on 12/29/23 at 7:00 pm. The 2024 Reorganization Meeting will be held on 1/3/24 at 7:00 pm. The Zoning Appeals Board and Zoning Commission will hold reorganization meetings on 1/2/24.
- Mr. Heistand noted that he and Mr. Potter would be attending the Montgomery County Township Association Holiday Gala on 11/16/23. Mr. Stubbs indicated that he would also be attending.

POLICE DEPARTMENT REPORT:

- Interim Chief/Sergeant Birch reviewed the department's monthly statistics. He noted that the rear building entry door has rusted through at the bottom and the frame is rusted through on both sides at the bottom. He received quotes for the door and frame replacement from Xenia Glass and Lock for \$3,662 and from Highfield Door Sales for \$3,680. He recommended that the lower bid be accepted. Mr. Heistand indicated that as a non-budgeted item, this purchase would qualify for payment using ARPA funds. Mr. Holbrook suggested that the door be wired to allow keycard locks to be added in the future.
 - Mr. Stubbs introduced **RESOLUTION 2023-53**, seconded by Dr. Cross: **A RESOLUTION AUTHORIZING A CONTRACT WITH XENIA GLASS AND LOCK FOR REPLACEMENT OF THE TOWNSHIP HALL REAR BUILDING ENTRY DOOR AND FRAME AT A COST NOT TO EXCEED \$4,000.00, TO BE PAID BY THE AMERICAN RESCUE PLAN ACT FUND**. The roll was taken and the adoption vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. **RESOLUTION 2023-53 WAS ADOPTED**.
- Interim Chief/Sergeant Birch discussed the need to purchase a new cruiser, probably in 2024. He presented the pros and cons of purchasing a Ford SUV Hybrid, which would be \$650-1,000 cheaper than a gas model. More research will be performed before a decision is made.
- He reminded Township residents to be careful when driving country roads for the next several months. Crashes with deer are most likely to occur in the late fall through January.
- He reported that the all department officers performed well on the annual state mandated firearm requalification test for sidearm, shotgun, and rifle. The ammo used cost \$500-\$800.
- He noted that on 11/4/23 the Township CERT (Community Emergency Response Team), along with Beavercreek CERT, the Montgomery County Amateur Radio Services, and the Civilian Crisis Response Team, held a search and rescue training event at Germantown Metropark. He thanked Ken and Jean Evanchek, leaders of German Township CERT.

ROAD/SERVICE DEPARTMENT REPORT:

- Mr. Holbrook reported that he and Scott Hamilton have completed about 90% of annual tree trimming on Township maintained roadways. Only two roads remain to be trimmed, with completion expected in about two weeks.
- He asked that police officers pick up discarded tires along Township roads when they see them.
- He and Mr. Hamilton replaced any stained or discolored ceiling tiles in the entire Township Hall. If future stains appear, he will contact Dry-Tech for roof warranty repairs.
- Dr. Cross thanked Mr. Holbrook for his assistance in obtaining a new headstone for a Revolutionary War veteran's grave at Old Dutch (Moyer) Cemetery.

ZONING & TRASH DEPARTMENT REPORT:

- Mrs. Close reported that she wrote two zoning permits in October, one for new residential construction on Germantown-Liberty Road and the second for a new pole barn on Stiver Road.
- She noted that the Zoning Commission will meet on 11/21/23 to continue discussing potential regulations on small solar facilities.
- She reported on a problem with the new online trash billing payment system. After residents reported having problems making online payments, she learned that IWorq printed the wrong invoice numbers on the trash bills. The problem was corrected, but she wasn't able to mail new bills. She alerted residents about the issue through email and on Facebook. She also extended the due date for payments to 11/15/23 to avoid unfair late fees. She was assured by IWorq that the invoice number problems will not occur with the next billing period.
 - Dr. Cross made a MOTION, seconded by Mr. Potter, to approve the extended trash bill due date of 11/15/23. The MOTION WAS APPROVED by a unanimous voice vote.
- Mrs. Close reported that Burnham & Flower (B&F) informed the Township earlier this fall that Medical Mutual would increase insurance rates by 5.94% for 2024. However, B&F later reported that the increase was reduced to 3.94%. At Mrs. Close's request, B&F obtained quotes from other insurance providers. These rates were considerably higher than Medical Mutual's 2024 rates.
 - Dr. Cross introduced **RESOLUTION 2023-54**, seconded by Mr. Stubbs: **A RESOLUTION TO APPROVE RENEWING THE EXISTING HEALTH INSURANCE PLAN FOR 2024 WITH MEDICAL MUTUAL THROUGH BURNHAM & FLOWER INSURANCE GROUP**. The roll was taken and the adoption vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. **RESOLUTION 2023-54 WAS ADOPTED**.
- She requested approval from the Trustees to move the Trash Office into the current Zoning Office. This change would be more convenient for her, with having zoning and trash files all in one area. The change would also allow CERT and Germantown Amateur Radio Society (GARS), who both need additional space, to expand their use of the current Trash Office.
 - Mr. Stubbs made a MOTION, seconded by Mr. Potter, to combine the Zoning and Trash Departments into the Zoning Office, allowing use of the former Trash Office by CERT and GARS., with the understanding that the Trustees may reverse this decision at any time and under their sole discretion. The MOTION WAS APPROVED by a unanimous voice vote.

TRUSTEE POTTER'S REPORT:

- Mr. Potter stated that there was nothing new to report concerning the Pool.
- He noted that the Parks budget was approved by the Parks Oversight Committee. The City wanted to include a portion of salary costs for four employees, with Ben Amburgey being the highest. The City originally wanted 80% of Mr. Amburgey's salary to be paid by the Parks budget. After his

actual hours were logged in 2023, only 65% of his time was spent with the parks. Mr. Potter felt that having Mr. Amburgey assigned this year to help the parks had been a positive change. A second employee, Tiffani Tobias, will have 10% of her salary charged to the Parks budget. The other two employees the City wanted charged to the Parks budget were removed.

- He reported that gravel had been spread at the MMI Park by Township resident Shane Dill. Mr. Dill donated his time and equipment; the gravel cost and roller rental totaled \$5,000. Two plaques for the flag pole have been ordered – one commemorating the Miami Military Institute and a second recognizing when the land was used as Camp Miami by the United Methodist Church. Planned 2024 upgrades at the park include highlighting the footprint of the MMI buildings and construction of the north half of a walking trail to tie in with the Daniel’s Peace Memorial Park. Four memorials are planned to be placed along the trail.
- He reported that the City has secured \$1 million for the restoration of the Covered Bridge: \$500,000 from a grant, matched by \$500,000 from the City. The City’s portion will be paid using \$300,000 in ARPA funds and \$200,000 from the General Fund.
- He recently met with Germantown City Manager Judy Gilleland about an erosion problem along the north bank of Twin Creek east of the Astoria Road bridge. Several Disc Golf Course pads have been lost due to the erosion. Non-profit River Rangers International, Inc. was brought in by the City to assess the situation. They recommended building a retaining wall on the north bank to divert the water flow. The estimated cost is \$95,000. He shared photos of the creek, highlighting the changes between 2000 and 2019.
 - He stated his belief that the erosion is not a Parks Board problem or a City problem, but is a community problem that needs to be fixed. He felt that the erosion is to a point that it will quickly compound and the cost to remediate will be substantially higher. Since the repair cost is not in the City’s budget, he’s concerned that the City will delay the project.
 - He proposed using \$25,000 of ARPA funds and \$25,000 from the General Fund to help the City pay to remediate the Twin Creek erosion problem.
 - Mr. Holbrook expressed his concern that adding a retaining wall on the north bank might move the erosion problem to the south bank and cause problems along Mudlick Road.
 - **Visitor Comment: Kurt Jacoby:** Mr. Jacoby noted that rivers follow whatever course they wish. He felt that the Township would incur a huge expense if Mudlick Road is damaged in the future after fixing the north bank erosion problem.
 - Mr. Stubbs was also concerned about the potential effect on Mudlick Road. He stated that he would need a lot more information before agreeing to move forward.
 - **Visitor Comment: Deb Cross, 7444 S. Stiver Road:** Mrs. Cross felt that the City should divert funds earmarked to restore the Covered Bridge and not fix the bridge. She suggested that the City contact the Army Corps of Engineers. Mr. Potter stated that he understood this had already been done. He will obtain a copy of the River Rangers report.
 - The Trustees agreed to further discussion of the issue once more information is obtained.
- Mr. Potter suggested that the 2024 budget include \$25,000 from the ARPA Fund to help the Road Department pay for their needed dump truck.
- He also suggested that \$40,000 of ARPA funds be used to pay off the remaining balance owed on the Valley View Water & Sewer District loan by the Township to First National Bank of Germantown. Mr. Stubbs agreed that he would like to see the loan paid off, but felt the timing was not right since the Township’s funds are earning 5% and the loan rate is 2%.

- Mr. Potter reported that the Parks Board's Christmas in the Park horse parade, tree lighting and Santa Claus visit would be held at Veterans' Memorial Park on 12/9/23.

TRUSTEE STUBBS' REPORT:

- Mr. Stubbs announced that Germantown Union Cemetery Fiscal Officer Julie Delph had resigned at the Cemetery Board's meeting earlier that evening. W.R. & Associates, using Bob Rohrbach, will take over as Fiscal Officer through the end of the year and complete all year-end reporting.
- The Cemetery Board is still considering whether the 2024 levy should be a renewal or replacement and whether the levy should be run at the March primary or at the November general election. Before the Board can finalize placing a levy on the ballot, they must receive approval by the Trustees as well as Germantown City Council. He stated that the Trustees would need to schedule a Special Meeting prior to the regular December meeting to pass the cemetery levy resolution.
- He noted that repairs were being made to the Cemetery's rental house. The Cemetery is expecting a spring delivery of two new mowers that are on order.
- He noted that five VVHS students would be volunteering at the Cemetery on 11/17/23 as part of the high school's Focus on Your Future Day.
- He reported that he registered for the Ohio Township Association (OTA) Winter Conference in February and had booked his hotel room. He discussed the OTA's new Township Education Subscription that allows unlimited webinar courses for Township OTA members each year at a \$250 fee. Dr. Cross stated that payment of the subscription fee might be required to access the OTA's library. He suggested waiting until 2024 before deciding whether to buy a subscription.
- He reminded Township residents that Breakfast with Santa will be held at the Township Hall on 12/2/23 from 9-11 am.
- He noted that TSC's recently installed fiber optic lines are operational in some parts of the Township.

TRUSTEE CROSS' REPORT:

- Dr. Cross' attended the Fire/EMS Oversight Committee meeting on 10/23/23 during which the 2024 budget was passed. The City's administrative charge is \$30,000 for EMS and \$30,000 for Fire, which was the same as in 2023. As of the meeting date, 875 calls had been received in 2023.
- He was not able to attend the 10/12/23 Senior Oversight Committee meeting when the 2024 budget was approved. Director Chenoa Erisman is still waiting on an additional quote for a generator. He did not have an update on a possible grant for the generator.
- Dr. Cross introduced **RESOLUTION 2023-55**, seconded by Mr. Potter: **A RESOLUTION TO EXTEND A MORATORIUM ON SMALL SOLAR FACILITIES FOR SIX MONTHS FROM 12/29/23 TO 6/29/24 IN GERMAN TOWNSHIP, MONTGOMERY COUNTY, OHIO.** The roll was taken and the adoption vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. **RESOLUTION 2023-55 WAS ADOPTED.**
- Dr. Cross noted that there has been some discussion online concerning cultivators and dispensaries of recreational marijuana in the Township and City since Issue 2 passed at the November election. ORC 3780.25, effective 12/7/23, allows a board of township trustees to adopt a resolution to prohibit, or limit, the number of cannabis operators. He said he would continue to monitor if there are any further changes to the ORC.

- He attended the 11/9/23 Valley View Board of Education meeting. Treasurer Valorie Hill reported that there will be one School Resource Officer for the 2024-2025 school year. He stated that the Board did not discuss the possibility of having two SROs in the new building.

EXECUTIVE SESSION:

- Dr. Cross made the following MOTION, seconded by Mr. Potter: **I move to go into Executive Session pursuant to O.R.C. 121.22(G)(1) to consider the employment of a public employee.** The roll was taken and the vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. The MOTION was approved. The Trustees entered into Executive Session at 8:57 pm.
- Present in the Executive Session were: Trustees Mark Cross, Jacob Stubbs, and Lou Potter; Fiscal Officer Mark Heistand.
- The Trustees held discussion under the authority of O.R.C. 121.22(G)(1).
- At 9:09 pm Interim Chief/Sergeant Birch entered the Executive Session.
- At 9:18 pm, Dr. Cross made a MOTION, seconded by Mr. Stubbs, to reconvene into Regular Session. The MOTION WAS APPROVED by a unanimous voice vote.

NEW BUSINESS:

- Mr. Stubbs introduced **RESOLUTION 2023-56**, seconded by Mr. Potter: **A RESOLUTION APPOINTING INTERIM CHIEF/SERGEANT CHRISTOPHER "SHANE" BIRCH TO THE POSITION OF POLICE CHIEF OF GERMAN TOWNSHIP POLICE DEPARTMENT, EFFECTIVE IMMEDIATELY, AT STEP 3 ON THE CHIEF'S PAY SCALE, WITH A PAY INCREASE RETROACTIVE TO 10/1/2023.** The roll was taken and the adoption vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. **RESOLUTION 2023-56 WAS ADOPTED.**

OLD BUSINESS:

- None

MEETING ADJOURNED:

- With no further business, Mr. Potter made a MOTION, seconded by Mr. Stubbs, to adjourn. The MOTION WAS APPROVED by a unanimous voice vote. The Meeting adjourned at 9:20 pm.

Signed: Mark Cross
Mark Cross, President, Board of Trustees

Attest: These minutes were approved by the Board of Trustees at the December 11, 2023 meeting.

Signed: Mark A. Heistand
Mark A. Heistand, Fiscal Officer