

RECORD OF PROCEEDINGS

Minutes of

Meeting

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

November 11, 20 2013

The regular meeting was called to order at 7:00 P.M., at the Township Hall, 12102 S.R. 725 West, Germantown, Ohio, by Board President Randy Benson with the Pledge of Allegiance. Trustees Randy R. Benson, Benjamin F. DeGroat, Gregory A. Hanahan and Fiscal Officer Robert W. Rohrbach Jr. were present. Zoning Inspector Laurie Rohrbach, Police Chief Joe Andzik and Road & Service Superintendent Jeremy Holbrook were also present. This meeting was digital tape recorded and the CD is on file. The Germantown Press and Dayton Daily News were notified of the meeting.

VISITORS –Chris Snyder, Mark Snyder, & Jage Sandler representing Zephyr Consulting; Beverly & Mary Abner of 8850 S. Main St.; and Jake Stubbs of 8625 Boomershine Rd.

VISITOR COMMENTS –

- I. Mr. Chris Snyder presented a proposal to partner with German Township to develop new software tools for Zoning Software to include on-line capabilities for forms, applications, questions and payments. The goal is to increase productivity by the use of computer software in the Zoning, Trash, Citizen interaction and management of the Township.

Mr. Benson presented a **MOTION**, seconded by Mr. DeGroat to partner with Zephyr Consulting in the development of the software and authorizing Zoning Inspector Laurie Rohrbach to work with them on the project. After discussion. All present voted in favor, **MOTION** passed.

- II. Mrs. Abner voiced a complaint regarding the closing of S. Main St. in Sunbury during foot races or other special events. Her issue was that her daughter needed access to their residence to prepare for going to work, but could not access the residence for an extended time while no runners were present, during the Pink Ribbon Event, making her late for work.

Police Chief Andzik discussed the issue with the Mrs. Abner and will follow up with them to ensure they have access to their residence during events.

MINUTES –

- I. The Board reviewed the minutes of the October 14, 2013 Regular meeting and the October 14, 2013 Work Session.

Mr. Benson introduced a **MOTION**, seconded by Mr. Hanahan, to approve the minutes of the October 14, 2013 Regular meeting as submitted. After discussion, all present voted in favor, **MOTION** passed.

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

November 11²⁰ 2013

Mr. Benson introduced a **MOTION**, seconded by Mr. Hanahan, to approve the minutes of the October 14, 2013 ~~Regular meeting~~ ^{WORK SESSION} as submitted.

After discussion, Mr. Benson and Mr. Hanahan voted in favor, Mr. DeGroat abstained, **MOTION** passed.

FISCAL OFFICER REPORT –**I. Correspondence:****IN**

- A. OTA – October Grassroot Clippings
- B. Burnham & Flower – notice to send request for Trustee Bonds (Jake I need a phone number and address for you to get you a bond and set up in our records).
- C. Perry Twp. – Copy of Rumpke Trash Contract Extension
- D. OPERS – Year end reporting information regarding the new Federal GASB rules
- E. Ohio Dept. Natural Resources – notice that application for Mineral Reserve Management has been filed in Harrison County????
- F. Vorys, Sater, Seymour and Pease, LLP – Notice of Class 1A Hazardous Waste Modification in Dayton
- G. Auditor of State – Notice of UAN equipment charge holiday; and information of new Federal Audit Clearinghouse procedures
- H. Mont. Co. Auditor – notice that the 6 year property re-appraisal will begin soon
- I. Preble/Montgomery Farm Service agency – Ballot

OUT

- A. Germantown Press & DDN - Mtg. reminders 11/11
- B. City of Germantown – 10/14 minutes
- C. Monthly – IRS, State, School, OPERS reports & payments

II. Distribute Financial Reports: Payment, Cash Summary by Fund, and Fund Status reports.

Mr. DeGroat introduced a **MOTION**, seconded by Mr. Hanahan to approve the financial reports and authorize the payment of the bills, checks 45981 thru 46055, including payroll tax EFT's to IRS. After discussion, all present voted in favor. **MOTION** passed.

- III. Mr. Rohrbach noted that the Germantown Union Cemetery additional Levy has failed by 7 votes. The provisional ballots and a recount will be completed before a final tally is certified.
- IV. Mr. Rohrbach reminded the Board of the November Mont. Co. Township Association meeting to be held at Clay Twp. on November 14th.
- V. Mr. Rohrbach reminded the Board of the December meeting of the MCTA to be held on December 12th at the Presidential Banquet Center in

RECORD OF PROCEEDINGS

Minutes of

Meeting

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

November 11, 20 2013

Kettering. He asked that employees and elected officials that are planning on attending let him know so he can make appropriate reservations. He noted that it was a legal expenditure for the Township for employees and officials, however ~~some~~^{Spouses} will need to be reimbursed to the Township at \$25.00 each. He requested a motion to pay for employee and officials and for table center pieces to be donated as door prizes; as has been done in prior years.

Mr. Hanahan introduced a **MOTION**, seconded by Mr. DeGroat, to authorize the payment of participation fees for employees and officials and the purchase of table center pieces to be paid from the General Fund. After discussion, all present voted in favor, **MOTION** passed.

VI. Mr. Rohrbach opened a discussion regarding the Ohio Township Winter Conference in February of 2014. He requested a motion to authorize the payment of registration and expenses for employees and officials.

Mr. Hanahan introduced a **MOTION**, seconded by Mr. Benson, to authorize the payment of registration and expenses for employees and officials. After discussion, all present voted in favor, **MOTION** passed

VII. Mr. Rohrbach noted that the Zoning Referendum had failed. Thus the Zoning Resolution will not be amended as per Zoning case # 2012-13ZTC and Board Resolution 2013-10.

VIII. Mrs. Rohrbach opened a discussion regarding employee health insurance.

The current Anthem Blue Cross policy expires Dec. 1, 2013. She reported on a meeting held with Mr. Rohrbach, Mr. Benson, Sean Sprouse of Burnham & Flower, Jeremy Holbrook, Chief Andzik, and herself regarding proposed insurance policies to replace the expiring policy. Based on the outcome of that meeting, she recommended that the Board approve moving to a new policy for full time employees from Medical Mutual as follows: MMO-PEBA 2000 HRA effective December 1, 2013.

Mr. DeGroat introduced **RESOLUTION 2013-40**, seconded by Mr. Hanahan to purchase the MMO-PEBA 2000 HRA policy from Medical Mutual, effective December 1, 2013 expiring December 1, 2014 for full time employees only, not for elected officials, to be effective December 1, 2013. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Hanahan – Yes; **RESOLUTION 2013-40** passed.

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

November 11²⁰

2013

PRESIDENT REPORT –

- I. Mr. Benson noted that the Pool Oversight meeting was again cancelled.
- II. Mr. Benson reported on his activities in Fire Oversight. He noted that the old rescue truck was sold on Govdeals.com. Also, the Germantown Rescue Squad, Inc. is purchasing and donating a new medic unit Chevrolet Chassis with a diesel motor to the City to replace the oldest medic

POLICE REPORT –

- I. Chief Andzik reported that on October 19, 2013 the department assisted with traffic control for the Ohio River Runners Country Classic noting no problems with the event.
Chief Andzik also reported that on the same date, several Township Employees participated in the Making Strides Against Breast Cancer of Dayton event. The event had 606 teams with 5,822 participants and raised approx. \$450,000. Sara, EmaLee, & Officer Andy Bateman; Holly & Officer Shane Birch; Angie & Road Laborer Scott Hall; and himself participated.
- II. Chief Andzik reported that on October 26 the department assisted with traffic for the Octoberfest 5K run which benefitted the Valley View High School Boosters. Special thanks to DeLone Jones, Kim Mackie, and Scott Hall for volunteering their time to assist the PD.
- III. Chief Andzik reported on his and Sgt. Wallace's attendance of the Ohio Attorney General's 2013 Law Enforcement Conference.
- IV. Chief Andzik reported on his attendance at the Abundant Life Tabernacle Harvest Fest noting he was one of the judges for the Chili Cook-off.
- V. Chief Andzik reported that the township owned broken CCTV video recorder has been replaced and is back in operation.
- VI. Chief Andzik reported that he is still working with the Montgomery County Prosecutor Jonathon Ketter on the Transient issue.
- VII. Chief Andzik reported that he and Road Superintendent are investigating a new pay scale system. He and Jeremy Holbrook briefly outlined the current direction for a proposal to bring to the next meeting. The Board felt the direction was appropriate.
- VIII. Chief Andzik reminded all that on December 7, 2013 Santa Claus will be at the Township from 09 to 11:00 AM for the children of the Township.

RECORD OF PROCEEDINGS

Minutes of

Meeting

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

November 11, 20 2013

- IX.** Chief Andzik recommended that Police Officer J. D. Pyle be moved from probationary status to permanent reserve status, effective November 15, 2013.

Mr. Hanahan introduced a **MOTION**, seconded by Mr. DeGroat, to move Police Officer J. D. Pyle to permanent reserve status, effective November 15, 2013. After discussion, all present voted in favor, **MOTION** passed.

- X.** Chief Andzik recommended that Police Officer L.A. Agee be moved from probationary status to permanent reserve status, effective November 15, 2013.

Mr. Hanahan introduced a **MOTION**, seconded by Mr. DeGroat, to move Police Officer L. A. Agee to permanent reserve status, effective November 15, 2013. After discussion, all present voted in favor, **MOTION** passed.

ROAD/SERVICE DEPARTMENT REPORT –

- I.** Mr. Holbrook reported that 475 feet of grown up fence line on Barlow Road at the intersection of Puddenbag Road was removed. The original fence line and growth were within three feet of the edge of the roadway and required trimming several times a year. With written permission of the property owners, Robert & Nancy Schmits, the Road Dept. was able to clear space along Barlow Road to twelve feet.
- II.** Mr. Holbrook reported that Kramer & Associates have submitted legal description of the Eckhart Road property to be vacated to Montgomery Co. for review. Once approved the vacation process can proceed.
- III.** Mr. Holbrook reported that the Road Dept. has started trimming high limbs on Township maintained roadways.
- IV.** Mr. Holbrook reported that the Sunbury signs have been installed on Mudlick and Eby Roads.
- V.** Mr. Holbrook thanked Mr. Steinecker for donating a large rock for the Township Hall landscape project.

ZONING & TRASH COLLECTION REPORT - none

OLD BUSINESS:

- I.** Mr. Hanahan reported on the Valley View Water and Sewer District Board activities.
- The Eby Road project is moving forward. Letters have been sent,

RECORD OF PROCEEDINGS

Minutes of

Meeting

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

November 11²⁰ 2013

advertisement for bids should go out on November 25 until December 2nd; December 16th for a pre-bid meeting; January 3rd submittal deadline; January 17 bid opening and 60 days to award the bid.

Mr. Hanahan also reported that the VVWSD has appointed him to fulfill a vacated Board vacancy until August 2016.

II. Mr. Hanahan thanked the Board on behalf of the Germantown Union Cemetery for the use of the sign board for the levy

III. Mr. Hanahan requested the December Board meeting be moved to December 16 as he will be out of town on December 9th. The Board agreed.

NEW BUSINESS: none

PURCHASE ORDERS AND BANK RECONCILIATIONS were signed.

Meeting Adjourned at 7:55 P. M.

Signed:



Attest:

