

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ **March 12,** **2012**
_____20_____

The regular meeting was called to order at 7:15 P.M., at the Township Hall, 12102 S.R. 725 West, Germantown, Ohio, by Board President Randy Benson with the Pledge of Allegiance. Trustees Randy R. Benson, Gregory A. Hanahan and Fiscal Officer Robert W. Rohrbach Jr. were present. Road & Service Department Superintendent Jeremy Holbrook and Police Chief W. L. Wilcox were also present. Trustee Benjamin F. DeGroat was absent and excused.

This meeting was digital tape recorded and the CD is on file. The Germantown Press, Dayton Daily News, and Middletown Journal were notified of the meeting.

VISITORS – Joseph Knueven representing the Germantown Public Library

SWEARING IN CEREMONY -

- I. Chief Wilcox introduced Mr. Robert Lingo and recommended that he be hired as a Reserve Police Officer, effective March 15, 2012, and subject to a 1 year probation period.

Mr. Hanahan introduced **RESOLUTION 2012-007**, seconded by Mr. Benson, to hire Robert Lingo as recommended by the Chief, as a Reserve Police Officer, effective March 15, 2012, and subject to a 1 year probation period. After discussion, the adoption vote was as follows: Mr. Hanahan – Yes, Mr. Benson – Yes, Mr. DeGroat – Absent, RESOLUTION 2012-007 passed.

Fiscal Officer Rohrbach gave Officer Lingo his oath of office.

VISITOR COMMENTS –

- I. Mr. Knueven made a short presentation outlining the cost of a newsletter project and asking the Board to consider participating in the joint effort with Library and several surrounding government entities.

The Board discussed the proposal and decided to table any further action pending some additional review.

MINUTES –

The Board reviewed the minutes of the February 13, 2012 regular meeting and the February 24, 2012 special meeting. Mr. Benson introduced a **MOTION**, seconded by Mr. Hanahan to approve the minutes of the above meetings as presented. After discussion, all present voted in favor, **MOTION** passed.

FISCAL OFFICER REPORT –

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20_____**I. Correspondence:****IN**

- A. OTA – March Grassroot Clippings
- B. Mont. Co. Engineer – 2012 Partnership Pool information
- C. Ohio Secretary of State – 2012 Voter information
- D. Time Warner Cable – 4th Qtr franchise fees
- E. Alber & Albers – February VVWSD invoice
- F. OTARMA – 2012 insurance proposal & invoice

OUT

- A. Germantown Press & DDN & Midd Journal - Mtg. reminders 03/12
- B. City of Germantown – 2/13 minutes & Road lvey payment
- C. Monthly – IRS, State, School, OPERS reports & payments
- G. Ohio Dept. Transportation – 2011 Township Highway System Mileage Confirmation

II. Distribute Financial Reports –

Mr. Rohrbach distributed and explained/discussed the spreadsheet outlining the total loans made to the Valley View Water & Sewer District.

Mr. Benson introduced a **MOTION**, seconded by Mr. Hanahan to approve the financial reports and authorize the payment of the bills, checks 44348 thru 44429. After discussion, all present voted in favor. **MOTION** passed.

III. Mr. Rohrbach opened a short discussion regarding renewing with the OTARMA insurance program.

Mr. Hanahan introduced a **MOTION**, seconded by Mr. Benson, to continue with the OTARMA program of insurance during 2012. After discussion, all present voted in favor, **MOTION** passed.

IV. Mr. Rohrbach reported on his attendance at the Ohio Auditor Local Government Conference and distributed some pertinent handouts.**V. Mr. Rohrbach reported that the general purpose copier has broken down and needs to be replaced. The current machine was purchased in 2001 at a cost of \$5995. Mr. Rohrbach recommended the purchase of a new copier for the cost of \$4995 from Pro-Source, our current copier vendor.**

Mr. Hanahan introduced a **MOTION**, seconded by Mr. Benson, to purchase the new copier as recommended by Mr. Rohrbach above. After discussion, all present voted in favor, **MOTION** passed.

VI. Mr. Rohrbach reported on the replacement of the UAN printer by the

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Auditor of State. The old printer was donated by the State to the Township.

VII. Mr. Rohrbach reported that the Pool Levy it is currently failing by 5 votes with the absentee and provisional ballots yet to be counted.

VIII. Mr. Rohrbach reported that the 2010/2011 audit on site has begun.

RECORDS COMMISSION –

I. At 7:50 PM, Mr. Rohrbach called the Records Commission to order. In attendance was Mr. Rohrbach, Mr. Benson, and Mr. Hanahan.

II. Mr. Rohrbach presented a records retention schedule amendment from the police department. After review, Mr. Benson introduced a **MOTION**, seconded by Mr. Hanahan, to approve the police department amended records retention schedule as submitted. After discussion, all present voted in favor, the MOTION passed.

III. At 7:54 PM, the Records Commission meeting was adjourned and regular meeting was reconvened.

PRESIDENT REPORT –

I. Mr. Benson reported on fire oversight activities. He reported that the fire department will take delivery on a new Ford 550 in April.

POLICE REPORT –

I. Chief Wilcox reported that the Citizen Police Academy class was not held due to a lack of interest.

II. Chief Wilcox reported that the building project is in the permit stage.

III. Chief Wilcox reported that all drivers training as recommended by the Loss Control Consultant has been completed.

IV. Chief Wilcox reported that trickle battery chargers have been installed in the police garage to keep the cruisers charged, due to installation of electronic equipment.

V. Chief Wilcox announced the Shred/DUMP program is scheduled again this year on May 5, 2012 from 9AM to 12 Noon. Shredding will only be on site from 11-12. Materials for shredding can be dropped off prior to the arrival of the truck.

VI. Chief Wilcox reported that the VVHS and Township Hall weather sirens are not working reliably. He has scheduled a meeting with all parties to identify and fix the problem.

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VII. Chief Wilcox reported they are investigating offering the Hunter Safety course again this year.

ROAD/SERVICE DEPARTMENT REPORT –

I. Mr. Holbrook recommended that the Board purchase a new 2010 Bombford Hawk 100 rear mount boom mower, from RL Parson and Sons at a cost of \$24,368 which is Approx. \$5,000 less than the state contract. If purchased it would be installed on the Agco LT70 TRACTOR. Mr. Holbrook noted that the mower was budgeted and funds are available in the Permissive Motor Vehicle Fund.

Mr. Hanahan introduced **RESOLUTION 2012-008**, seconded by Mr. Benson, to authorize the purchase as recommended above by Mr. Holbrook. After discussion, the adoption vote was as follows: Mr. Benson - Yes, Mr. Hanahan –Yes, Mr. DeGroat – Absent; **RESOLUTION 2012-008** passed.

II. Mr. Holbrook requested that the following items be declare surplus and that he be authorized to properly dispose of each item.

- 1980 Ford 7700 Tractor (item #614) – sell on Gov.Deals
- MoTrim mid-mount Boom Mower (item # 1028) – scrap
- Old Mott interstate flail mower – scrap
- 1000 gal horizontal poly tank (item # 583) – sell on Gov.Deals

Mr. Hanahan introduced **RESOLUTION 2012-009**, seconded by Mr. Benson, to declare the above listed items as surplus and to authorize Mr. Holbrook to dispose of them appropriately. After discussion, the adoption vote was as follows: Mr. Benson - Yes, Mr. Hanahan –Yes, Mr. DeGroat – Absent; **RESOLUTION 2012-009** passed.

III. Mr. Holbrook reported that updating the road signs to the new Federal standard has begun.

ZONING & TRASH COLLECTION REPORT - none

OLD BUSINESS:

I. Mr. Hanahan updated the Board on the Valley View Water & Sewer District activities.

The district is applying for a start up loan, but will not be able to use it to repay the township. The loan would be for projects including moving the water tower, etc.

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II. Mr. Hanahan opened a discussion on the National Association of Towns & Townships next meeting in Washington DC, during the end of March. He requested the Township authorize his attendance and pay expenses.

Mr. Benson introduced a **MOTION**, seconded by Mr. Hanahan to authorize his attendance and to pay his expenses. After discussion, all present voted in favor, MOTION passed.

III. Mr. Hanahan opened a discussion to define the scope of work on the police addition project by the Road Department. After discussion it was agreed between the police and road departments that the following items would be provided by the Road Dept.

- Foundation hole/ditch
- LP Tank burial
- Expose the original well lines and dig the hole for relocation - if necessary. Plumbing to be done by contractor
- Top Soil removal

IV. Mr. Hanahan noted that he had received a message, while on sick leave, from County Administrator Debra Feldman regarding the German Township police dispatch and tower contract. He has not yet returned her call. He suggested inviting her to a meeting for the discussion.

Mr. Rohrbach suggested that Mr. Hanahan be authorized to contact Ms. Feldman and advise her that the Township is not willing to re-open or re-negotiate the contract.

Mr. Benson introduced a **MOTION**, seconded by Mr. ^{Hanahan}~~Benson~~, to authorize Mr. Hanahan to speak to Ms. Feldman on behalf of the Board and to relay to her that the Board has no interest in re-opening the tower/dispatch contract. After discussion, all present voted in favor, MOTION passed.

NEW BUSINESS: none

PURCHASE ORDERS AND BANK RECONCILIATIONS were signed.

Meeting Adjourned at 8:34 P. M.

Signed: Randy R. Benson Attest: 