

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

September 09, 20 2013

The regular meeting was called to order at 7:04 P.M., at the Township Hall, 12102 S.R. 725 West, Germantown, Ohio, by Board President Randy Benson with the Pledge of Allegiance. Trustees Randy R. Benson, Benjamin F. DeGroat, Gregory A. Hanahan and Fiscal Officer Robert W. Rohrbach Jr. were present. Zoning Inspector Laurie Rohrbach and Police Chief Joe Andzik were also present.

This meeting was digital tape recorded and the CD is on file. The Germantown Press and Dayton Daily News were notified of the meeting.

**VISITORS** – Brenda, Jordan, & Terry Collins of 760 W. Stroop Rd., Kettering; Kirsten & Adam Collins of 1270 Westcliff Ct., Kettering; and Jake Stubbs of 8625 Boomershine Rd.

**VISITOR COMMENTS** – none

**SWEARING IN CEREMONY** –

- I. Chief Andzik reported on the current hiring process for Reserve Police Officers. He introduced Jordan C. Collins and recommended his being hired as a Reserve Police Officer, effective September 15, 2013, to serve a one year probation period.
- II. Mr. Hanahan introduced **RESOLUTION 2013-33**, seconded by Mr. DeGroat, that Jordan C. Collins and recommended his being hired as a Reserve Police Officer, effective September 15, 2013, to serve a one year probation period. After discussion, the adoption vote was as follows: Mr. Benson - Yes, Mr. DeGroat- Yes, Mr. Hanahan –Yes, **RESOLUTION 2013-33** passed.

The Board congratulated Officer Collins. Mr. Rohrbach provided the oath of office to Officer Collins.

**MINUTES** –

- I. The Board reviewed the minutes of the August 12, 2013 Regular meeting. Mr. Benson introduced a **MOTION**, seconded by Mr. Hanahan, to approve as submitted. After discussion, all present voted in favor, **MOTION** passed.

**FISCAL OFFICER REPORT** –

**I. Correspondence:**

**IN**

- A. OTA – September Grassroot Clippings
- B. Mont. Co. Auditor – 2013 Amounts & Rates for approval; Amended Certificate and Local Government Fund update.

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- C. Burnham & Flower – several notices of changes in employee insurance due to the Affordable Health Care Law.
- D. Calfee, Halter & Griswald LLP – Invoice for OTA lease for tractor & mower we did not use.
- E. Auditor of state – Bulletin 2013-007 BWC rebate check distribution instructions

**OUT**

- A. Germantown Press & DDN - Mtg. reminders 9/9
  - B. City of Germantown – 8/12 minutes
  - C. Monthly – IRS, State, School, OPERS reports & payments
- III. Distribute Financial Reports: Payment, Cash Summary by Fund, and Fund Status reports.

Mr. DeGroat introduced a **MOTION**, seconded by Mr. Hanahan to approve the financial reports and authorize the payment of the bills, checks 45818 thru 45893, including payroll tax EFT's to IRS. After discussion, all present voted in favor. **MOTION** passed.

- IV. Mr. Rohrbach advised that Ms. McGhee of Woman's Touch cleaning service called and reported that the Kirby sweeper she sold the Township was too large for our spaces, so she cancelled the sale.

- V. Mr. Rohrbach opened a discussion regarding potential damage to the roof and new furnace during the installation process on the old portion of the Township Hall. The invoice has been received and check cut.

Mr. Benson advised that he had overseen the installation, the damage to the unit was minimal and would not affect the operation of the unit, and that Ketzell Roofing has checked the roof and found no damage. After a brief discussion, the Board advised to release the check.

- VI. Mr. Rohrbach reviewed the Tax Year 2013 Amounts & Rates due for distribution in 2014 with the Board.

Mr. Hanahan introduced **RESOLUTION 2013-34**, seconded by Mr. DeGroat, accepting the Amounts & Rates for TY 3013 and to direct the Fiscal Officer to provide this resolution to the Montgomery County Budget Commission via the Montgomery County Auditor. After discussion, the adoption vote was as follows: Mr. Benson - Yes, Mr. DeGroat- Yes, Mr. Hanahan –Yes, **RESOLUTION 2013-34** passed.

- VII. Mr. Rohrbach reported that the new UAN computer hardware has been received and the conversion from the old to the new has been completed.

The Board decided to transfer the old hardware to the Valley View

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Water & sewer District at no cost.

**PRESIDENT REPORT –**

- I. Mr. Benson opened a discussion regarding the need to have a joint meeting with the City of Germantown. The Board knew of no pending issues, so decided not to schedule a meeting, unless the City has issues needing discussed.

**POLICE REPORT –** Chief Andzik reported the following:

- I. The impact of the West Market St. construction project on Mudlick Rd.
- The County traffic study shows traffic has tripled since W. Market was closed.
  - Less than 1% are traveling at a speed which would be citable in Miamisburg Municipal Court. Three citations have been issued.
  - Two accidents have occurred during the construction time frame.
  - Officers continue to monitor traffic as time allows
- II. The telephone system upgrade project. The telephone system is now operational with a few bugs being worked out.
- III. The computer upgrade project has been completed with the new server being operational in its new location.
- IV. The Citizens Emergency Response Team (CERT) quarterly training was held on August 15.
- V. The department participated, as part of the Montgomery County OVI Task Force, in a checkpoint on State Route 741 at Cox Arboretum sponsored by the Five Rivers Metro Park District on 8/23.
- VI. Admin Asst. Laurie Rohrbach taught a CPR class on 8/22.
- VII. On 9/7 the department provided traffic control for the 5k run/walk to raise money for the Vanderbeek Scholarship at Valley View High school. Mr. Vanderbeek sent a thank you to the PD for keeping the event safe and noted there were approx. 120 participants.
- VIII. His attendance at the Gold Star Chili restaurant grand opening.
- IX. Mr. Hanahan congratulated Chief Andzik on the article in the OTARMA Newsletter about the German Twp. PD using the OTARMA More Grant.

**ROAD/SERVICE DEPARTMENT REPORT –**

- I. Mr. Holbrook noted that Mr. Holbrook was absent due to the birth of his new son – Henry. The Board sent its congratulations.

## THE GERMAN TOWNSHIP BOARD OF TRUSTEES

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**ZONING & TRASH COLLECTION REPORT -**

- I. Mrs. Rohrbach provided a draft letter explaining the Zoning Referendum issue regarding the addition of Landscape Business and removal of the Nuisance language in the Zoning Resolution. The Board OK'd mailing the informational letter to registered voters to be paid from the General Fund after making a couple of recommended changes and requested review by the prosecutor. The Board then scheduled an Informational/Question & Answer meeting for 6 PM October 14, 2013 at the Township Hall (prior to the next regular meeting).
- II. Mrs. Rohrbach noted that the Road Department will begin on the landscaping project in front of the Township Hall soon.

**OLD BUSINESS:**

- I. Mr. Hanahan reported on the Valley View Water and Sewer District Board activities.
- The Water Board passed a resolution declaring the necessity for the Eby Rd. Phase II project. The public meeting has been completed and the project is moving forward. Bids should go out in December with construction completed by June.
  - The Farmersville Pike/Stivers Rd. Phase I project will begin the process of moving forward through the 18 month USDA process.
  - The South West Regional Water District updated the VVWSD Board on their master plan.
- II. Mr. Hanahan requested that the office across from the Zoning office be ready for use by the VVWSD.

**NEW BUSINESS: none****PURCHASE ORDERS AND BANK RECONCILIATIONS** were signed.

Meeting Adjourned at 7:47 P. M.

Signed: Attest: 