

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

Held _____ 20____

JANUARY 05, 2015

The 2015 Organizational and Regular Meeting was called to order at 7:00 PM by Fiscal Officer Robert W. Rohrbach Jr.. Trustees Randy R. Benson, Benjamin F. DeGroat, and Jacob C. Stubbs were present. Also, in attendance were Police Chief Joseph Andzik and Road/Service Superintendent Jeremy Holbrook.

All local newspapers were notified and the meeting was digitally recorded and the CD is on file.

VISITORS – David Gehron 14239 Keifer Rd.

VISITOR COMMENTS –

- I. Mr. Gehron asked about the status of the Valley View Water & Sewer Dist. since there hasn't been a meeting in several months.

Mr. DeGroat responded that VVWSD Board member Mr. Donson has been speaking with a local attorney investigating how to dissolve the district. Mr. Donson and the attorney are also meeting with the First National Bank attorney. All are researching what to do. Mr. DeGroat also reported that there should be a meeting soon.

BOARD OFFICERS -

- I. Mr. Rohrbach opened nominations for President of the Board. Mr. DeGroat nominated Mr. Benson, seconded by Mr. Stubbs. With no other nominations and after discussion, all voted in favor, MOTION passed. Mr. Benson is elected President.
- II. Mr. Rohrbach opened Nominations for Vice President of the Board. Mr. Benson nominated Mr. DeGroat, seconded by Mr. Stubbs. With no other nominations and after discussion, all voted in favor, MOTION passed. Mr. DeGroat is elected Vice President.

APPOINTMENTS -

- I. Mr. DeGroat presented a **MOTION**, seconded by Mr. Stubbs, appointing: Mr. Benson as Police Commissioner; appointing Mr. DeGroat as Road Commissioner; and appointing Mr. Stubbs as Zoning Commissioner. After discussion. All present voted in favor, MOTION passed.
- II. Mr. DeGroat presented a **MOTION**, seconded by Mr. Stubbs, appointing Mr. DeGroat to the Parks Oversight Board; Mr. Benson to Fire/EMS Oversight Board; Mr. Benson to the Germantown Union Cemetery Board; Mr. DeGroat to the Senior Oversight Board; and Mr. Stubbs to Pool Oversight Board; after

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discussion, all present voted in favor, MOTION passed.

III. Mr. Benson presented a **MOTION**, seconded by Mr. Stubbs, to appoint Mr. DeGroat as the Western Regional Council of Government representative. After discussion, all present voted in favor, MOTION passed.

IV. Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs, to appoint Laurie J. Rohrbach as the Health Insurance Coordinator for 2015. After discussion, all present voted in favor, MOTION passed.

V. Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs to appoint the 2015 Purchasing Agents as follows:

Road Department - Jeremy Holbrook

Police Department – Chief Joseph Andzik

Zoning – Cheryl Watson

Garbage & Waste - Laurie Rohrbach

After Discussion, all present voted in favor, MOTION Passed

VI. Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs to appoint the Zoning Appointments as follows:

Zoning Commission: Fred Glander – 01/01/2015 thru 12/31/2019

BZA: Ronald Travis – 01/01/2015 thru 13/31/2019

BZA Alternate – Everett Morris – 01/01/2015 to 12/31/2019

After discussion, all present voted in favor, MOTION passed.

VII. Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs to appoint the Oversight Board Citizens at Large for the 01/01/2015 to 12/31/2016 terms as follows:

Germantown Union Cemetery Board – Steven Eugene Wright

Pool – Mr. Jim Lawson

Parks – Mark Kozarec

Mr. DeGroat also noted that there is a position open on the Germantown Parks Board. Anyone interested should contact the City Manager.

MEETING SCHEDULE - Mr. Benson introduced a **MOTION**,

seconded by Mr. Stubbs, to continue the regular Board of Trustee Meetings on the second Monday of every month at 7:00 PM., except when the meeting falls on a Holiday – then the meeting shall be held on the day following the holiday; with Work Sessions and Special Meetings announced as needed. After

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discussion, all present voted in favor, MOTION passed.

APPROPRIATIONS - Mr. DeGroat introduced **RESOLUTION 2015-01**, seconded by Mr. Stubbs, authorizing the Fiscal Officer to establish permanent appropriations, not to exceed the amounts of the 2015 Official Certificate of Estimated Resources issued by the Montgomery Co. Auditor and the 2014 Unencumbered Fund Balances as of December 31, 2014, to be effective 1/1/2015. After discussion and review, the vote was as follows: Mr. Benson - Yes, Mr. Stubbs - Yes, Mr. DeGroat - Yes, RESOLUTION 2015-01 was adopted.

ADVANCES - Mr. DeGroat introduced **RESOLUTION 2015-02**, seconded by Mr. Stubbs, authorizing the Montgomery County Auditor Office to advance the maximum available amounts of Real Estate Taxes and Fines on a monthly basis during 2015. After discussion and review, the vote was as follows: Mr. Benson - Yes, Mr. Stubbs - Yes, Mr. DeGroat - Yes, RESOLUTION 2015-02 was adopted.

COMPENSATION - Salary Schedule and Benefits

- I. Full Time Compensation - Mr. DeGroat introduced a **MOTION**, seconded by Mr. Benson, to accept the Department Head recommendation of 0% raise to the salary schedule index, effective 1-1-2015 and to continue the department head bonus program of 1% of grant dollars received during the fiscal year. After discussion, all present voted in favor, MOTION passed.
- II. Benefits - Mr. DeGroat introduced a **RESOLUTION 2015-03**, seconded by Mr. Stubbs, to continue the existing benefits for 2015, including the health insurance HRA program, for all full time employees. After discussions, the adoption voted was as follows: Mr. Benson - Yes, Mr. DeGroat - Yes, Mr. Stubbs - Yes, RESOLUTION 2015-03 passed.
- III. Miscellaneous & Hourly Compensation Rates -
 - A. Mr. Benson introduced a **MOTION**, seconded by Mr. DeGroat, to establish the rates for the following positions; effective 1-1-2015:
 - \$ 1.00 / year - Honorarium Reserve Police Officers
 - \$ 15.00 / per meeting - Reimbursement of expenses for
Zoning Commission, Board of Zoning Appeals, and Alternate members of both Boards.

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After discussions, all present voted in favor, MOTION passed.

- B. Mr. Stubbs introduced a **MOTION**, seconded by Mr. DeGroat, to establish the rates for the following positions; effective 1-1-2015:
- \$15.60 per hour – Reserve Police Officer Overtime
 - \$17,500 per year salary – Zoning Inspector – Mr. DeGroat and Mr. Stubbs noted that Ms. Watson has completed her probationary period, thus a raise was in order. The Board also noted Ms. Watson has exceeded their expectations.

After discussions, all present voted in favor, MOTION passed.

- IV. Annual Elected Officials Compensation – Mr. DeGroat introduced **RESOLUTION 2015-04**, seconded by Mr. Stubbs, to continue the Annual Salary Method for Trustees DeGroat, Stubbs, & Benson and Fiscal Officer Rohrbach; paid monthly, as established by Ohio Revised Code; and to further authorize salary payments for the elected officials from the General Fund, Road & Bridge Fund; and Police Fund; in proportion to certification of time spent working for that fund.

After discussion the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Stubbs – Yes; **RESOLUTION 2015-04** passed.

- V. Mr. DeGroat presented a **MOTION**, seconded by Mr. Stubbs, to continue the 15th and last day of the month, or if either fall on a weekend or holiday, the last normal business day prior, as payday for employees of German Township during 2015. After discussion, all voted in favor, MOTION passed.

- VI. Mr. DeGroat presented a **RESOLUTION 2015-05**, seconded by Mr. Stubbs, to continue direct deposit for employees that select the program and to further authorize payment of payroll withholdings by electronic fund transfer, during 2015. After discussion, the vote was as follows: Mr. DeGroat - Yes, Mr. Benson - Yes, Mr. Stubbs - Yes, **RESOLUTION 2015-05** passed.

MISCELLANEOUS:

- I. The Board reviewed continuing to authorize the transfer of interest monthly from the General Fund to the Sunbury Cemetery Fund, Fire & EMS/Fire Levy Funds, Fouts Fund, Enforcement & Education Fund, Drug Law Enforcement Fund, Law Enforcement Trust Fund, Senior Citizen Levy Fund and Pool Fund. Mr. DeGroat presented a **RESOLUTION 2015-06**, seconded by Mr.

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Benson, to continue to transfer interest monthly from the General Fund to the Sunbury Cemetery Fund, Fire Levy Fund, EMS/Fire Fund, Drug Law Enforcement, Law Enforcement Trust Fund, Fouts Fund, Enforcement & Education Fund, Senior Citizen Levy Fund and the Pool Levy Fund during 2015. After discussion and review, the vote was as follows: Mr. DeGroat - Yes, Mr. Benson - Yes, Mr. Stubbs - Yes, RESOLUTION 2015-06 passed.

II. Mr. Rohrbach reminded all that the next regular meeting would be held on January 12 and include the approval of the 2015 inventory.

Meeting turned over to the President of the Board:

PRESIDENTS REPORT -

I. Mr. Benson reported that Mr. ^{Woodman} ~~Burkman~~ from the Montgomery County Solid Waste will be at the January 12th meeting provide information on the services at the South incinerator.

ROAD:

I. Mr. Holbrook informed the Board of the |State of Ohio Sign Reflectivity upgrade grant. He will be attending a pre-grant meeting in Columbus on February 11.

The meeting was adjourned at 7:55 PM.

Signed: Randy R. Benson

Attest: [Signature]

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