

## RECORD OF PROCEEDINGS

Minutes of

Meeting

**THE GERMAN TOWNSHIP BOARD OF TRUSTEES**

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_<sup>20</sup>  
**JUNE 08, 2015**

The regular meeting was called to order at 7:00 P.M., at the German Township Hall located at 12102 SR 725, Germantown, Ohio by Board President Randy Benson with the Pledge of Allegiance. Trustees Randy R. Benson, Jacob C. Stubbs, Benjamin F. DeGroat, and Fiscal Officer Robert W. Rohrbach Jr. were present. Police Chief Joe Andzik and Road & Service Superintendent Jeremy Holbrook were also present. This meeting was not digital tape recorded due to recorder malfunction. The Germantown Press and Dayton Daily News were notified of the meeting.

**VISITORS** – Lynn Cleveland of 11858 Oxford Rd.; M. Montgomery & Mark Keener 7865 Jamaica Rd.; Greg Helmers of 9216 Middletown Germantown Rd.; and Mark Cross of 7444 Stiver Rd.

**VISITOR COMMENTS** – none

**MINUTES** –

The Board reviewed the minutes of the May 11, 2015 Regular Meeting and the May 22, 2015 Special Meeting.

Mr. Benson introduced a **MOTION**, seconded by Mr. Stubbs, to approve the minutes of the May 11, 2015 Regular meeting as corrected and the May 22, 2015 Special Meeting as submitted. After discussion, all present voted in favor, **MOTION** passed.

**FISCAL OFFICER REPORT** –**I. Correspondence:****IN**

- A. OTA – June Grassroot Clippings
- B. Montgomery Co. Office Emergency Management - 2015 Weather Siren grant information.
- C. Montgomery Co. Engineer – 2015 Partnership Pool resolution request.
- D. Mont. Co. Prosecutor Jonathan Ketter –information for future contract for police dispatching with the Regional Dispatch Center.
- E. Montgomery Co. OMB – ED/GE notice of approval of the Point Source ED/GE grant and contract between Montgomery Co & German Twp.
- F. First National Bank of Germantown – copy of Maturity Notice & Notice of Default sent to the Valley View Water & Sewer Dist.

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**OUT**

- A. Germantown Press & DDN - Mtg. reminders 5/22 & 6/8
  - B. City of Germantown – 5/11 & 5/22 minutes
  - C. Monthly – IRS, State, School, OPERS reports & payments
  - D. Montgomery Co. Auditor – adjusted Certificate of Estimated Resource for Amended Certificate.
  - E. Rumpke Waste & Western Regional Council of Governments – Res. 2015-22 trash service extension contract.
  - F. The Dupps Co. – thank you for re-imburement for road markings at the Eckhart Rd. & Butter St. railroad crossings.
- II. Distribute Financial Reports:** 2015 YTD – Cash Summary by Fund, Fund Status, and Monthly payment report.
- Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs to approve the financial reports and authorize the payment of the bills, checks 47195 thru 47271 including employee payroll direct deposits payments and payroll tax EFT's. After discussion, all present voted in favor, **MOTION** passed.
- III.** Mr. Rohrbach reported he has not received the MARCS antenna site contract that was scheduled to be presented tonight. We are still waiting on changes by the State, as requested by Township regarding the generator. Mr. Rohrbach will follow up.
- IV.** Mr. Rohrbach updated the Board on the Montgomery County Amateur Radio Emergency Services, Inc. project. The High Frequency antenna will be installed as soon as weather is suitable.
- V.** Mr. Rohrbach requested that Fund # 4902 ED/GE Grant Fund be created to account for the Point Source ED/GE grant.
- Mr. DeGroat introduced **RESOLUTION 2015-25**, seconded by Mr. Stubbs to create the fund # 4902 ED/GE Grant to allow accounting of the Point Source ED/GE grant. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Stubbs – Yes, **RESOLUTION 2015-25** passed.
- VI.** Mr. Rohrbach requested appropriations be created for the fund # 4902 ED/GE Grant Fund as follows:
- \$50,000.00 for 4902-760-790-0000 Capital Improvements



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Mr. DeGroat introduced **RESOLUTION 2015-26**, seconded by Mr. Stubbs to amend the Appropriation Resolution as noted above. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Stubbs – Yes, **RESOLUTION 2015-26** passed.

- VII.** Mr. Rohrbach provided a contract to the Board by the Montgomery Co. Office Management & Budget to formalize the ED/GE grant with German Township for the Point Source project. After review:

Mr. DeGroat introduced **RESOLUTION 2015-27**, seconded by Mr. Stubbs to contract with Montgomery County for the ED/GE grant for the Point Source project and to authorize Mr. Benson to sign the documents on behalf of the Board. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Stubbs – Yes, **RESOLUTION 2015-27** passed.

- VIII.** Mr. Rohrbach provided a contract provided to the Board by the Montgomery Co. Office Management & Budget to be used to formalize the ED/GE grant between German Township and Point Source, for the Point Source project. This contract will need to be initiated once the contract with Montgomery County has been completed. After review:

Mr. DeGroat introduced **RESOLUTION 2015-28**, seconded by Mr. Stubbs to authorize Mr. Benson to initiate and sign the contract between German Township and Point Source, upon receipt of the completed contract between German Township and Montgomery County. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Stubbs – Yes, **RESOLUTION 2015-28** passed.

- IX.** Mr. Rohrbach reported that the ED/GE grant for Point Source has increased the German Twp. budget over the 3.5 Million dollar threshold for elected official salaries, increasing the Trustee salary by \$85.67 and Fiscal Officer by \$118.41 per month. These increases will require the appropriation amendments as noted on the attached spreadsheet.

Mr. DeGroat introduced **RESOLUTION 2015-29**, seconded by Mr. Stubbs to authorize Mr. Benson to amend the appropriation resolution as listed on the attached spreadsheet. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Stubbs – Yes, **RESOLUTION**

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2015-29 passed.

**X.** Mr. Rohrbach reported on an invitation from Mr. Bill Rike, representing the South Metro Regional Chamber of Commerce, to participate in the BWC Safety Councils sponsored by the Chamber for a 2% rebate in the 2015 BWC fees. The cost is \$50.00 to join and \$15.00 per meeting. Ten meetings have to be attended annually by a Board appointee, with the Board President attending at least one. Mr. Rohrbach reported this would generate approx. \$250.00 savings annually on the BWC premium, creating a net savings of about \$20.00. This would also have no impact on the current pool ratings received from Frank Gates Service Co. With the low injury/accident rate that the Township experiences, the Board decided not to join. Mr. Rohrbach was asked to notify Mr. Rike and thank him for the offer.

**XI.** Mr. Rohrbach reported that the Germantown Amateur Radio Society has requested permission to install a UHF Amateur Radio repeater at the township hall with an antenna installed on the short tower. They are searching for a higher permanent location, but felt the installation at the township hall would provide good interim coverage during the potential severe weather season. MoCoAres also supports the installation of an amateur radio repeater in the German Township area.

Mr. Benson introduced a **MOTION**, seconded by Mr. Stubbs to allow the temporary installation of the GARS UHF repeater at the Township Hall. After discussion, all present voted in favor, **MOTION** passed. Mr. Rohrbach was asked to coordinate the installation.

**XII.** Mr. Rohrbach reported that the current key system for the township facilities has reached it maximum door assignment capability. Various options are being investigated to include a card access system, a different key system, etc. A recommended solution will be brought to the Board for approval.

**PRESIDENT REPORT –**

**I.** Mr. Benson reported on his attendance at the Germantown Union Cemetery. The Cemetery looked very good for Memorial Day. He also reported that fee based services such as burials, grave sales, etc. were down approx. 50% for the first half of the year.



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- II. Mr. Benson noted that Reverend Setser's house on Stiver Rd. sustained serious damage as a result of a fire.

**POLICE REPORT –**

- I. Chief Andzik reported on the Montgomery County Public Safety MARCS radio project:
- All tower contracts must be signed before Mont. Co. can sign a partnership agreement with MARCS.
  - Montgomery Co. will purchase the equipment for the infrastructure
  - MARCS user fees of \$20 per month per radio will reimburse the County for 50% of the infrastructure costs. Once 50% received, entities become customers of MARCS, paying directly to MARCS. Estimated to occur in 2023.
  - Total project cost is 13.5 Million to be completed and on line by July 2016.
  - Council of Governments: Membership made up of one representative from each jurisdiction/agency with one alternate, both appointed by the Board of Trustees.
- II. Chief Andzik reported on the Queen City Bike Race 2015 that occurred on May 17. Two problems were encountered – one conflict between and officer and official; and a separate bike race (with no prior contact to German Twp Police) operating the opposite direction on part of the same route.
- III. Chief Andzik presented a Special Event Application form for review. The Board discussed enforcement of completing the application and creating a policy to mandate the filing of the application or face possible cancellation of the event. It was also discussed that neighboring agencies be made aware of the application and possible create a process also. With no changes noted for the form, Chief Andzik was given the go ahead to run the process past the Asst. Prosecutor Mr. Ketter.
- IV. Chief Andzik notified the Board that the Police Dept. applied for the 2015 Federal COPS Hiring Program Grant. This would allow the department to hire one additional full time officer with the salary being offset by a decreasing percentage for three years.

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- V. Chief Andzik notified the Board that the Office of Emergency Management is making weather siren grants available for the local governments. He suggested one be placed at the Schaeffer Cemetery, if the Board was interested in applying for the grant. The Board asked the Chief to find out if the grants were total funding or only partial.
- VI. Chief Andzik opened a discussion regarding inflation and the shrinking budget of the police department. He noted that no police levy has been increased since 2003. He recommended that the current 5.5 mil continuous police levy (voted in 1999) be placed on the November 2015 ballot as a continuous replacement 5.5 mill levy, to be collected in 2016. This would allow for the levy to upgrade to the current property values without increasing the mills that the citizens in the unincorporated areas are currently paying, while generating funding that is desperately needed for additional officer salary vehicle upgrades, and other required expenses. After discussion:

**RESOLUTION 2015- 30**, A resolution requesting that the Montgomery County Auditor Office certify to German Township the total current tax valuation of German Township, UNINCORPORATED areas, and the dollar amount of revenue that would be generated by the Police District Levy, a 5.5mil REPLACEMENT levy of the levy passed in 1999, for a CONTINUEING period of time, at the same millage rate as the existing levy being replaced, beginning tax year 2015, with first half collection in 2016; For the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, or the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, or the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, or the provision of ambulance or emergency medical services operated by a police department;" as authorized in the ORC Section 5705.19 (J), to be voted on the November 3, 2015 General Election ballot;



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was introduced by Mr. Randy Benson and seconded by Mr. Jacob Stubbs, during the Regular Board of Trustees meeting held on June 8, 2015.

After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Stubbs – Yes. RESOLUTION 2015-30 passed.

Mr. Rohrbach was directed to forward the above resolution to the Montgomery County Auditor.

- VII.** Chief Andzik requested that the attached list of equipment be declared surplus and authorize the sale of the items on GovDeals.com.

Mr. DeGroat introduced **RESOLUTION 2015-31**, seconded by Mr. Stubbs to declare the attached list of equipment as surplus and authorize the sale of the items on GovDeals.com. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Stubbs – Yes, RESOLUTION 2015-31 passed.

- VIII.** Chief Andzik reported on the receipt of a resignation from Officer Justin Pyle effective May 31, 2015. He recommended that the Board accept the resignation.

Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs, to accept the resignation from Officer Justin Pyle effective May 31, 2015. After discussion, all present voted in favor, MOTION passed.

**ROAD/SERVICE DEPARTMENT REPORT –**

- I.** Mr. Holbrook provided the Board with the bid tabulation for the Friend Road Issue II P1d project and a recommendation for award. The bids having been opened at the offices of Kramer & Associates, LLC. Barrett Paving Materials, Inc. was the lowest bid and in compliance with the contract documents and specifications, at \$285,539.96 which was also under the Engineers Estimate of \$325,000.00. He asked for a resolution to contract with Barrett Paving Materials for the project and to authorize Mr. Holbrook to sign the contract documents on behalf of the Board.

Mr. DeGroat introduced **RESOLUTION 2015-32**, seconded by Mr. Stubbs to contract with Barrett Paving Materials for the project and to authorize Mr. Holbrook to sign the contract documents on behalf of the Board. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Stubbs – Yes, RESOLUTION 2015-32 passed.

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- II. Mr. Holbrook reported that the railroad crossing markings on Butter St. & Eckhart Road will be completed on June 9. The Dupps Co. has already sent the check to the township.
- III. Mr. Holbrook requested a resolution to approve the Montgomery Co. Engineer Partnership Pool funds to be used for the Friend Rd. Issue II P1d engineering; crack & seal various Township roads; and chip seal various Township roads.
- Mr. DeGroat introduced **RESOLUTION 2015-33**, seconded by Mr. Stubbs to participate in the 2015 Montgomery Co. Engineer Partnership Pool funds to be used for the Friend Rd. Issue II P1d engineering; crack & seal various Township roads; and chip seal various Township roads. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Stubbs – Yes, **RESOLUTION 2015-33** passed.
- IV. Mr. Holbrook reported that the street lights located at Eby Rd. and Rt. 4 have been realigned to illuminate Eby Rd.
- V. Mr. Holbrook reported that the second round of road mowing has been completed.
- VI. Mr. Holbrook opened a discussion regarding options on the need to replace a hydraulic pump on the JD 5400 tractor. The Board requested Mr. Holbrook investigate rebuilding versus purchasing a new unit for \$1,100.00.
- VII. Mr. Holbrook asked if the Board wanted the front of the Township Hall mulched this year. They replied yes.
- VIII. Mr. Holbrook opened a discussion regarding the proposed culvert policy. The only issue was to add language to the policy regarding the inclusion of the agricultural field entry culverts. Then have Mr. Ketter review the policy.
- IX. Mr. Holbrook requested a Work Session be scheduled to review the Road Dept. budget. The Board established June 15 at 8 AM for the Work Session.

**ZONING REPORT** \_ none**TRASH COLLECTION REPORT** - none



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**OLD BUSINESS:**

I. Mr. DeGroat reported on the Valley View Water and Sewer District. He noted the receipt of the loan Maturity and Default letter received from the First National Bank of Germantown. The attorney is working on the debt reduction activities and the insurance for the Board has been paid.

Someone from the audience asked for a time frame for the shutdown of the district. Mr. DeGroat advised, hopefully in a couple of months.

Mr. Helmers asked how the remaining debt will be disposed of, after the reduction efforts have been completed? Mr. DeGroat replied one option may be the Townships splitting it.

II. Mr. Stubs reported that the June Pool Oversight meeting was cancelled.

**NEW BUSINESS:** none

**PURCHASE ORDERS AND BANK RECONCILIATIONS** were signed.

Meeting Adjourned at 8:25 P. M.

Signed: Randy R. Benson

Attest: 

GERMAN TOWNSHIP, MONTGOMERY COUNTY  
**Appropriation Supplemental**  
 Year 2015

6/5/2015 10:57:21 AM  
 UAN v2015.3

*Rep 15-29*  
*Reps D. S. D. 1)*  
*B. 1) (B. 1) 6*

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
04/03/2015	04/03/2015	2192-110-315-0000	-\$1,700.00		Permanent	ORIGINALLY ENTERED ON WRONG LINE	No
04/03/2015	04/03/2015	2192-130-314-0000	\$1,700.00		Permanent	ORIGINALLY ENTERED ON WRONG LINE	No
05/29/2015	05/29/2015	2031-330-420-0501	-\$10,000.00		Permanent		No
05/29/2015	05/29/2015	2031-330-420-0521	-\$1,986.00		Permanent		No
05/29/2015	05/29/2015	2031-760-700-0000	\$11,986.00		Permanent		No
05/29/2015	05/29/2015	2031-760-700-0000	\$6,000.00		Permanent		No
06/08/2015	06/05/2015	1000-110-111-0000	\$1,200.00		Permanent	BUDGET INCREASING ELECTED OFFICIALS SALARIES	No
06/08/2015	06/05/2015	1000-110-121-0000	\$415.00		Permanent	BUDGET INCREASING ELECTED OFFICIALS SALARIES	No
06/08/2015	06/05/2015	1000-110-211-0000	\$250.00		Permanent	BUDGET INCREASING ELECTED OFFICIALS SALARIES	No
06/08/2015	06/05/2015	1000-110-213-0000	\$25.00		Permanent	BUDGET INCREASING ELECTED OFFICIALS SALARIES	No
06/08/2015	06/05/2015	1000-120-321-0102	\$7,000.00		Permanent		No
06/08/2015	06/05/2015	2021-330-111-0000	\$300.00		Permanent	BUDGET INCREASED RASING ELECTED OFFICIALS SALARIES	No
06/08/2015	06/05/2015	2021-330-121-0000	\$208.00		Permanent	BUDGET INCREASED RASING ELECTED OFFICIALS SALARIES	No
06/08/2015	06/05/2015	2021-410-211-0000	\$75.00		Permanent	BUDGET INCREASED RASING ELECTED OFFICIALS SALARIES	No
06/08/2015	06/05/2015	2031-330-213-0000	\$10.00		Permanent	ELECTED OFFICIAL RAISES DUE TO BUDGET INCREASE	No
06/08/2015	06/05/2015	2081-210-111-0000	\$300.00		Permanent	ELECTED OFFICIALS RAISES DUE TO BUDGET INCREASE	No
06/08/2015	06/05/2015	2081-210-121-0000	\$208.00		Permanent	ELECTED OFFICIALS RAISES DUE TO BUDGET INCREASE	No
06/08/2015	06/05/2015	2081-210-211-0000	\$75.00		Permanent	ELECTED OFFICIALS RAISES DUE TO BUDGET INCREASE	No
06/08/2015	06/05/2015	2081-210-213-0000	\$10.00		Permanent	ELECTED OFFICIALS RAISES DUE TO BUDGET INCREASE	No



To be declared excess and sold by auction on GovDeals:

RES 2015-31  
D.S. 5-4  
B-4, 5-4  
6-8-15  
P

For the police department:

- |    |                      |            |                 |                  |
|----|----------------------|------------|-----------------|------------------|
| 1. | Midland mobile radio | Asset #812 | Model #70-1440B | Serial #109360T  |
|    | Midland mobile radio | Asset #893 | Model #70-1440B | Serial #124143   |
|    | Midland mobile radio | Asset #894 | Model #70-1440B | Serial #127457   |
|    | Midland mobile radio | Asset #904 | Model #70-1440B | Serial #129947/T |

with microphones, mounts, and one ribbon cable