

## RECORD OF PROCEEDINGS

Minutes of

Meeting

**THE GERMAN TOWNSHIP BOARD OF TRUSTEES**

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_<sup>20</sup>  
APRIL 11, 2016

The regular meeting was called to order at 7:01 PM., at the German Township Hall located at 12102 SR 725, Germantown, Ohio by Board President Benjamin F. DeGroat with the Pledge of Allegiance. Trustees Jacob C. Stubbs, Benjamin F. DeGroat<sup>AND MARK CROSS.</sup> as well as Fiscal Officer Mark A. Keener were present. Police Chief Joseph Andzik and Road & Service Superintendent Jeremy Holbrook were also present. ~~Trustee Mark Cross was absent.~~ The Germantown Press was notified of the meeting.

**VISITORS** – Lynn Cleveland of 11858 Oxford Rd.; David Gehron of 14239 Kiefer Rd.; Ben Mersch of 7347 Weaver Rd. (Germantown Press), Bev & Mary Abner of 8850 S. Main St., Lloyd Johnson of 7404 Browns Run Rd., Rachel McClain of 18 Buckeye Ct.

**VISITOR COMMENTS** –

- I. Mr. Abner wanted to clarify any requests that were put out by VVDFC. He also asked that any lengthy presentations be scheduled for the end of the meeting rather than the beginning.
- II. Mrs. McClain inquired about any knowledge of the Montgomery County Fair Board's plans to locate the County Fair in either Germantown or German Township. Board members replied that Germantown was on the list.

**MINUTES** –

The Board reviewed the minutes of the March 14, 2016 Regular Meeting.

Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs, to approve the minutes of the March 14, 2016 Regular Meeting as corrected. After discussion, all present voted in favor, MOTION passed.

**FISCAL OFFICER REPORT** –**I. Correspondence:**

IN

- A. OTA – April Grassroot Clippings
- B. Municipality of Germantown – Minutes from M Council Meetings
- C. VVCDFC – Announcement of “Be the Change” candlelight vigil (May 7)
- D. DPL Energy – letter re: Service Renewal Notices
- E. OH Dept. of Commerce – letter re: Expiring Liquor Permits (on June 1, 2016)

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- F. Ohio Auditor – email allowing an “Agreed Upon Procedures” audit instead of a full audit. This would take one week of time instead of three weeks and would cost approximately \$2050 instead of \$5200.

OTARMA – Insurance renewal

**OUT**

- A. Germantown Press - Mtg. reminders for April meeting  
 B. Germantown Press – Year end financials availability notification (published in the paper)  
 C. Monthly – IRS, State, School, OPERS reports & payments

**II. Distribute Financial Reports:** 2016 YTD – Cash Summary by Fund, Fund Status, and Monthly Payments report.

Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs to approve the financial reports and authorize the payment of the bills, checks 47751 thru 47790 including employee payroll direct deposits payments and payroll tax EFT’s. After discussion, all present voted in favor, **MOTION** passed.

**III** Mr. DeGroat introduced **RESOLUTION 2016-19**, seconded by Mr. Stubbs, to Recognize & Remember Trustee Randy Benson’s years of service to the Township After discussion, the adoption vote was as follows: Mr. DeGroat – Yes, Mr. Stubbs – Yes, Mr. Cross – Yes. **RESOLUTION 2016-19 Passed.**

**IV.** Mr. DeGroat introduced **RESOLUTION 2016-15**, seconded by Mr. Stubbs, to allow an “Agreed Upon Procedures” audit in lieu of a full financial audit for 2014/2015. After discussion, including the cost savings to the Township, the adoption vote was as follows: Mr. DeGroat – Yes, Mr. Stubbs – Yes, Mr. Cross – Yes. **RESOLUTION 2016-15 Passed.**

**V.** Mr. Keener reminded the Board that the next Regular Meeting was scheduled for May 9, 2016 at 7:00 p.m.

**V.** Mr. Keener informed the Board that there were purchase orders that needed to be signed at the conclusion of the meeting.

**TRUSTEE DeGROAT REPORT –**

- I.** Mr. DeGroat thanked Mr. Holbrook and the Road Department for planting the tree at Township Hall in Trustee Benson’s memory



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- II. Mr. DeGroat requested that the Board participate in a joint Work Session with the Germantown Council on April 18 at 7:00. All Board members and the Fiscal Officer agreed to do so.
- III. Mr. DeGroat reported that he attended the Farm Bureau information session on Land Value Trends on March 28.

**TRUSTEE STUBBS REPORT –**

- I. Mr. Stubbs reported that he attended the latest WRCG meeting and that the trash contract was out for bid.
- II. Mr. Stubbs reported that the Germantown Union Cemetary purchased a new mower.
- III. Mr. Stubbs suggested that the Board draft a resolution opposing any County merger of local governments.
- IV. Mr. Stubbs reported that there was no Pool Oversight committee meeting
- V. Mr. Stubbs reported that the WRCG drafted a resolution opposing the closing of the New Lebanon Court facility.

**TRUSTEE CROSS REPORT –**

- I. Mr. Cross reported that was going to be a meeting of the VVDFC on April 12.
- II. Mr. Cross attended the farm bureau meeting.
- III. Mr. Cross will be contacting other localities regarding how they handle special events.

**POLICE REPORT –**

- I. Chief Andzik announced that the CERT members assisted the Police Department on 4/2/16 by closing roads and making travelers aware of downed trees and other road hazards during a recent wind storm.
- II. Chief Andzik discussed the Volunteer Peace Officers Fund which will help families of any volunteer officers slain or injured in the line of duty. He asked that Township officials participate in the fund. Mr. DeGroat introduced a MOTION, seconded by Mr. Stubbs, to participate in the fund and by appointing Mr. Cross and Mr. Keener to the Township's committee. After discussion, MOTION passed.

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**THE GERMAN TOWNSHIP BOARD OF TRUSTEES**

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Held \_\_\_\_\_

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2016

**ROAD/SERVICE DEPARTMENT REPORT –**

- I.** Mr. Holbrook discussed “structure GE-654-0.68” – a bridge culvert on Shimp Rd. The structure has deteriorated to the point that the County Engineer deemed it unsafe and suggested closing the road. Mr. DeGroat introduced **RESOLUTION 2016-16**, seconded by Mr. Stubbs, to close Shimp Road until the structure can be repaired. After discussion, the adoption vote was as follows: Mr. DeGroat – Yes, Mr. Stubbs – Yes, Mr. Cross – Yes. **RESOLUTION 2016-16** Passed.
- II.** Mr. Holbrook requested that permission to apply for emergency funding to facilitate the repairs on Shimp Rd. Mr. DeGroat introduced **RESOLUTION 2016-17**, seconded by Mr. Stubbs to apply for emergency funding. After discussion, the adoption vote was as follows: Mr. DeGroat – Yes, Mr. Stubbs – Yes, Mr. Cross – Yes. **RESOLUTION 2016-17** Passed.
- III.** Mr. Holbrook announced that he would be attending the annual Engineer’s Dinner and Yearly Report on April 20<sup>th</sup>.
- IV.** Mr. Holbrook briefly discussed the failure of the Road District levy and asked that the levy be placed on the ballot again in November. Mr. Degroat then introduced **RESOLUTION 2016-18**, seconded by Mr. Stubbs, to ask the County Auditor to certify the funds that will be raised by a 2.0 mill levy for 5 years. After discussion, the adoption vote was as follows: Mr. Degroat – Yes, Mr. Stubbs – Yes, Mr. Cross – Yes. **RESOLUTION 2016-18** Passed.

**ZONING REPORT** - None**TRASH COLLECTION REPORT** - None**OLD BUSINESS:** - None**NEW BUSINESS:** - None**PURCHASE ORDERS AND BANK RECONCILIATIONS** were signed.

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Held \_\_\_\_\_ APRIL 11, \_\_\_\_\_<sup>20</sup> 2016 \_\_\_\_\_

With no further business, the Meeting Adjourned at 8:25 PM.

Signed: \_\_\_\_\_,

Attest: 



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