

## RECORD OF PROCEEDINGS

Minutes of

Meeting

**THE GERMAN TOWNSHIP BOARD OF TRUSTEES**

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_<sup>20</sup>  
JULY 11, 2016

The regular meeting was called to order at 7:02 PM., at the German Township Hall located at 12102 SR 725, Germantown, Ohio by Board President Benjamin F. DeGroat with the Pledge of Allegiance. Trustees Jacob C. Stubbs, Benjamin F. DeGroat and Mark Cross as well as Fiscal Officer Mark A. Keener were present. Road & Service Superintendent Jeremy Holbrook and Zoning Inspector Cheryl Watson were also present. Police Chief Joseph Andzik was absent. The Germantown Press was notified of the meeting.

**VISITORS** – Lynn Cleveland of 11858 Oxford Rd.; David Gehron of 14239 Kiefer Rd.; Lloyd Johnson of 7404 Browns Run Rd., DeeAna Hoog of 8030 Lower Miamisburg Rd., Donald and S. Hoog of 6680 Farmersville Pike.

**NUISANCE ABATEMENT HEARING:** At 7:04 pm, Benjamin DeGroat introduced a motion to suspend the Regular Meeting to hold a Nuisance Abatement Hearing. Jacob Stubbs seconded the motion. After discussion, Motion passed. Zoning Inspector Cheryl Watson informed the Board that a property located at 8200 Manning Road was vacant and that the property was overgrown. Attempts to contact the owner have been unsuccessful. After the update, the hearing was open to the public for comments. With no comments, Jacob Stubbs made a motion, seconded by Benjamin DeGroat, to close the hearing for public comments. After discussion by the Board, Mark Cross introduced RESOLUTION 2016-31 to declare the property at 8200 Manning Road a public nuisance. The adoption vote was as follows: Mr. DeGroat – YES, Mr. Stubbs – YES, Mr. Cross – YES. RESOLUTION 2016-31 passed.

With no further business, the Public Nuisance Hearing was adjourned at 7:08 p.m. and the Regular Meeting was resumed.

**VISITOR COMMENTS** –

- I. Mrs. D. Hoog addressed the Board concerning issues she is having with her neighbors. She stated that the neighbors have a large number of chickens and that she was concerned about health issues due to feces, flies, etc. She was going to work with the zoning inspector to determine if any zoning regulations were being violated.

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**MINUTES –**

The Board reviewed the minutes of the June 13, 2016 Regular Meeting.

Mr. Stubbs introduced a **MOTION**, seconded by Mr. DeGroat, to approve the minutes of the June 13, 2016 Regular Meeting as Submitted. After discussion, all present voted in favor, **MOTION** passed.

**FISCAL OFFICER REPORT –****I. Correspondence:****IN**

- A. OTA – June Grassroot Clippings
- B. Municipality of Germantown – Minutes from May Council Meetings
- C. Municipality of Germantown – Levy Invoices

**OUT**

- A. Germantown Press - Mtg. reminders
- B. Monthly – IRS, State, School, OPERS reports & payments

**II. Distribute Financial Reports: 2016 YTD – Cash Summary by Fund, Fund Status, and Monthly Payments report.**

Mr. DeGroat introduced a **MOTION**, seconded by Mr. Cross to approve the financial reports and authorize the payment of the bills, checks 47932 thru 47975 including employee payroll direct deposits payments and payroll tax EFT's. After discussion, all present voted in favor, **MOTION** passed.

**III.** Mr. Keener informed the Board that the Ohio Auditor was going to be in the office during the week of July 11 to conduct the “Agreed Upon Procedures Audit”.

**IV.** Mr. Keener informed the Board that he had not yet received a response to his request for certification of the funds for the Park and Road levies. He had received “auto-replies” that several people at the County Auditor’s office were on vacation. Due to the timeframe involved in getting the Levy Resolutions to the Board of Elections, it was decided to schedule a Special Meeting for July 22, 2016 at 8:30 a.m. to vote on the Resolutions to place the levies on the

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November ballot. Mr. DeGroat informed the Board that he would be unable to attend that meeting.

- V. Mr. Keener informed the Board that a representative from the Ohio Treasurers' office would be at the Township on August 1 at 5:00 to do the initial setup of the "Ohio Checkbook" for the Township.
- V. Mr. Keener informed the Board that there were purchase orders that needed to be signed at the conclusion of the meeting.

**TRUSTEE DeGROAT REPORT –**

- I. Mr. DeGroat mentioned that the July 4<sup>th</sup> parade was well attended in spite of the inclement weather.
- II. Mr. DeGroat reported that he was attending the Senior Oversight Committee meeting on Wednesday.

**TRUSTEE STUBBS REPORT –**

- I. Mr. Stubbs reported that the diving board at the pool did not pass inspection. He also reported that there had been some problems with getting "heat sheets" printed by the City, but that the problem had been rectified.
- II. Mr. Stubbs reported that there was some tree damage at the Germantown Union Cemetery after some recent wind storms. There is a large, 80' tree that will need to come down soon.
- III. Mr. Stubbs thanked the Police Department for doing a great job in light of the recent national events.

**TRUSTEE CROSS REPORT –**

- I. Mr. Cross reported that he attended the VV Community Drug Free Coalition meeting. He gave a full report of that meeting including speakers and topics. See "VVDFC" handwritten notes attached.
- II. Mr. Cross reported that he attended the July 5 EMS/Fire Oversight Committee meeting. The meeting detailed the number of calls made during May and June. Also discussed was a new law allowing first responders to administer lifesaving aid to pets. See "Fire/EMS" handwritten notes attached as well as newspaper article "B".

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- III. Mr. Cross attended Chief Andzik's talk with area residents. There were 13 people in attendance and one of the topics was solicitors in the Township.
- IV. Mr. Cross attended the Certified Public Records course on 7/8/16. This training is mandatory for elected officials.
- V. Mr. Cross has had discussions with Chief Andzik and Police Administrator Laurie Rohrbach concerning alternatives to using the Regional Dispatch Center to handle dispatching for the Township. There are multiple hurdles to leaving RDC including a one year notice of intent to leave and a "buyout" of \$52,703.86.

**POLICE REPORT** – Chief Andzik was absent, but submitted the following items:

- I. The results of the survey were
  - a. 9% of the surveys were returned
  - b. All categories scored in the "Excellent" range
  - c. Top three issues listed were: 1) Thefts, burglaries, other violent crimes; 2) Drugs, Alcohol; 3) Traffic related, including speed
  - d. A majority of the respondents reported that they feel very safe
- II. As a result of the survey responses, a "Community Meeting" was held by the Police Department. It was well attended and was a good forum for discussing a variety of subjects.
- III. Chief Andzik gave a special thanks to Ken and Jean Evenchuck for volunteering at the July 4<sup>th</sup> Parade. There were no problems at the parade.
- IV. Sgt. Wallace attended an 8 hour course titled "Mental Health First Aid for Public Safety and Law Enforcement." The course was free and the Department intends to send all officers to the course.
- V. Chief Andzik requested that the Board accept Officer Alan Yount's resignation from the Department. Mark Cross introduced a MOTION, seconded by Benjamin DeGroat, to accept Officer Yount's resignation. After discussion, MOTION passed.

**ROAD/SERVICE DEPARTMENT REPORT –**

- I. Mr. Holbrook discussed "structure GE-654-0.68" – a bridge culvert on

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Shimp Rd. The guardrail has been installed. Mr. Holbrook has been in contact with two asphalt paving companies to perform the paving. Also, the OPWC has approved and authorized the funds for the Shimp Road project. This will allow him to begin the process of getting project expenditures reimbursed.

- II.** Mr. Holbrook discussed replacing the 2008 Ford ¾ ton pickup truck. This was approved last year, but due to budget constraints, the truck was not replaced. Mr. Holbrook has budgeted money for the replacement in 2016 and requested the Board's approval to proceed with the purchase process. Mr. DeGroat introduced RESOLUTION 2016-32, seconded by Mr. Stubbs – a Resolution to declare the existing 2008 Ford F-250 truck as excess inventory to be disposed of on GovDeals.com. After discussion, the adoption vote was as follows: Mr. DeGroat – Yes, Mr. Stubbs – Yes, Mr. Cross – Yes. RESOLUTION 2016-32 PASSED. Mr. DeGroat introduced RESOLUTION 2016-33, seconded by Mr. Stubbs – a Resolution approving the Road Department to solicit bids for a new pickup truck. After discussion, the adoption vote was as follows: Mr. DeGroat – Yes, Mr. Stubbs – Yes, Mr. Cross – Yes. RESOLUTION 2016-33 PASSED.

**ZONING REPORT** -

- I.** Ms. Watson reported that the terms of two Zoning Board members expired on December 31, 2015. This was not brought to the attention of the Board as it should have been. She requested that the Board reappoint the Zoning Board members for another 5 year term, retroactive to January 1, 2016. Accordingly, Jacob Stubbs introduced RESOLUTION 2016-34, seconded by Mark Cross, to reappoint Wade Dunn to the Board of Zoning Appeals for the term of January 1, 2016 to December 31, 2020. After discussion, the adoption vote was as follows: Mr. DeGroat – YES, Mr. Stubbs – YES, Mr. Cross – YES. RESOLUTION PASSED. Also, Jacob Stubbs introduced RESOLUTION 2016-35, seconded by Mark Cross, to reappoint Daniel Lee to the Board of Zoning Appeals for the term of January 1, 2016 to December

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31, 2020. After discussion, the adoption vote was as follows: Mr. DeGroat –

YES, Mr. Stubbs – YES, Mr. Cross – YES. RESOLUTION PASSED.

II. Two zoning permits were issued in June for a total amount of \$721.40.

III. There are two upcoming Conditional Use and Variance (BZA) requests for a total of \$800.00.

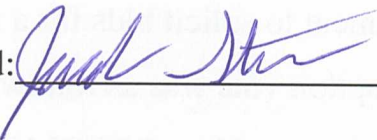
**TRASH COLLECTION REPORT** - None

**OLD BUSINESS:** - None

**NEW BUSINESS:** - None

**PURCHASE ORDERS AND BANK RECONCILIATIONS** were signed.

With no further business, the Meeting Adjourned at 8:11 PM.

Signed: 

Attest: 