

# GERMAN TOWNSHIP

Montgomery County

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## GERMAN TOWNSHIP BOARD OF TRUSTEES MINUTES OF THE ORGANIZATIONAL MEETING HELD ON JANUARY 3, 2019

The 2017 Organizational and Regular Meeting was called to order at 9:10 AM by Fiscal Officer Mark Keener. Trustees Mark D. Cross, Jacob C. Stubbs, and Abra A. Reed were present. Also, in attendance were Police Chief Joseph Andzik and Road/Service Superintendent Jeremy Holbrook.

The Germantown Press was notified of the meeting.

**VISITORS** – Lynn Cleveland

**VISITOR COMMENTS** – None

### **BOARD OFFICERS** -

- I. Mr. Keener opened nominations for President of the Board. Mr. Cross nominated Mr. Stubbs, seconded by Mrs. Reed. With no other nominations, Mr. Cross, seconded by Mrs. Reed, made a motion to close the nominations. After discussion, all voted in favor, MOTIONS passed. Mr. Stubbs is elected President by acclamation.
- II. Mr. Keener opened Nominations for Vice President of the Board. Mr. Stubbs nominated Mr. Cross, seconded by Mrs. Reed. With no other nominations, Mrs. Reed, seconded by Mr. Stubbs, made a motion to close the nominations. After discussion, all voted in favor, MOTIONS passed. Mr. Cross is elected Vice President by acclamation.

### **APPOINTMENTS** -

- I. Mr. Stubbs presented a MOTION, seconded by Mrs. Reed, appointing: Mr. Cross as Police Commissioner; appointing Mrs. Reed as Road Commissioner; and appointing Mr. Stubbs as Zoning Commissioner. After discussion. All present voted in favor, MOTION passed.
- II. Mr. Cross presented a MOTION, seconded by Mr. Stubbs, appointing Mrs. Reed to the Parks Oversight Board; Mr. Cross to Fire/EMS Oversight Board; Mr. Stubbs to the Germantown Union

Cemetery Board; Mrs. Reed to the Senior Oversight Board; Mr. Stubbs to Pool Oversight Board; and Mr. Stubbs as the Western Regional Council of Governments representative. After discussion, all present voted in favor, MOTION passed.

III. Mr. Cross introduced a **MOTION**, seconded by Mr. Stubbs, to appoint Laurie J. Rohrbach as the Health Insurance Coordinator for 2019. After discussion, all present voted in favor, MOTION passed.

IV. Mr. Cross introduced a **MOTION**, seconded by Mr. Stubbs to appoint the 2019 Purchasing Agents as follows:

Road Department - Jeremy Holbrook

Police Department – Chief Joseph Andzik

Zoning – Valorie Hill

Garbage & Waste - Laurie Rohrbach

After Discussion, all present voted in favor, MOTION Passed

V. Mr. Stubbs introduced a **MOTION**, seconded by Mr. Cross, to appoint Pete Lurker to the Board of Zoning Appeals. After discussion, all present voted in favor, MOTION passed.

**MEETING SCHEDULE** - Mr. Cross introduced a **MOTION**, seconded by Mr. Stubbs, to continue the regular Board of Trustee Meetings on the second Monday of every month at 7:00 PM., except when the meeting falls on a Holiday – then the meeting shall be held on the day following the holiday; with Work Sessions and Special Meetings announced as needed. After discussion, all present voted in favor, MOTION passed.

**POLICE & TRASH SALARIES** - Mr. Cross introduced **RESOLUTION 2019-01**, seconded by Mr. Stubbs, to increase the salaries of the Police Department personnel (including police administrative assistant Laurie Rohrbach) and trash personnel by 2% annually. After discussion and review, the vote was as follows: Mr. Cross - Yes, Mr. Stubbs - Yes, Mrs. Reed – Yes, RESOLUTION 2019-01 was adopted.

**APPROPRIATIONS** - Mr. Cross introduced **RESOLUTION 2019-02**, seconded by Mrs. Reed, authorizing the Fiscal Officer to establish permanent appropriations, not to exceed the amounts of the 2019 Official Certificate of Estimated Resources issued by the Montgomery Co. Auditor and the 2018 Unencumbered Fund Balances as of December 31, 2018, to be effective January 1, 2019. After discussion and review, the vote was as follows: Mr. Cross - Yes, Mr. Stubbs - Yes, Mrs. Reed – Yes, RESOLUTION 2019-02 was adopted.

**COMPENSATION & BENEFITS**

I. Benefits - Mr. Cross introduced a **RESOLUTION 2019-03**, seconded by Mr. Stubbs, to continue the existing benefits for 2019 – through the end of the plan year - including the health insurance HRA program, for all fulltime employees. This program will be re-evaluated as the plan year end approaches. After discussions, the adoption voted was as follows: Mr. Stubbs – Yes, Mr. Cross – Yes, Mr. Reed – Yes, **RESOLUTION 2019-03** was adopted.

II. Miscellaneous & Hourly Compensation Rates –

A. Mr. Stubbs introduced a **MOTION**, seconded by Mrs. Reed, to establish the rates for the following positions; effective 1-1-2019:

\$ 1.00 / year - Honorarium Reserve Police Officers

\$ 15.00 / per meeting - Reimbursement of expenses for  
Zoning Commission, Board of Zoning Appeals, and Alternate members of both  
Boards.

After discussions, all present voted in favor, **MOTION** passed.

B. Mr. Stubbs introduced a **MOTION**, seconded by Mrs. Reed, to establish the rates for the following positions; effective 1-1-2019:

\$16.73 per hour – Reserve Police Officer Overtime

\$15.00 per hour – Zoning Inspector Valorie Hill

After discussions, all present voted in favor, **MOTION** passed.

IV. Annual Elected Officials Compensation – Mr. Cross introduced **RESOLUTION 2019-04**, seconded by Mr. Stubbs, to affirm adherence to Resolution 2018-48 to maintain annual elected officials' salary at the same level as 2018 for Trustees Stubbs, Cross, Reed and Fiscal Officer Keener, effective 1/1/2019.

After discussion the adoption vote was as follows: Mr. Stubbs – Yes, Mr. Cross – Yes, Mrs. Reed – Yes; **RESOLUTION 2019-04** was adopted.

V. Annual Elected Officials Compensation Fund Allocation – Mr. Stubbs introduced **RESOLUTION 2019-05**, seconded by Mrs. Reed, to allocate the Trustee and Fiscal Officer Salaries to various funds to reflect their assigned appointments, effective 1/1/2019. The Allocation is as follows:

Trustee Stubbs: 90% General, 10% Trash (to reflect WRCG assignment)

Trustee Cross: 50% General, 50% Police

Trustee Reed: 50% General, 50% Road

Fiscal Officer Keener: 40% General, 25% Police, 25% Road, 10% Trash

After discussion the adoption vote was as follows: Mr. Stubbs – Yes, Mr. Cross – Yes, Mrs. Reed – Yes; RESOLUTION 2019-05 was adopted.

- VI. Mr. Cross presented a **MOTION**, seconded by Mr. Stubbs, to continue the 15<sup>th</sup> and last day of the month, or if either fall on a weekend or holiday, the last normal business day prior, as payday for employees of German Township during 2017. After discussion, all voted in favor, MOTION passed.
- VII. Mr. Cross presented a **RESOLUTION 2019-06**, seconded by Mrs. Reed, to continue direct deposit for employees that select the program and to further authorize payment of payroll withholdings by electronic fund transfer, during 2019. After discussion, the vote was as follows: Mr. Stubbs - Yes, Mr. Cross - Yes, Mrs. Reed - Yes, RESOLUTION 2019-06 was adopted.

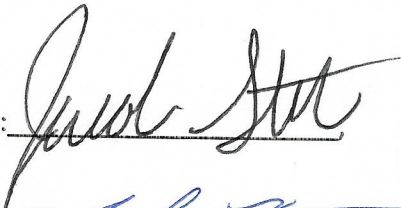
**MISCELLANEOUS:**

- I. The Board reviewed continuing to authorize the transfer of interest monthly from the General Fund to the Sunbury Cemetery Fund, Fire & EMS/Fire Levy Funds, Fouts Fund, Enforcement & Education Fund, Drug Law Enforcement Fund, Law Enforcement Trust Fund, Senior Citizen Levy Fund and Pool Fund.
- II. Mr. Stubbs presented **RESOLUTION 2019-08**, seconded by Mr. Cross, to declare the Ford Taurus as excess to be disposed of on GovDeals.com. After discussion and review, the vote was as follows: Mr. Stubbs - Yes, Mr. Cross - Yes, Mrs. Reed - Yes, RESOLUTION 2019-08 was adopted.
- III. Mr. Keener reminded all that the next regular meeting would be held on January 14, 2019.

**Meeting turned over to the President of the Board:**

With no further business, the meeting was adjourned at 9:28 PM.

Signed: \_\_\_\_\_



Attest: \_\_\_\_\_

