

# GERMAN TOWNSHIP

Montgomery County

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## GERMAN TOWNSHIP BOARD OF TRUSTEES MINUTES OF THE REGULAR MEETING HELD ON APRIL 13, 2020

### Meeting held virtually using WebEx

The REGULAR MEETING was called to order by Board President Abra Reed at 7:00 p.m. In response to Governor DeWine's restrictions on gatherings of more than 10 people due to the Covid-19 coronavirus pandemic, the meeting was held virtually using WebEx. Attendees included:

President Abra Reed	Vice-President Jacob Stubbs	Trustee Matthew Burns
Fiscal Officer Mark Heistand	Police Chief Joseph Andzik	Road Sup't Jeremy Holbrook
Zoning Inspector Halie Sewell		

#### VISITORS ON THE CALL:

Name	Address	Name	Address
Lynn Cleveland	11858 Oxford Road	Mark Cross	7444 S. Stiver Road
David Gehron	14239 Kiefer Road	Bob Rohrbach	50 Mary Place
Mark Keener	7865 Jamaica Road	2 unidentified visitors	

The Germantown Press was notified in advance of the virtual meeting.

Mrs. Reed led the group in the Pledge of Allegiance, using a flag provided by Mr. Burns.

#### VISTOR COMMENTS:

**Mark Cross:** Mr. Cross asked if there was any new information concerning the Joint Economic Development District (JEDD). Mrs. Reed responded that she didn't have a update and assumed that the pandemic has put things on hold.

**Mark Keener:** Mr. Keener stated his belief that the meeting should be terminated since instructions weren't complete on how to join the meeting via phone call-in. Mr. Stubbs confirmed that he was able to attend the meeting by phone.

#### FISCAL OFFICER REPORT:

- Mr. Heistand said he was honored to be the new Fiscal Officer. He thanked former Fiscal Officer Mark Keener for his assistance during the transition and for helping him as he took office on April 1.
- He presented two sets of minutes for approval. Mr. Stubbs made a MOTION to approve the minutes of the February 27, 2020 Special Meeting and the March 9, 2020 Regular Meeting as submitted. Lacking a second, the MOTION DIED.

- Mrs. Reed stated that she had not reviewed the February 27, 2020 Special Meeting minutes and preferred to approve them at the next Trustees meeting.
- Mr. Stubbs then made a MOTION, seconded by Mrs. Reed, to approve the minutes of the March 9, 2020 Regular Meeting as submitted. The MOTION PASSED.
- Mr. Heistand reviewed the financial reports which were sent to the Trustees prior to the meeting: (1) the 3/31/2020 Fund Status; (2) the 3/31/2020 Cash Summary by Fund; and (3) the 3/7/2020-3/31/2020 Payment Listing.
- Mrs. Reed made a MOTION, seconded by Mr. Burns, to approve the financial reports and authorize the payments of bills (warrants 49974-50014 as well as payroll direct deposit and payroll tax/withholding EFT's and other electronic payments). The MOTION PASSED
- Mr. Heistand reported that newly-appointed Germantown Council Member Bonnie Koogle has been assigned to replace the late Lynn Koogle as the City's representative on the Cemetery Board and the Senior Oversight Committee.

#### **POLICE REPORT:**

- Chief Andzik reported that Community Shred Day will be on May 2, 2020 from 9am-Noon. It will be drop off only for both shred items and unwanted medications. Limited contact will be encouraged to further combat the Covid-19 pandemic.
- One of the police officers fell off a ladder at home and is off work while he recovers.

#### **ROAD/SERVICE DEPARTMENT REPORT:**

- Mr. Holbrook reported that two purchase Orders will be issued this week for the new dump truck and equipment: \$83,698.19 for the truck through Rush Truck Center in Dayton and \$49,022.93 for the upfitter through The Gledhill Road Machinery Co. Since the purchases are being made under the state contract, competitive bids are not required for either contract.
- He requested that the Board declare a Lanair waste oil burning furnace as excess and approve disposal through GovDeals.com. It has a hole in the burning chamber. Mr. Burns introduced **RESOLUTION 2020-10**, seconded by Mrs. Reed: **A RESOLUTION TO DECLARE A LANAIR WASTE OIL BURNING FURNACE AS EXCESS AND APPROVE DISPOSAL THROUGH GOVDEALS.COM**. The roll was taken and the adoption vote was as follows: Mr. Burns-YES, Mrs. Reed-YES, and Mr. Stubbs-YES. **RESOLUTION 2020-10 PASSED**.
- The Township's excess Husqvarna chainsaw recently sold on GovDeals.com for \$205.

#### **ZONING DEPARTMENT REPORT:**

- Mrs. Sewell asked if the Trustees had questions about her proposed zoning fee changes. Mrs. Reed commented that she appreciated the work and research that went into the proposed fees and that the structure should be reviewed every five or so years to keep up with what surrounding townships and cities are doing. After discussion, it was decided to hold off voting to approve the proposed fees until the Board can meet in person.
- A lot split for on Stiver Road has been approved.
- The Covid-19 pandemic has put a temporary stop to a pending agricultural-exempt barn on Dayton-Germantown Pike.
- The potential buyer of a barn on Eby Road would like to change the zoning so a business, Blue-Nine Protection Services, can be located in the building.

#### **TRUSTEE REED REPORT:**

- Mrs. Reed thanked Mrs. Sewell for setting up tonight's WebEx meeting.
- She welcomed Mr. Heistand as the Township's new Fiscal Officer

- She thanked everyone for attending the virtual meeting. Virtual meetings using WebEx will continue until it is safe to meet in person.
- Both the Fire Oversight and the Senior Center Committee meetings were canceled this month.
- She thanked the Township employees who are working on the front line during the pandemic – the police, Mrs. Rohrbach, the road/service crew and Mrs. Sewell. She commends them for their hard work.

**TRUSTEE STUBBS REPORT:**

- Mr. Stubbs reported that all his Oversight meetings were canceled this month.

**TRUSTEE BURNS REPORT:**

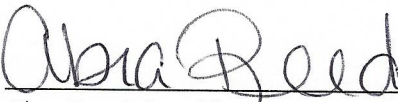
- Mr. Burns had no report.

**OLD BUSINESS:** NONE

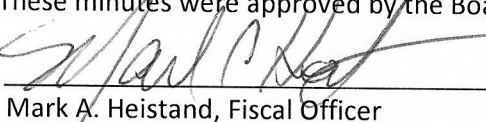
**NEW BUSINESS:** NONE

**MEETING ADJOURNED:**

With no further business, Mrs. Reed made a MOTION, seconded by Mr. Burns, to adjourn. The MOTION PASSED. The Meeting Adjourned at 7:24 p.m.

Signed:   
Abra Reed, President, Board of Trustees

Attest: These minutes were approved by the Board of Trustees at their meeting on May 11, 2020.

Signed:   
Mark A. Heistand, Fiscal Officer