



GERMAN TOWNSHIP BOARD OF TRUSTEES MINUTES OF THE REGULAR MEETING HELD ON APRIL 13, 2026

The meeting was held at the German Township Hall located at 12102 St. Rt. 725 West, Germantown, OH 45327 and virtually using WebEx.

The meeting was called to order by Board President Jacob Stubbs at 7:00 pm. In attendance were:

President Jacob Stubbs	Vice-President Jim Rowland	Trustee Louis Potter
Fiscal Officer Mark Heistand	Police Chief Shane Birch	Road Admin. Jeremy Holbrook
	WebEx Tech Scott Hamilton	

IN-PERSON ATTENDEES:

Name	Address	Name	Address
David Gehron	German Township	Mark Cross	German Township
Kurt Jacoby	German Township	Mark Keener	German Township
Stephanie Smith	German Township	J. Todd Smith	Jackson Township
Kevin & Eva Huey	German Township	Andy Bateman	Germantown
Tyler Parrish	Dayton	Savannah Real	Dayton

ONLINE ATTENDEES:

Name	Name	Name	Name
Dc			

The Germantown Press was notified of the Regular Meeting on 4/7/26 at 3:57 pm.

Mr. Stubbs led the group in the Pledge of Allegiance.

HIRING OF POLICE OFFICER TYLER PARRISH

- Mr. Stubbs introduced **RESOLUTION 2026-27**, seconded by Mr. Rowland: **A RESOLUTION HIRING TYLER PARRISH AT STEP 4 AS A FULL-TIME POLICE OFFICER AT \$53,459.97 PER YEAR, WITH NORMAL BENEFITS, EFFECTIVE 5/1/26**. The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-27 WAS ADOPTED.**
- Mr. Stubbs administered the swearing-in of Officer Parrish and photos were taken.

VISITOR COMMENTS:

- **Stephanie Smith:** Dr. Smith discussed the Sonshine in a Bag food ministry at Germantown First Church of God. 210 students receive biweekly bags of food during the school year. The program costs \$4,300 per month. She thanked the Trustees for their past support of the program.

- Mr. Stubbs introduced **RESOLUTION 2026-28**, seconded by Mr. Potter: **A RESOLUTION APPROVING A \$2,000 DONATION FROM THE W.K. FOUTS TRUST FUND TO THE SONSHINE IN A BAG FOOD MINISTRY AT GERMANTOWN FIRST CHURCH OF GOD.** Mr. Stubbs recapped the research done by former Trustee Dr. Mark Cross several years prior that has allowed a portion of the trust's funds to be donated to Sunshine in a Bag in the ensuing years. The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-28 WAS ADOPTED.**
- **J. Todd Smith:** Rev. Smith, a Republican candidate for State Representative in House District #40, which includes German Township, discussed his campaign for the 5/5/26 primary election. He is the pastor at the Church at Farmersville and is also a member of the Ohio Army National Guard.

ROAD & SERVICE DEPARTMENT REPORT:

- At Mr. Holbrook's request, Mr. Stubbs introduced **RESOLUTION 2026-29**, seconded by Mr. Rowland: **A RESOLUTION DECLARING TRUCK #108 (INTERNATIONAL DUMP TRUCK) EXCESS AND APPROVING ITS SALE ON GOVDEALS.COM.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-29 WAS ADOPTED.**
- Mr. Holbrook stated that he and Scott Hamilton completed the replacement of all road signs on Township maintained roads under the Ohio Department of Transportation Sign Grant Program.
- He reported that a 60" culvert under Friend Road, between Wetzel and Rockey Roads, needed emergency repairs. He previously reviewed his proposed repair plan with the Montgomery County Engineer's office. The repair will consist of paving the invert with approximately 1.5 feet of concrete along the entire bottom of the pipe (approximately 80'). He presented a repair estimate from Longworth Property Services on Oxford Road for \$8,500, subject to revision based on what is found when the work is performed.
 - Mr. Stubbs introduced **RESOLUTION 2026-30**, seconded by Mr. Potter: **A RESOLUTION APPROVING EMERGENCY REPAIRS TO A FRIEND ROAD CULVERT BY LONGWORTH PROPERTY SERVICES AT A COST NOT TO EXCEED \$10,000 TO BE PAID BY THE GENERAL FUND.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-30 WAS ADOPTED.**
- Following his report, Mr. Holbrook was excused from the remainder of the meeting.

ADDITIONAL VISITOR COMMENTS:

- **Kevin Huey:** Mr. Huey stated that he is against having data centers located in the Township. He noted the high electric and water consumption that these facilities require, as well as the limited number of jobs that they create. He provided the Trustees with three documents discussing issues with data centers and local moratoriums on these centers throughout Ohio.
 - Mr. Stubbs introduced **RESOLUTION 2026-31**, seconded by Mr. Rowland: **A RESOLUTION ESTABLISHING A ONE-YEAR MORATORIUM ON THE CONSTRUCTION, DEVELOPMENT, AND ESTABLISHMENT OF DATA CENTERS WITHIN GERMAN TOWNSHIP.** It was noted that the Resolution was previously reviewed by Assistant Prosecuting Attorney Anu Sharma. The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-31 WAS ADOPTED.**
- **Mark Keener:** Mr. Keener, treasurer of the Valley View Joint Economic Development District (JEDD) Board of Directors, reported on the Board's 3/11/26 meeting. Four funding requests were received at the meeting: (1) The elementary music teacher asked for \$5,000 for percussion instruments; the Board will consider the request at the June meeting; (2) \$5,000 was requested for new bookshelves in each classroom (\$250 per unit); this request will also be considered at the June meeting; (3) The high school business teacher requested \$8,500 for a metal cart for student-

run sales; a \$5,000 award was approved; and (4) \$5,500 was awarded to a special education teacher to outfit a multi-sensory decompression facility/room. The JEDD Board is currently retaining 20% of income tax revenues for special projects such as these.

FISCAL OFFICER'S REPORT:

- Mr. Heistand submitted minutes for the 3/9/26 Regular Meeting. Mr. Stubbs made a MOTION, seconded by Mr. Potter, to approve the minutes as presented. The MOTION WAS APPROVED by a unanimous voice vote.
- He presented the March Financial Reports: (1) 3/31/26 Fund Status; (2) YTD 3/31/26 Cash Summary by Fund; (3) Month of March 2026 Cash Summary by Fund; (4) March 2026 Receipt Listing; and (5) March 2026 Payment Listing. He noted the following items:
 - Receipt #93-2026 for \$7,525.80 from the Valley View Joint Economic Development District was the Township's portion of income taxes collected from school employees. This was the JEDD's first 2026 distribution.
 - Voucher #188-2026 for \$7,253.40 to the Auditor of State was the first payment for the 2024-2025 audit. He noted that he paid an additional \$2,566.20 in April. There will be future payments until the final report is issued. The estimated total audit fee is \$11,424.
 - Voucher #281-2026 for \$36,275.00 to Ohio Township Association Risk Management Authority was the Township's annual insurance premium.
- Mr. Stubbs made a MOTION, seconded by Mr. Rowland, to approve the March financial reports and authorize the payment of March bills (warrants 50957 through 50960 and vouchers 185 through 288 for payroll direct deposit, tax withholdings and other electronic payments). The MOTION WAS APPROVED by a unanimous voice vote.
- Mr. Heistand reminded the Trustees that, at the March meeting Mr. Stubbs shared a draft Computer, Mobile Device, and Information Technology Acceptable Use Policy to be considered at this meeting. Mr. Stubbs introduced **RESOLUTION 2026-32**, seconded by Mr. Potter: **A RESOLUTION ADOPTING A COMPUTER, MOBILE DEVICE, AND INFORMATION TECHNOLOGY ACCEPTABLE USE POLICY**. The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-32 WAS ADOPTED**.
- Mr. Stubbs reported that he recently met with the Ohio Cyber Range Institute (OCRI), a part of the University of Cincinnati, to review how they could help implement cyber training for all Township employees to satisfy the requirements of HB 96. The assistance would be at no cost to the Township. He recommended that the Township move forward with this option. An introductory OCRI virtual meeting with Township leaders was scheduled for 4/29/26.
 - Mr. Rowland introduced **RESOLUTION 2026-33**, seconded by Mr. Potter: **A RESOLUTION TO CONTRACT WITH THE OHIO CYBER RANGE INSTITUTE AT THE UNIVERSITY OF CINCINNATI TO IMPLEMENT CYBER TRAINING FOR TOWNSHIP EMPLOYEES**. The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-33 WAS ADOPTED**.
- Mr. Heistand stated that a virtual meeting was held on 3/30/26 with Township leaders and James O'Brian of Shumaker Technology Group to begin the process of developing a new Township website. Mr. O'Brian indicated that designing the website should take 3-4 months
- He reported that he renewed the Township's membership in the Ohio Township Association (OTA) and the Montgomery County Township Association. Elected officials are Active Members.

Affiliate Members include Chief Birch, Mr. Holbrook, Zoning Inspector Janet Burton, BZA Chair Valorie Hill, Zoning Commission Chair Kurt Jacoby, and Zoning Advisor Dr. Mark Cross.

- Mr. Stubbs noted that it was announced earlier that day that Kyle Brooks had been named the new Executive Director of the OTA.
- Mr. Heistand reported that the new copier for the non-Police areas of the Township was recently installed. He noted that the Trustees did not indicate the fund to be used for payment of the copier invoice when they approved the purchase at the March meeting. Mr. Stubbs introduced **RESOLUTION 2026-34**, seconded by Mr. Rowland: **A RESOLUTION TO SPLIT THE COST OF THE NEW TOWNSHIP COPIER BETWEEN THE GENERAL FUND AND THE TRASH FUND, WITH EACH FUND PAYING 50% OF ALL COSTS.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-34 WAS ADOPTED.** Mr. Rowland thanked Mr. Holbrook for installing a new electrical connection for the copier.

ZONING & TRASH DEPARTMENT REPORT:

- Mrs. Burton was not present at the meeting. Mr. Heistand read her report. Five permits were issued during March: (1) a recreational barn on Germantown-Middletown Pike; (2) a variance on West State Route 725; (3) a fence on South Butter Street; (4) a fence on Stiver Road; and (5) a fence on Puddenbag Road.

POLICE DEPARTMENT REPORT:

- Chief Birch reviewed his department's March statistics.
- He reported that four tires were replaced on Y Car at a \$660 cost. The driver side rear door lower black plastic panel was also replaced at a \$153 cost. He thanked Messrs. Holbrook and Hamilton for their assistance with these repairs.
- In addition to a \$25K grant for new body cameras and a \$9K grant for new body armor and carriers that he discussed at prior meetings, he stated that the department will also receive a \$1,200 grant from Butler Rural Electric. The grant will assist with the purchase of four new water- and drop-resistant digital cameras for the field. He noted that the current Nikon digital cameras are at least 15 years old and replacement parts are no longer available. He thanked Officer Getter for his dedication in preparing the grant applications. His department has four outstanding grant submissions that total \$150K.
- He proudly reported that his department passed with flying colors the recent Ohio Collaborative on-site Certification Audit. He noted that the auditor complimented his small department on how well things operate. They will now start a review to receive Ohio Collaborative Accreditation. This process is much more detailed. The process is similar to past CALEA Accreditations, but is geared more towards Ohio police departments. In addition, the Ohio Collaborative process is free.
- Following up on a citizen inquiry concerning license plates on SRM Materials' trucks, he noted that the SRM trucks have Apportioned Plates from their "Base Jurisdiction" in Tennessee and also have USDOT numbers. This is what is required by law, so the trucks are legally licensed. The SRM trucks pay a proportional fee to the State based on milage driven in Ohio.
- **Visitor Comment: Kevin Huey:** Mr. Huey commended Chief Birch's officers for going above and beyond their duty during a recent severe wind storm.
- Chief Birch reminded Township residents that the annual Police Department Shred Day would be held on 5/2/26 from 9-11 am. Unused prescriptions will also be accepted at the same time.

TRUSTEE POTTER'S REPORT:

- Mr. Potter reported that the April Parks Board meeting was canceled due to City Manager Judy Gilleland being out of the office for several weeks following minor surgery. He was planning to meet with City officials about upcoming park projects.
- He reported that one of the concrete eagles on the memorial wall was vandalized at the MMI Park. A rock was used to damage the eagle, which also chipped a corner of the eagle's limestone base. He spoke with Darryl Selby, the mason who built the wall, who felt he could repair the limestone. A replacement eagle has been ordered. The City is working with AES Ohio to bring electricity to the MMI Park.
- The permits for the new pool slide have been submitted to the State. He hoped approvals would be received by the end of April. Once received, installation should take about a week.

TRUSTEE ROWLAND'S REPORT:

- Mr. Rowland attended the 4/6/26 Germantown City Council meeting where it was announced that the first Center Street Market of the season would be held on 4/25/26.
- He attended the Montgomery County Engineers Luncheon on 4/8/26 where updates were given on the County's plans for road and bridge improvements. An update was also given by ODOT Region 7 regarding planned expansion efforts along I-75.
- He attended the 4/9/26 Senior Oversight Committee meeting. Rental fees for the Senior Center were established at \$300, with a discounted rate of \$200 for City and Township employees. Additionally, Senior Center Director Chenoa Erisman is seeking an individual to assist with cleaning duties at the Center. The position requires approximately four hours each week, two on Thursday evening and two on Sunday evening/early Monday morning. Those interested in applying should contact Ms. Erisman at 937-853-8900.

TRUSTEE STUBBS' REPORT:

- Mr. Stubbs provided updates on Germantown Union Cemetery:
 - The new 35' American Liberty Elm tree was scheduled to be shipped from New England on 4/20/26. It will be placed at the front entrance to the Cemetery; the monument sign will be moved and the entrance flagpole will be removed and not replaced.
 - Student volunteers from Valley View were at the Cemetery on 3/25/26 and did a great job picking up sticks and trash across the entire facility. Positive feedback was received from Middle School teachers Adam Tolliver and Jason Adams. A second group of students will be on-site on 5/14/26 and will place flags around the Cemetery for Memorial Day.
 - He welcomed Mark Keener as the new member of the Cemetery Board of Trustees.
 - The Auditor of State's on-site work was completed. The final report hasn't been released.
 - New donor markers have been ordered to replace the current ones that are in bad shape.
- The Western Regional Council of Governments (WRCG) posted Bid Notices for the new trash contract on 4/6/26 and 4/13/26. The WRCG Board will meet in May to review the bids and make a recommendation to the member jurisdictions for approval of a contract.

EXECUTIVE SESSION:

- Mr. Stubbs made the following MOTION, seconded by Mr. Rowland: **I move to go into Executive Session pursuant to O.R.C. 121.22(G)(1) to consider the compensation of a public employee.** The roll was taken and the vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. The MOTION was approved. The Trustees entered into Executive Session at 8:22 pm.

- Present in the Executive Session were: Trustees Mark Cross, Jacob Stubbs, and Lou Potter; Fiscal Officer Mark Heistand; and Police Chief Shane Birch
- The Trustees held discussion under the authority of O.R.C. 121.22(G)(1).
- At 8:33 pm, Mr. Stubbs made a MOTION, seconded by Mr. Potter, to reconvene into Regular Session. The MOTION WAS APPROVED by a unanimous voice vote.

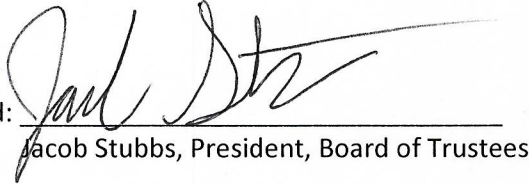
OTHER BUSINESS:

- None

MEETING ADJOURNED:

- With no further business, Mr. Stubbs made a MOTION, seconded by Mr. Rowland, to adjourn. The MOTION WAS APPROVED by a unanimous voice vote. The Meeting adjourned at 8:34 pm.

Signed: _____


Jacob Stubbs, President, Board of Trustees

Attest: These minutes were approved by the Board of Trustees at the May 11, 2026 meeting.

Signed: _____


Mark A. Heistand, Fiscal Officer