



**GERMAN TOWNSHIP BOARD OF TRUSTEES  
MINUTES OF THE SPECIAL MEETING HELD ON AUGUST 24, 2022**

**The meeting was held at the German Township Hall located at 12102 St. Rt. 725 West, Germantown, OH 45327 and virtually using WebEx.**

The SPECIAL MEETING was called to order by President Mark Cross at 8:00 pm. In attendance were:

President Mark Cross	Vice-President Jacob Stubbs	Trustee Lou Potter
Fiscal Officer Mark Heistand	Police Chief Joe Andzik	WebEx Facilitator Deb Cross

**IN-PERSON ATTENDEES:**

Name	Address	Name	Address
Shauna Close			

**ONLINE ATTENDEES:**

Name	Name	Name	Name
Karen Carmickle			

The Germantown Press was notified of the Special Meeting on 8/12/22 at 12:52 pm.

Dr. Cross led the group in the Pledge of Allegiance.

The announced purpose of the Special Meeting was:

- To consider the appointment of a permanent Zoning Inspector.

**EXECUTIVE SESSION:**

- Dr. Cross made the following MOTION, seconded by Mr. Stubbs: **I move to go into Executive Session pursuant to O.R.C. 121.22 to consider the employment of a public employee.** The roll was taken and the vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. The MOTION was approved. The Trustees entered into Executive Session at 8:01 pm.
- Present in the Executive Session were: Trustees Mark Cross, Jacob Stubbs, and Lou Potter; Fiscal Officer Mark Heistand; Chief Joe Andzik; Police/Trash Clerk Shauna Close.
- The Trustees held discussion under the authority of O.R.C. 121.22(G)(1).
- Dr. Cross made a MOTION, seconded by Mr. Stubbs, to reconvene into Regular Session. The MOTION WAS APPROVED by a unanimous voice vote. The Trustees reconvened into Regular Session at 8:15 pm.

**ZONING INSPECTOR APPOINTMENT DISCUSSION:**

Dr. Cross introduced **RESOLUTION 2022-32**, seconded by Mr. Stubbs: **A RESOLUTION TO HIRE SHAUNA CLOSE AS GERMAN TOWNSHIP ZONING INSPECTOR AT HER CURRENT PAY RATE EFFECTIVE 9/1/22. MRS. CLOSE'S TOWNSHIP HOURS PER WEEK WILL BE AS FOLLOWS: 22 HOURS FOR POLICE DEPARTMENT; 6 HOURS FOR ZONING DEPARTMENT; 2 HOURS FOR TRASH DEPARTMENT.** The roll was taken and the adoption vote was as follows: Dr. Cross-Yes; Mr. Stubbs-Yes; Mr. Potter-Yes. **RESOLUTION 2022-32 WAS ADOPTED.**

Mr. Stubbs stated that he was happy to have someone in the Zoning Department with honesty and integrity. He commented that Interim Zoning Inspector Kristen Hamaker has done a fantastic job. He was looking forward to having someone permanently in the position. Mr. Potter stated that he was glad to have Mrs. Close take on the Zoning responsibilities.

**MEETING ADJOURNED:**

- With no further business, Dr. Cross made a MOTION, seconded by Mr. Potter, to adjourn. The MOTION WAS APPROVED by a unanimous voice vote. The Meeting adjourned at 8:16 pm.

Signed: Mark D. Cross  
Mark Cross, President, Board of Trustees

Attest: These minutes were approved by the Board of Trustees at the September 12, 2022 meeting.

Signed: Mark A. Heistand  
Mark A. Heistand, Fiscal Officer