

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

April 8, 2013

The regular meeting was called to order at 7:08 P.M., at the Township Hall, 12102 S.R. 725 West, Germantown, Ohio, by Board President Randy Benson with the Pledge of Allegiance. Trustees Randy R. Benson, Benjamin F. DeGroat, and Fiscal Officer Robert W. Rohrbach Jr. Trustee Gregory A. Hanahan was absent and excused by a Motion from Mr. Benson, seconded by Mr. DeGroat. Road & Service Department Superintendent Jeremy Holbrook, and Police Chief Joe Andzik were also present.

This meeting was digital tape recorded and the CD is on file. The Germantown Press, Dayton Daily News, and Middletown Journal were notified of the meeting.

**VISITORS** – Sonny & Marie Mills of 8322 Upper Miamisburg Rd.; and Valarie Hill of 9686 Preble Co. Line Rd.

**VISITOR COMMENTS** –

- I. Ms. Valarie Hill made a presentation to the Board, supporting the valley View School Levy on the May ballot. She presented the reason for the needed funds and explained the projected budget cuts, should the levy fail, with the Board.
- II. Mr. & Mrs. Mills opened a discussion regarding their neighbor at 8318 Upper Miamisburg Rd., who is purchasing the property via a land contract. Mr. & Mrs. Mills stated that the owner is using the property as a storage location for wood he is selling. That he is piling the wood up along the fence and all over the yard. Mrs. Mills stated that she is tired of looking out her windows and seeing piles of wood. Mr. Mills stated that they are happy with the efforts of the Zoning Inspector Laurie Rohrbach and but asked the Board to take further action by ordering the property owner to install a privacy fence so they would not be able to see the wood.

Mr. Benson advised <sup>HAT</sup> ~~the~~ Mrs. Rohrbach has sent the owner a letter with instructions to be in compliance with the nuisance abatement resolution; but that the Board did not know exactly if there are any violations or what was in the letter. He further asked the Mills to contact Mrs. Rohrbach for an update.

**MINUTES** –

The Board reviewed the minutes of the March 11, 2013 regular meeting.

## THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

April 8, 2013

Mr. Benson introduced a **MOTION**, seconded by Mr. DeGroat to approve the minutes of the March 11, 2013 regular meeting as submitted. After discussion, all present voted in favor, **MOTION** passed.

**FISCAL OFFICER REPORT –****I. Correspondence:****IN**

- A. OTA – April Grassroot Clippings
- B. Mont Co. Auditor – 2013 Certificate of Estimated Resources and certification that Appropriations do not exceed the Certificate of estimated Resources.
- C. Mont. Co. Engineer – 2013 Annual Township meeting will be held April 17<sup>th</sup> at 5:30 PM at the Engineer Club in Dayton.
- D. Gary Hamm – letter requesting the correct name of Sigal Rd. on the street signs
- E. John Baker – Zoning Referendum Petition and attachments
- F. ODOT – Dist 7 Open House announcement
- G. Dayton & Montgomery Co. Health Dept. – Agenda for March 22, 2013 Annual Meeting
- H. City of Germantown – Two annexation notices
- I. OTA Master Leasing Program – Contract for \$62,000 for tractor lease.
- J. Ohio Dept. of Commerce – Alcohol permit renewal notice for all liquor permits in German Twp.

**OUT**

- A. Germantown Press & DDN & Midd Journal - Mtg. reminders 4/8
- B. City of Germantown – 3/11 minutes and 4/8 meeting agenda
- C. Monthly & Quarterly – Unemployment, IRS, State, School, OPERS reports & payments
- D. Montgomery Co. Auditor – Res. 2013-12 Pool Levy resolution for August ballot; and Baker Zoning Referendum Petition for November ballot.
- E. John Baker – Copy of Referendum Petition filing receipt.
- F. Russell Davis – notice that no further action will be taken by the Board regarding the fence line issue.
- G. OTA Master Leasing – Applications and associated paperwork for \$60,000 tractor lease.
- H. Scott Weidle & Chad Gilbert – thank you letters for assisting with Police Chief selection committee.

**II. Distribute Financial Reports: Including quarterly appropriation & revenue status reports; Cash Summary by Fund; and Fund Status reports.**

Mr. DeGroat introduced a **MOTION**, seconded by Mr. Benson to approve

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held April 8, 2013

the financial reports and authorize the payment of the bills, checks 45419 thru 45503. After discussion, all present voted in favor. MOTION passed.

- III. Mr. Rohrbach reported on the receipt of the Zoning Referendum Petition from Mr. Baker. He reported that it has been filed with the Board of Elections on April 5, 2013.
- IV. Mr. Rohrbach reported on the receipt of the notice of liquor license renewals for 2013. The only license is for the Golf Course. The Board had no objections to the renewal and took no action.
- V. Mr. Rohrbach recommended that a credit card be issued to the new Police Chief. The Board agreed.
- Mr. DeGroat introduced a **MOTION**, seconded by Mr. Benson, to authorize the issuance of a credit card to Chief Andzik with a limit of \$2,500.00. After discussion, all present voted in favor, the MOTION passed.
- VI. Mr. Rohrbach reported on his attendance at the Local Officials Government Conference hosted by the Auditor of State in Columbus. He has several handouts he will share with the Board. He further reported that it was a very informative conference.
- VII. Mr. Rohrbach noted that the Police department is beginning a project to update the phone and computer systems. He added he would like to update the Trustees computer system to a wireless system so visitors to the meeting could access the internet. The Board had no objections.

**PRESIDENT REPORT –**

- I. Mr. Benson reported on his attendance at the Dayton & Montgomery County Health District annual meeting..
- II. Mr. Benson reported on Fire Oversight. Chief Aldred has received a \$1,500 grant towards obtaining a new infrared camera to detect heat signatures.

**POLICE REPORT –**

- I. Chief Andzik reported that he will begin the Sergeant process on April 9<sup>th</sup> with a job positing with the application process deadline of April 17<sup>th</sup>. He hopes to have the position filled by July 1<sup>st</sup>.
- II. Chief Andzik updated the Board on the building project. He has decided

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

April 8, 2013

not to build onto the building, but instead use the funding to optimize the existing area and make other improvements.

- III. Chief Andzik reported that a taser instructor has been secured and that supplies needed for the training are being acquired.
- IV. Chief Andzik reported on the receipt of a grant from Butler rural Electric in the amount of \$620.00 to be used toward the upgrading of in car video systems.
- V. Chief Andzik reported that a Civilian Emergency Response Team (CERT) Class in April has been cancelled due to lack of students. He is considering offering the class in the Fall of 2013.
- VI. Chief Andzik reported that Auxiliary Police Officer Jerry Frame will be conducting a home study Hunter Safety Course, and would like to use the Trustee meeting room on Saturday April 27<sup>th</sup> for the classroom portion and testing.
- Mr. Benson introduced a **MOTION**, seconded by Mr. DeGroat, to authorize the use of the Trustee meeting room for the Hunter Safety Course on April 27, 2013, as requested. After discussion, all present voted in favor, MOTION passed.
- VII. Chief Andzik reported that the PD has received a resignation from Reserve Police Officers R. H. Lingo, effective March 24, 2013. To take a full time police officer position with City of Trotwood PD.
- Mr. DeGroat introduced a **MOTION**, seconded by Mr. Benson, to accept the resignation of Officer Lingo as outlined above. After discussion, all present voted in favor, MOTION passed.
- VIII. Chief Andzik requested Reserve Police Officer E. G. Sharrett be moved to the position of Part Time Police Officer, effective April 16, 2013 at a pay rate of \$15.19 per hour, with no benefits and subject to a 9 month probationary period.
- Mr. DeGroat introduced a **MOTION**, seconded by Mr. Benson, to move Officer Sharrett to Part Time as outlined above. After discussion, all present voted in favor, MOTION passed
- IX. Chief Andzik requested the attached list of equipment be declared surplus and offered for sale on GovDeals.com.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

## THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_ **April 8, 2013** \_\_\_\_\_

Mr. Benson introduced a **RESOLUTION 2013 -13**, seconded by Mr. DeGroat, to declare the attached list of equipment as surplus and to authorize the sale on GovDeals.com. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Hanahan – Absent, RESOLUTION 2013-13 passed.

### ROAD/SERVICE DEPARTMENT REPORT –

I. Mr. DeGroat provided the letter from Mr. Hamm for further investigation.

II. Mr. Holbrook opened a discussion regarding the OTA Master Leasing contract. The Board reviewed the contract and the costs associated with the proposed \$62,000 tractor lease.

Mr. Holbrook noted that the Road Dept. Road & Bridge Fund has received approx. \$22,000 for the old tractor and the \$25,000 had been appropriated in the Permissive Motor Vehicle Fund for the tractor. He further suggested that one of his road projects could be held back and the tractor could be paid for without financing.

Mr. DeGroat commented that the \$2,000 legal fee to borrow \$60,000 seemed high, resulting in a high cost lease.

After further discussion, Mr. DeGroat introduced **RESOLUTION 2013-14**, seconded by Mr. Benson, to purchase the John Deere 5115M Utility Tractor for at the State Bid price of \$56,920 from John Deere Company and the Woods BW126X Standard Duty Batwing mower from Boones Power Equipment Co. at a price of \$11,564.49, to be paid for from the Road & Bridge Fund, Gas Tax Fund and the Permissive Motor Vehicle Fund. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Hanahan – Absent. RESOLUTION 2013-14 passed. Mr. Rohrbach will notify the OTA Master Leasing that the Board has decided not to lease the tractor and mower.

III. Mr. Holbrook reported that Kramer & Associates are drafting the property description for the Eckhart Rd. vacation process for the old roadway right of way.

IV. Mr. Holbrook reported the back hallway and women's restroom have been repainted. The Board thanked the Road Dept. for the work.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_

April 8, 2013

**ZONING & TRASH COLLECTION REPORT -**

- I. Mrs. Rohrbach, in her written report, thanked the Road Dept. an excellent job in repairing and painting the Zoning Office.

**OLD BUSINESS:**

- I. Mr. DeGroat reported on Parks Oversight issues. He noted that work is being done on the ball fields and thanked Weidle Corp for donating the materials and DeGroat Landscaping for donating equipment and labor.
- II. Mr. DeGroat advised he would be attending the Senior Oversight meeting on Thursday April 11.

**NEW BUSINESS: none**

**PURCHASE ORDERS AND BANK RECONCILIATIONS** were signed.

**Meeting Adjourned at 8:18 P. M.**

Signed: Randy R. Benson

Attest: 