



GERMAN TOWNSHIP BOARD OF TRUSTEES MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 13, 2021

The meeting was held at the German Township Hall located at 12102 St. Rt. 725 West, Germantown, OH 45327 and virtually using WebEx.

The meeting was called to order by Board Vice President Abra Reed at 7:00 pm. In attendance were:

Fiscal Officer Mark Heistand	Vice-President Abra Reed	Trustee Jacob Stubbs
	Police Chief Joe Andzik	
	Zoning Inspector Halie Sewell	

IN-PERSON ATTENDEES:

Name	Address	Name	Address
David Gehron	14239 Kiefer Road	Mark and Deb Cross	7444 S. Stivers Road
Lou Potter, Jr.	15317 Oxford Road	Lyndsey Ritze	6810 Little Twin Road
Abigail Hale-Dennis	13091 Oxford Road	Lynn Cleveland	11858 Oxford Road

ONLINE ATTENDEES:

Name	Name	Name	Name
Sam	C		

The Germantown Press was notified of the Regular Meeting on 8/19/21 at 6:32 pm.

Mrs. Reed led the group in the Pledge of Allegiance.

VISTOR COMMENTS:

- **Mark Cross, 7444 S. Stivers Road:** Dr. Cross asked Mrs. Reed if she would discuss the 8/16/21 Special Meeting concerning the proposed Joint Economic Development District (JEDD). Mrs. Reed stated that she would do so during her report.

FISCAL OFFICER'S REPORT

- Mr. Heistand submitted minutes for the 8/9/21 Regular Meeting and the 8/16/21 Special Meeting. There were no corrections. Mr. Stubbs made a MOTION, seconded by Mrs. Reed, to approve the minutes of both meetings. The MOTION WAS APPROVED by a unanimous voice vote.
- Mr. Heistand presented the August Financial Reports: (1) 8/31/21 Fund Status; (2) Year-to-Date 8/31/21 Cash Summary by Fund; (3) Month of August Cash Summary by Fund; (4) August 2021 Receipt Listing; and (5) August 2021 Payment Listing. He noted the following Items:

- Receipt #101-2021 for \$520,527.51 was an advance of the August real estate tax collections from the Montgomery County Auditor. He noted that he recently received the August tax collections settlement, which he will report at the October meeting.
 - Receipt #104-2021 included a \$5,128.63 donation to the Police Department from Germantown Area Senior Citizens, Inc., which recently disbanded.
 - Receipt #109-2021 was a \$10,000.00 loan payment from Germantown Union Cemetery related to the Cemetery's 2006 land purchase. The amount still owed to the Township is \$29,276.23.
 - Receipt #112-2021 was a \$151,574.79 grant from the State of Ohio related to the American Rescue Plan Act of 2021 (ARPA). This was the first of two payments. An identical amount will be received in mid-2022. The ARPA receipt was recorded in a new Fund #2273, established specifically for ARPA transactions.
 - Voucher #640 for \$10,859.00 to K.E. Rose Company outfitted the new police cruiser.
- Mr. Stubbs made a MOTION, seconded by Mrs. Reed, to approve the August financial reports and authorize the payment of August bills (warrants 50513-50516 and vouchers 561-676 for payroll direct deposit, payroll tax withholdings and other electronic payments). The MOTION WAS APPROVED by a unanimous voice vote.
 - Mr. Heistand discussed Resolution 2021-29 which the Trustees adopted at the August meeting. The Resolution concerned the Opioid Proposed Settlement negotiated by Ohio Attorney General Dave Yost and attorneys for Ohio subdivisions. Notice of this settlement and the need to opt-in was sent to townships with populations greater than 10,000. Even though German Township did not receive the notice, as the Township's population is below the threshold, the Trustees authorized Mr. Heistand to opt-in to the Settlement. Subsequent to the meeting, he learned from the Ohio Township Association that small townships are automatically included in the Settlement and will receive funds without having to opt-in. As such, he did not submit the document. It is expected that German Township will receive between \$7,700-\$14,000 over 18 years.
 - Mr. Heistand submitted to the Trustees the estimated 2022 property tax revenues and the 2022 estimate of Local Government Fund revenues prepared by the Montgomery County Auditor. A Resolution accepting the amounts and rates for tax year 2021 is due to the Auditor by 11/1/21. This Resolution is passed each year. Mr. Stubbs introduced **RESOLUTION 2021-32**, seconded by Mrs. Reed: **A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE MONTGOMERY COUNTY BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.** The roll was taken and the adoption vote was as follows: Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-32 WAS ADOPTED.**
 - Mr. Heistand reported that Shauna Close has requested that the Trustees certify the 2021 Tax Assessment for delinquent trash bills over \$150. The certified list will be sent to the County Auditor to be attached as a tax lien on each property. Mr. Stubbs introduced **RESOLUTION 2021-33**, seconded by Mrs. Reed: **A RESOLUTION TO AUTHORIZE THE ASSESSMENT OF PROPERTY OWNERS WHO ARE DELINQUENT AS TO WASTE DISPOSAL SERVICE CHARGES PURSUANT TO OHIO REVISED CODE SECTION 505.33 IN THE AMOUNT OF \$7,338.90.** The roll was taken and the adoption vote was as follows: Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-33 WAS ADOPTED.**
 - Mr. Heistand reported that First National Bank of Germantown has requested that the Township sign an updated Main Street Originator Agreement that governs the Township's payroll direct deposit transactions. He asked that the Trustees give him the authority to negotiate and sign the Agreement. Mrs. Reed introduced **RESOLUTION 2021-34**, seconded by Mr. Stubbs: **A**

RESOLUTION AUTHORIZING THE FISCAL OFFICER TO NEGOTIATE THE TERMS OF A MAIN STREET ORIGINATOR AGREEMENT WITH THE FIRST NATIONAL BANK OF GERMANTOWN AND TO SIGN THE AGREEMENT ON BEHALF OF GERMAN TOWNSHIP. The roll was taken and the adoption vote was as follows: Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-34 WAS ADOPTED.**

- Mr. Heistand reported that First National Bank of Germantown will be at the Township Hall on 10/6/21 to perform their annual disaster recovery test. In 2018 the Trustees approved the use of the Township Hall meeting room to run the bank's operations in the event of a disaster at the bank. This test is a requirement of the bank's regulators.
- He noted that he attended the Montgomery County Township Association virtual meeting on 8/23/21. There were two speakers:
 - Nichole Lawhorn of the Ohio Department of Transportation discussed the Township Stimulus Program grants that are available up to \$250,000 for township culvert, sidewalk and roadway projects. The Trustees authorized Jeremy Holbrook to apply for a grant under this program at the August meeting.
 - Attorney Tonya Rogers of the Baker, Dublikar law firm discussed use of the ARPA funds. The next MCTA meeting will be the Holiday Gala at the Mandalay Banquet Center the evening of 11/17/21. This is a change from the 11/18/21 date that was previously announced.
- He reported that he met with Mr. Holbrook, Scott Hamilton, Mrs. Close and Mrs. Sewell on 8/30/21 to complete a cyber security questionnaire required by the Ohio Township Association Risk Management Authority (OTARMA) prior to renewing the Township's insurance policy for 2022. He thanked the four employees for their assistance, noting that it was not an easy document to complete. The completed questionnaire was sent to OTARMA on 9/5/21.
- He reported that the Township received an invitation from the Germantown Chamber of Commerce to join the Chamber for 2021-2022. Dues this year are free. The Annual Membership Meeting was scheduled for 9/14/21. Mrs. Reed made a MOTION, seconded by Mr. Stubbs, to join the Chamber for 2021-2022, naming the Trustee President as the Township's Voting Representative. The MOTION WAS APPROVED by a voice vote.
- Mr. Heistand reminded everyone about the Special Meeting concerning the JEDD on Saturday 9/18/21 at 8:00 am.
- He reminded everyone that the next Regular Meeting will be on Tuesday, 10/12/21 due to the Columbus Day holiday on the regular meeting night.
- **Visitor Comments: Mark Cross:** Dr. Cross discussed what various other entities are doing to spend ARPA funds. He noted that one entity has hired a consultant. He stated that using ARPA funds for improved broadband service is allowable. Mr. Heistand confirmed that hiring consultants as well as additional staff dedicated to ARPA spending is an allowable use of ARPA funds. He noted that a Revenue Loss Calculator is available to determine the amount of tax revenue loss experienced due to the Covid-19 pandemic.

POLICE DEPARTMENT REPORT:

- Chief Andzik invited residents to National Night Out in German Township on 10/5/21 from 6-8 pm. This is the alternate date for this event, which the Township started using several years ago. K-9 Idus will be present and he hopes to have an archery demonstration.
- He reported that Officer Adam Gabir attended an Appreciation Ceremony at the Germantown Church of the Nazarene on 9/12/21. The church showed their support for area first responders.

- He requested that the Trustees declare a 2014 Ford Explorer cruiser as excess and approve disposal by auction on GovDeals.com. It will be available for purchase only by police departments. Mr. Stubbs introduced **RESOLUTION 2021-35**, seconded by Mrs. Reed: **A RESOLUTION DECLARING A 2014 FORD EXPLORER POLICE CRUISER AS EXCESS, TO BE SOLD ON GOVDEALS.COM**. The roll was taken and the adoption vote was as follows: Mrs. Reed-Yes; Mr. Stubbs-Yes. **RESOLUTION 2021-35 WAS ADOPTED.**

ROAD/SERVICE DEPARTMENT REPORT:

- Road Superintendent Jeremy Holbrook was not present.

ZONING DEPARTMENT REPORT:

- Mrs. Sewell reviewed the results of the GoDaddy survey of residents on the possibility of paying trash and zoning fees online. Mrs. Reed asked whether the annual IWorq fee could be paid using ARPA funds. Mr. Heistand stated his preference that the Prosecutor's office provide an answer.
- Mrs. Sewell presented a new quote from EMP Solutions of Fishers, IN for a lightning suppressor system to be installed on the Road Department building. The Trustees did not take any action.
- She reported that permits were issued this month for an agriculture exempt structure on Moses Road and an antenna addition for a Butter Street tower.
- She reported that the Board of Zoning Appeals (BZA) would hold a hearing on Case #2021-56CU on 10/12/21 and the Zoning Commission (ZC) would hold its next quarterly meeting on 10/5/21. She was reminded that 10/5/21 is the date of the Township's National Night Out event and 10/12/21 is the date of the Trustee Meeting. She will reschedule the BZA and the ZC meetings.
- Mr. Stubbs asked about the farm on Diamond Mill Road about which he has received complaints from residents. Mrs. Sewell stated that the new structures were approved as agriculture exempt.

TRUSTEE REED'S REPORT:

- Mrs. Reed noted that the Fire-EMS Oversight Committee will meet on 10/4/21 and the Senior Oversight Committee will meet on 10/7/21.
- She provided an update on the JEDD discussions at the 8/16/21 meeting, noting that the current draft includes a 21% holdback through 12/31/24, with a 6% holdback thereafter. The JEDD Board will be able to use those funds for capital improvements on the JEDD property.

TRUSTEE STUBBS' REPORT:

- Mr. Stubbs asked for an update on the need for a third member of the Senior Oversight Committee. Mrs. Reed responded that she did not have any updated information.
- Mr. Stubbs reported that the Cemetery has been pouring footers for headstone markers.
- He noted that the Germantown Pool closed as of Labor Day. This year's revenues were higher than expected. He stated that Pool Manager Devin Stoutenborough does a great job and doesn't get enough credit for his work.
- He reported that he has not been able to schedule a meeting of the four jurisdictions who are members of the Western Regional Council of Governments.
- Noting that Oversight Committees will be reviewing their budgets during October, he requested that management fees charged by Germantown be justified. He thinks that the City charges too much for their fees.

NEW BUSINESS:

- Mrs. Sewell noted that political signs may be posted 60 days prior to the November election and must be removed within 14 days after the election. Signs may not be placed in the right-of-way.
- **Visitor Comments: David Gehron, 14239 Kiefer Road:** Mr. Gehron discussed two items:
 1. He asked who would subsidize the fees incurred with online bill payments. Mrs. Sewell responded that two fees would be charged: (1) the service company's annual fee to allow for online payments, and (2) the card fee charged to residents who use the online bill payment system. Discussing the service company's \$600 annual fee, Mrs. Reed stated that how this would be paid hadn't been discussed. The annual fee could possibly be paid by the Township.
 2. He asked if anyone was planning to hold a Meet the Candidates Night prior to the November election. Mrs. Reed stated that she wasn't aware that anyone had planned anything. Mr. Stubbs wondered if the school might organize an event.

OLD BUSINESS:

- None.

MEETING ADJOURNED:

- With no further business, Mrs. Reed made a MOTION, seconded by Mr. Stubbs, to adjourn. The MOTION WAS APPROVED by a unanimous voice vote. The Meeting adjourned at 7:43 pm.

Signed: _____



Tyler Rehmert, President, Board of Trustees

Attest: These minutes were approved by the Board of Trustees at the October 12, 2021 meeting.

Signed: _____



Mark A. Heistand, Fiscal Officer