



**GERMAN TOWNSHIP BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING HELD ON JUNE 8, 2026**

The meeting was held at the German Township Hall located at 12102 St. Rt. 725 West, Germantown, OH 45327 and virtually using WebEx.

The meeting was called to order by Board President Jacob Stubbs at 7:00 pm. In attendance were:

President Jacob Stubbs	Vice-President James Rowland	Trustee Louis Potter
Fiscal Officer Mark Heistand	Police Chief Shane Birch	Road Admin. Jeremy Holbrook
	Zoning Inspector Janet Burton	

IN-PERSON ATTENDEES:

<i>Name</i>	<i>Address</i>	<i>Name</i>	<i>Address</i>
David Gehron	German Township	Mark Cross	German Township
Mark Keener	German Township	Kurt Jacoby	German Township
Matt Wilt	Ray Hensley, Inc.		

ONLINE ATTENDEES:

<i>Name</i>	<i>Name</i>	<i>Name</i>	<i>Name</i>
KC	Sam	Stiver	

The Germantown Press was notified of the Regular Meeting on 5/31/26 at 4:11 pm.

Mr. Stubbs led the group in the Pledge of Allegiance.

CHIP SEAL BID OPENING

- Mr. Holbrook opened two sealed bids for the 2026 chip seal program, as follows:
 - Wagner Paving, Inc. - \$2.24 per square yard – bid received at 2:22 pm on 6/8/26
 - Ray Hensley, Inc. - \$2.08 per square yard – bid received at 6:42pm on 6/8/26

Mr. Holbrook asked for time to review the bids in detail before approval of a contract by the Trustees later in the meeting.

VISITOR COMMENTS:

- None

FISCAL OFFICER'S REPORT:

- Mr. Heistand submitted minutes for the 5/11/26 Regular Meeting. Mr. Stubbs made a MOTION, seconded by Mr. Rowland, to approve the minutes as presented. The MOTION WAS APPROVED by a unanimous voice vote.

- He presented the May Financial Reports: (1) 5/31/26 Fund Status; (2) YTD 5/31/26 Cash Summary by Fund; (3) Month of May 2026 Cash Summary by Fund; (4) May 2026 Receipt Listing; and (5) May 2026 Payment Listing. He noted the following items:
 - Receipt #165-2026 for \$152,355.42 from the State of Ohio was the 1st half homestead and rollback tax payment.
 - Receipt #183-2026 for \$28,501.00 from GovDeals.com was the proceeds from the sale of the 2006 International dump truck.
 - Voucher #448-2026 for \$8,500.00 to Longworth Property Services was for the Friend Road culvert repairs.
 - Voucher #449-2026 for \$2,757.68 to Sedgwick Claims Management Services, Inc. was the Township's 15% deductible for legal services related to the SRM Materials litigation.
 - Vouchers #453-2026 for \$658.00 and #461-2026 for \$24,690.00 to Strategic Sourcing, Inc. were for body-worn cameras, accessories, storage and support.
 - Warrant #50965 for \$2,000 to Germantown First Church of God was a donation from the Fouts Trust Fund for the church's Sonshine In a Bag food ministry, as approved in April.
 - Warrant #50969 for \$1,200,378.35 to the City of Germantown was their share of the 1st half road levy tax collections and 90% of tax collections of the other six joint levies, less related expenses.
- Mr. Stubbs made a MOTION, seconded by Mr. Potter, to approve the May financial reports and authorize the payment of May bills (warrants 50965 through 50969 and vouchers 395 through 498 for payroll direct deposit, tax withholdings and other electronic payments). The MOTION WAS APPROVED by a unanimous voice vote.
- He reported that he submitted the Trustee's May Resolution related to the proposed Senior Citizens renewal levy to the County Auditor for certification of the amounts that would be generated by the levy. The Auditor reported that the 1.0 mill renewal would generate \$201,188 per year. The annual tax for each \$100,000 of the county auditor's appraised value would be \$22. The deadline for filing the levy with the Board of Elections is 8/9/26.
 - Mr. Stubbs introduced **RESOLUTION 2026-40**, seconded by Mr. Rowland: **A RESOLUTION TO PROCEED TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION, SPECIFICALLY THE PLACEMENT ON THE 11/3/26 BALLOT OF A 1.0 MILL RENEWAL LEVY, FOR A FIVE-YEAR PERIOD OF TIME, COMMENCING IN 2027, FOR FIRST COLLECTION IN 2028, FOR THE PURPOSE OF PROVIDING OR MAINTAINING SENIOR CITIZENS SERVICES OR FACILITIES.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-40 WAS ADOPTED.**
- Mr. Heistand stated that when Dustin Gillis of Acrisure (formerly Burnham & Flower) virtually attended the May meeting to review OTARMA's insurance policy, he recommended that the Township consider increasing liability limits from \$3 million to \$5 million due to law enforcement exposure. Mr. Stubbs stated that he would like to see the liability limit increase to \$5 million. The other Trustees agreed. Mr. Heistand will reach out to Acrisure. His understanding is that the Township cannot make this change mid-year, so it will have to wait until the March 2027 renewal.
- He reported that he and Mr. Rowland attended the 5/21/26 MCTA meeting. The speaker was Nedra Havens, Director of the Montgomery County Office of Emergency Management (OEM). Among other topics, she discussed the county's Code Red notification system and a new system that will soon be implemented to replace Code Red. Township residents can sign up for Code Red through the county-wide system. Washington Township is working with OEM to beta test the

new messaging system that would allow resident to receive notices of events, etc. as well as emergencies. The Trustees requested that Ms. Havens be asked to attend a future meeting to discuss Code Red and the new system.

- He reported that he had not heard anything this month from Shumaker Technology Group (STG) concerning the status of the Township's new website design. The Trustees asked that he contact STG to request that a link to sign up for Code Red be included in the new website.
- He noted that at the May meeting the Trustees adopted a Resolution to fund their \$1,000 pledge for a joint America 250 celebration, specifically to help purchase small American flags by the City of Germantown to place along Market Street from Route 4 to the Township Hall. He noted at the time that the small flags were a first step, with a future goal of purchasing large flags to display along Market Street. The City subsequently decided to forgo the small flags and instead move forward and purchase 150 large flags. The City also revised the plan for locating the large flags and now plans to display them on the west side of Route 4 from Upper Miamisburg Road to Market Street, at City Hall, at the Senior Center, at the Safety Building, and at the Cemetery. The City offered to also display some of the flags at the Township Hall. He told the City that the Township already owned flags that are displayed for Independence Day and did not need the City's flags. He asked the Trustees to approve the changes from what was approved in May.
 - Mr. Stubbs introduced **RESOLUTION 2026-41**, seconded by Mr. Potter: **A RESOLUTION TO MODIFY RESOLUTION 2026-37 TO ACCEPT THE CHANGE FROM PURCHASING SMALL AMERICAN FLAGS TO LARGE AMERICAN FLAGS AND TO CHANGE THE LOCATION WHERE THE FLAGS WILL BE DISPLAYED.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-41 WAS ADOPTED.**

POLICE DEPARTMENT REPORT:

- Chief Birch reviewed his Department's May statistics.
- He noted that the Township will receive grant funding for the body-worn camera purchase included in Mr. Heistand's report earlier in the meeting.

ROAD & SERVICE DEPARTMENT REPORT:

- Mr. Holbrook reported that he and Scott Hamilton had completed this year's crack sealing program. Roads sealed were Siegel, Boomershine (from State Route 725 south to Harris Road), portions of East Baden, and the Township Hall parking lot.
- He reported that he is working with Choice One Engineering to submit an Issue II project for pavement repair, culvert replacing, and resurfacing of Mudlick Road. He asked the Trustees to grant him authority to sign the Ohio Public Works Commission grant documents for the Township.
 - Mr. Stubbs introduced **RESOLUTION 2026-42**, seconded by Mr. Rowland: **A RESOLUTION AUTHORIZING JEREMY HOLBROOK, ROAD & SERVICE ADMINISTRATOR, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS(S) AND TO EXECUTE CONTRACTS AS REQUIRED.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-42 WAS ADOPTED.**
- Mr. Holbrook reported that the Friend Road culvert repairs were completed. He stated that the sunken area of the roadway will be repaired within a week or two.
- He noted that the first round of road mowing had been completed.
- He reported that International Dump Truck #108 sold on GovDeals.com for \$28,501.

- He recommended that the Trustees approve the Ray Hensley, Inc. chip seal bid. Mr. Stubbs introduced **RESOLUTION 2026-43**, seconded by Mr. Potter: **A RESOLUTION APPROVING A CONTRACT WITH RAY HENSLEY, INC. FOR THE 2026 CHIP SEAL PROGRAM OF APPROXIMATELY 74,507 SQUARE YARDS AT \$2.08 PER SQUARE YARD.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-43 WAS ADOPTED.** Mr. Holbrook noted that Wagner Paving, Inc. was awarded the 2025 chip seal contract.

ZONING & TRASH DEPARTMENT REPORT:

- Mrs. Burton issued one permit in May, a road frontage variance for a home on Eby Road.
- Mrs. Burton stated her desire to have one consistent Township stationery and envelopes. Currently several versions are in use in the various departments. Options were discussed and the Trustees approved Mrs. Burton going forward with the project.
 - **Visitor Comment: Kurt Jacoby:** Mr. Jacoby was concerned about the quality of paper that would be used for the letterhead. He also suggested that a digital letterhead be created.
 - **Visitor Comment: Mark Keener:** Mr. Keener suggested that a few reams of blank letterhead-quality stationery be purchased for use when follow-up pages are needed.

TRUSTEE POTTER'S REPORT:

- Mr. Potter reported that the Parks Board had a quorum at the last two meetings, which had been a problem in the past. He felt that the current members would be more committed to the board.
- He reported that the Valley View Youth Tennis Association will be receiving a \$400,000 grant from the State of Ohio to help pay for an additional six tennis courts at Kercher Park. With \$350,000 already committed from other sources, the project now has funding of \$750,000. The City will receive \$200,000 from the State for infrastructure updates at Kercher and Weber Parks. The Historical Society of Germantown will receive \$100,000 from the State for museum repairs.
- The Parks Board asked the Dupps Company, which is celebrating 90 years in 2026, to be the grand marshal for the Fourth of July parade. The owners declined. Longtime school photographer Bob Woods or retiring Village Flower Shop owner Roger Neargarder will now be asked.
- He reported that Abundant Life Tabernacle requested use of Kercher and Weber Parks on 7/5/26 for their annual fireworks display. Held in past years at the church campus, the number of attendees has grown to more than the Eby Road location can easily accommodate.
- He noted that scheduled landscaping at the MMI Park was postponed due to recent heavy rains.
- He reported that there haven't been any major problems with the recent pool opening. Sharing staff with the Farmersville Pool has gone smoothly. The City still hasn't received an update from the State of Ohio concerning the new slide permit application.

TRUSTEE ROWLAND'S REPORT:

- Mr. Rowland attended the 5/22/26 Fire Oversight Committee meeting where a motion was approved to purchase a new pumper truck in 2027.
- He spoke with Matt Leisher of the Ohio Department of Natural Resources (ODNR) earlier that day regarding Industrial Mining Permit A-2203-02. He was told that ODNR is waiting on application revisions from Hollingshead. Mr. Leisher hoped the review would be completed within a month.
- Concerning a new auto repair shop that opened on Weaver Road north of Manning Road, he noted that the business is located in Jefferson Township, not in our Township.

TRUSTEE STUBBS' REPORT:

- On behalf of the Germantown Union Cemetery board, Mr. Stubbs thanked the Valley View seventh grade for placing flags on veterans' graves during their recent work day at the cemetery. The students also searched the cemetery to find Revolutionary War veteran graves.
- He noted that the portion of the Memorial Day program at the cemetery had the most attendees since Keith Burnett started as Sexton several years ago. The new podium to replace the recently damaged one had not arrived in time for Memorial Day. He stated that the Market Street wall removal project has gone well. He reported that the new Liberty Elm tree at the cemetery entrance looks healthy. The entrance sign monument still needs to be reinstalled.
- He reported that he had completed his cyber training sessions, as recently mandated for all Township employees by the Trustees.
- He requested nominations for the German Township Lifetime of Service Award for 2026. The recipient should be a township resident who has made a positive impact on our community.
- He recently learned that the legal owner of the Sunbury rural cemetery is the Valley View School District. The district administration would like to transfer ownership to the Trustees. He referenced a deed from 1836. He will work with the Prosecutor's office to complete the transfer.

OTHER BUSINESS:

- Mr. Holbrook asked the Trustees how long they would like the flags displayed in front of the Township Hall for the Fourth of July. I was agreed to display the flags from 6/14/26-7/4/26.
- **Visitor Comment: Mark Keener:** Mr. Keener announced that the Valley View Joint Economic Development Board of Directors would meet at the Township Hall on 6/10/26.

MEETING ADJOURNED:

- With no further business, Mr. Stubbs made a MOTION, seconded by Mr. Rowland, to adjourn. The MOTION WAS APPROVED by a unanimous voice vote. The Meeting adjourned at 7:51 pm.

Signed: _____

Jacob Stubbs, President, Board of Trustees

Attest: These minutes were approved by the Board of Trustees at the July 13, 2026 meeting.

Signed: _____

Mark A. Heistand, Fiscal Officer