



**GERMAN TOWNSHIP BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING HELD ON MARCH 9, 2026**

**The meeting was held at the German Township Hall located at 12102 St. Rt. 725 West, Germantown, OH 45327 and virtually using WebEx.**

The meeting was called to order by Board President Jacob Stubbs at 7:00 pm. In attendance were:

<b>President Jacob Stubbs</b>	<b>Vice-President Jim Rowland</b>	<b>Trustee Louis Potter</b>
<b>Fiscal Officer Mark Heistand</b>	<b>Police Chief Shane Birch</b>	<b>Road Admin. Jeremy Holbrook</b>
	<b>Zoning Inspector Janet Burton</b>	

**IN-PERSON ATTENDEES:**

<i>Name</i>	<i>Address</i>	<i>Name</i>	<i>Address</i>
David Gehron	German Township	Mark Cross	German Township
Kurt Jacoby	German Township	Mark Keener	German Township
Abigail Hale-Dennis.	German Township	Mike & Jamie Osborne	German Township
Joe Scholler, Sr.	German Township		

**ONLINE ATTENDEES:**

<i>Name</i>	<i>Name</i>	<i>Name</i>	<i>Name</i>
KC	Sam	Dc	

The Germantown Press was notified of the Regular Meeting on 3/2/26 at 7:47 pm.

Mr. Stubbs led the group in the Pledge of Allegiance. He announced that State Representative Rodney Creech, who was scheduled to attend the meeting, would instead attend the 4/13/26 meeting.

**VISITOR COMMENTS:**

- **Mark Keener:** Mr. Keener, treasurer of the Valley View Joint Economic Development District Board of Directors, announced that the Directors would meet on 3/11/26 at the Township.

**FISCAL OFFICER'S REPORT:**

- Mr. Heistand submitted minutes for the 2/8/26 Regular Meeting and the 2/18/26 Special Meeting. Mr. Stubbs made a MOTION, seconded by Mr. Rowland, to approve both sets of minutes as presented. The MOTION WAS APPROVED by a unanimous voice vote.
- He presented the February Financial Reports: (1) 2/28/26 Fund Status; (2) YTD 2/28/26 Cash Summary by Fund; (3) Month of February 2026 Cash Summary by Fund; (4) February 2026 Receipt Listing; and (5) February 2026 Payment Listing. He noted the following items:

- Receipt #59-2026 for \$9,296.77 from the Ohio Attorney General was a police grant for the purchase of new body armor.
  - Receipt #61-2026 for \$38,460.23 from the Valley View Local School District was for the second semester 2025-2026 School Resource Officer services.
  - Receipt #63-2026 for \$2,718.26 from Dylan Jones was a medical refund he received related to a payment made earlier by the Township. Mr. Heistand recognized and commended Sergeant Jones for his ethics and honesty.
  - Receipt #67-2026 for \$31,978.72 from the Ohio Department of Transportation related to the new sign grant received by the Road Department. Since ODOT paid the suppliers directly, no cash was received by the Township. An offsetting charge was made for the same amount in order to balance the Township's books.
  - Voucher #183-2026 for \$78,740.04 to Rumpke Waste was for fourth quarter 2025 trash services. He commended Mrs. Burton for reconciling Rumpke's service units to the Township's billing units. This resulted in a reduction of the original Rumpke invoice.
  - Warrant #50956 for \$9,750.00 to the City of Germantown was payment for the new HVAC unit in the Veterans' Park Depot. The Trustees approved this payment at the February Regular Meeting using Parks Fund holdbacks.
- Mr. Stubbs made a MOTION, seconded by Mr. Potter, to approve the February financial reports and authorize the payment of February bills (warrants 50937 through 50956 and vouchers 91 through 184 for payroll direct deposit, tax withholdings and other electronic payments). The MOTION WAS APPROVED by a unanimous voice vote.
  - Mr. Heistand reported that the Auditor of State began on-site work for the 2024-2025 audit of the Township's books on 2/17/26 and departed on 2/23/26. The Audit Manager told him that a good portion of the audit work had been completed and submitted by his staff and that he hoped to start his review in the next week or so. The final audit report should be issued by 6/30/26. The estimated audit fee is \$11,424.
  - Following Trustee approval at the February meeting, he contacted AJ Skidmore from Shumaker Technology Group (STG) to start the process to develop the new Township website. An initial virtual meeting is scheduled for 3/30/26 at 2:00 pm. He asked that all Trustees attend.
  - He reported that back in January Mr. Stubbs submitted to OTARMA Cyber IT Risk Consultant Aaron Willis the Township's Statement of Action Taken as a result of the cybersecurity recommendations provided to the Township following OTARMA's site visit in October. Mr. Stubbs used the OTARMA portal to submit his Statement. Mr. Heistand was recently contacted by Mr. Willis who asked when we would be submitting our Statement. Although Mr. Stubbs received confirmation following his submission, he was not able to print his responses. Mr. Willis stated that the OTARMA portal was fairly new and may have a glitch that precluded it from being received by them. He asked that the Township resubmit our responses, which Mr. Stubbs agreed to do.
  - Mr. Heistand reported that he received the 2026 Official Certificate of Estimated Resources from the Montgomery County Auditor. He will review the Certificate to ensure that it matches the Revenue Budget the Trustees approved in January. It is not a step he has always done in the past, which the Auditors pointed out created a mistake in our 2024-2025 financial statements.
  - He reported that Germantown Union Cemetery Fiscal Officer Bob Rohrbach provided a draft RESOLUTION and inventory list and asked that the Trustees declare the CERT (Community Emergency Response Team) radio inventory as surplus property and approve a donation of the radios to MoCoARES. Chief Birch stated that he was in support of the donation.

- Mr. Stubbs introduced **RESOLUTION 2026-20**, seconded by Mr. Rowland: **A RESOLUTION TO DECLARE THE ATTACHED LISTED COMMUNICATION EQUIPMENT AS SURPLUS PROPERTY AND TO DONATE SAID ITEMS TO THE MONTGOMERY COUNTY OHIO AMATEUR RADIO EMERGENCY SERVICES, INC., A 501(C)(3) NON-PROFIT CORPORATION.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-20 WAS ADOPTED.**
- Mr. Heistand noted that following Trustee approval of the Social Media Policy at last month's meeting, he has been collecting an Acknowledgment and Signature page from each employee, ensuring that they reviewed the policy.
- He attended the 2/19/26 Montgomery County Township Association meeting at Harrison Township. The guest speaker was Emily Bradford, Director of Montgomery County Community & Economic Development. She discussed the ED/GE and CDBG programs. The next MCTA meeting will be on 5/21/26 at Miami Township.
- He reported that on 2/20/26 he forwarded Mr. Rowland's Request for an Informal Conference with the Division of Mineral Resources Management – Permitting, Hydrology and Bonding Section related to Hollingshead Materials LLC's Industrial Materials Mining Permit Application. That same day he received an email acknowledging receipt of the Request and stating that the Industrial Minerals Inspector would follow up to arrange something. He had heard nothing since then.
  - Mr. Rowland reported that he spoke with a representative of the Industrial Minerals Inspector who stated that he would attend the Trustee's April meeting to discuss the Hollingshead application.

**POLICE DEPARTMENT REPORT:**

- Chief Birch reviewed his department's February statistics.
- He reported that after a yearlong sex crime case involving a juvenile victim (the bulk of the time being tied up in the court system), the subject was sentenced to prison time. He thanked Officer Bateman and everyone else who helped with the case.
- He announced that his department was approved for a \$24,690 Body Worn Camera Grant through the Ohio Office of Criminal Justice Services. The department's current body cameras are over twelve years old, are outdated, and are not functioning at peak performance. The grant will provide ten new cameras, cloud storage, all mounting hardware, chargers, and training through Getac Technology Solutions. He noted that the Township will need to purchase the equipment, then be subsequently reimbursed through by grant.
  - **Visitor Comment: Mark Keener:** Mr. Keener asked if cloud storage is automatic. Chief Birch noted that the cameras hold 14 hours and will be uploaded at the end of each shift.
  - Mr. Stubbs introduced **RESOLUTION 2026-21**, seconded by Mr. Potter: **A RESOLUTION TO PURCHASE TEN NEW BODY WORN CAMERAS AND RELATED ACCESSORY EQUIPMENT FOR \$24,690 TO BE REIMBURSED BY AN OHIO OFFICE OF CRIMINAL JUSTICE SERVICES GRANT.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-21 WAS ADOPTED.**
- He reported that three more safety and technology grant applications have been submitted for items such as ballistic shields, pepper ball guns, Flocks camera systems, in cruiser Mobile Data Terminals (laptops), evidence room computer and scanner system, and new digital cameras. The grantors are Ohio Office of Criminal Justice Services, Emergency Management Agency, and Butler Rural Electric. He reminded the Trustees that a body armor grant was received in 2025 for new vests and panels. He thanked Officer Getter for his efforts in preparing these grant applications.

#### ROAD & SERVICE DEPARTMENT REPORT:

- Mr. Holbrook reported that he and Scott Hamilton had begun installing the new street signs provided by the Ohio Department of Transportation. About 1/8 of the signs are now installed.
- They have also been patching potholes throughout the Township. He asked residents to report any potholes that need to be filled.
- He reported that the Township had taken possession of the new dump truck, which then had to be returned to Gledhill Road Machinery for minor repairs. It has now been lettered and logo-ed. Since winter is almost over, he decided not to put the new truck into service until Spring.

#### ZONING & TRASH DEPARTMENT REPORT:

- Mrs. Burton reported that she issued three permits during February: (1) an in-ground pool on Conservancy Road; (2) a fence on Friend Road; and (3) a home addition on Rocky Road.
- She presented a proposal for a new photocopier to be purchased from ProSource. Mr. Rowland noted that the current zoning copier is owned by the Township, is very old, and doesn't function properly. Mr. Burton stated that the new copier would communicate with her laptop and would be the only color copier at the Township Hall.
  - **Visitor Comment: Kurt Jacoby:** Mr. Jacoby asked if the copier was laser or ink jet. Mrs. Burton wasn't certain. He asked if a competitive bid was obtained. Mr. Heistand stated that the Police Department copier had also been purchased through ProSource.
  - **Visitor Comment: Mark Cross:** Dr. Cross asked if Mrs. Burton really needed color copies. She stated that they aren't necessary, but at times would be very helpful.
  - Mr. Stubbs introduced **RESOLUTION 2026-22**, seconded by Mr. Potter: **A RESOLUTION TO PURCHASE A KONICA MILOLTA C361i COLOR COPIER FOR \$6,935, WITH MONTHLY SERVICE CHARGES OF \$34.45.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-22 WAS ADOPTED.**
- Mrs. Burton announced that the Board of Zoning Appeals would hear two cases at their 3/10/26 meeting for a conditional use and for a lot split.

#### TRUSTEE POTTER'S REPORT:

- Mr. Potter reported that the Parks Board met this past month but did not have a quorum. Ideas for the America 250 celebration were discussed, including a possible community picnic. A new member, Andrea Hamilton, was appointed by Germantown City Council. The MMI Committee did not meet this month.
- The Pool Board met on 2/18/26, but Mr. Potter was not able to attend due to the Special Trustee meeting. Andrea Hamilton is also a new member of the Pool Board.
  - **Visitor Comment: Mark Cross:** Dr. Cross asked whether Germantown was going to manage the Farmersville Pool in 2026. Mr. Potter responded that Farmersville will also be hiring Germantown's lifeguards and Pool Manager Devin Stoutenborough. Even though staff will be shared, each community will maintain separate operations.
- Concerning the recent Little Twin Creek erosion project, he noted that the repairs have held through the recent high-water events and are working as intended. Silt has started filling in behind the repairs.

### TRUSTEE ROWLAND'S REPORT:

- Mr. Rowland attended the 3/2/26 Germantown City Council meeting. Items discussed included:
  - The Dupps Company was recognized on their 90-year anniversary.
  - Montgomery County Recorder Lori Kennedy attended and reviewed the Fraud Alert Notification program offered by her office.
  - Glen Bowman reported that the Lions Club would hold a pancake breakfast at the Senior Center on 3/28/26. Donations will be given to the Wreaths Across America program.

### TRUSTEE STUBBS' REPORT:

- Mr. Stubbs provided updates on Germantown Union Cemetery:
  - He announced that John Skapiak had retired from the Cemetery Board. He stated that Mark Keener had volunteered to replace Mr. Skapiak on the Board. Mr. Stubbs introduced **RESOLUTION 2026-23**, seconded by Mr. Potter: **A RESOLUTION TO APPOINT MARK KEENER TO THE GERMANTOWN UNION CEMETERY BOARD FOR A TERM ENDING 12/31/2026**. The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-23 WAS ADOPTED.**
  - Mr. Stubbs introduced **RESOLUTION 2026-24**, seconded by Mr. Rowland: **A RESOLUTION TO RECOGNIZE AND SHOW APPRECIATION TO JOHN SKAPIAK OF GERMAN TOWNSHIP FOR HIS SERVICE TO THE GERMANTOWN UNION CEMETERY**. The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-24 WAS ADOPTED.**
  - The Cemetery is working with the Valley View Middle School Student Leadership Advisor to schedule a workday at the Cemetery for his students. 40 students will volunteer in two groups. Group 1 will come on 3/25/26. Group 2 will come in May.
  - The Auditor of State's audit of the Cemetery's books is scheduled to begin soon.
- Thanks to the generosity of the Germantown Lions Club and The Dupps Company, he reported that the necessary funds have been pledged for the purchase of the Liberty Elm tree. It is expected to arrive in early April and will be planted at the front entrance of the Cemetery.
- He reported on the 2/17/26 meeting of the Western Regional Council of Governments (WRCG). Both Rumpke Waste and Recycling and Allied Waste Industries (owned by Republic Services, Inc.) attended. The WRCG had not received positive feedback about automated pickup. Another meeting was scheduled for later that week.
- He announced that Germantown Fire/EMS Chief Dan Alldred was retiring at the end of March. Mr. Stubbs introduced **RESOLUTION 2026-25**, seconded by Mr. Potter: **A RESOLUTION TO RECOGNIZE AND SHOW APPRECIATION TO FIRE CHIEF DAN ALLDRED AS HE RETIRES**. The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-25 WAS ADOPTED.** Mr. Potter agreed to present a framed copy of the Resolution to Chief Alldred at his retirement reception on 4/20/26.
- Mr. Stubbs discussed new Fire/EMS Chief Josh Forrer. Chief Forrer has worked part-time for Germantown Fire/EMS for ten years. He was promoted to full-time Lieutenant two years ago. He is also Fire Chief in Gratis. He is a paramedic and a resident of Germantown; his wife is a hospice nurse. They are used to running at all hours of the day and night. Chief Forrer is a third generation First Responder. His grandfather, father, mother and brothers are all involved in emergency services. His parents both volunteered in the past with the Germantown Rescue Squad.

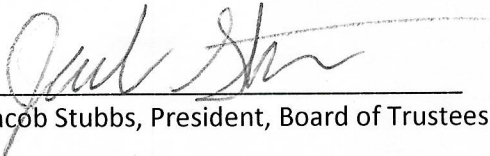
- Mr. Stubbs introduced **RESOLUTION 2026-26**, seconded by Mr. Rowland: **A RESOLUTION REQUIRING IDENTIFICATION INFORMATION FOR ZONING COMPLAINTS AND ELIMINATING ANONYMOUS COMPLAINT SUBMISSIONS**. The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-26 WAS ADOPTED.**
  - **Visitor Comment: Mark Keener:** Mr. Keener, stating that he agreed with the Resolution, asked if the complainant's name could be kept confidential. Mr. Stubbs stated that the information would be considered a Public Record and disclosable upon request.
- Mr. Stubbs reported that he, along with Judy Gilleland and Will Parsons from the City of Germantown, met with Valley View 7<sup>th</sup> grade students to discuss city planning and the student's ideas to improve the community. The overall consensus was that the community needs:
  - More food options
  - An urgent care type of facility
  - Sidewalks from the downtown area to McDonald's
  - A youth center where kids can go in the winter (they enjoy the parks and the pool)
 He invited the students to attend a future Trustee Meeting to present their ideas.
- He reported that Joe Garrett from Trebel Energy will attend a Trustee meeting in April or May to discuss the Township's utility aggregation program.
- He drafted a Computer, Mobile Device, and Information Technology Acceptable Use Policy which will be forwarded to the Trustees and discussed at the April meeting.

**OTHER BUSINESS:**

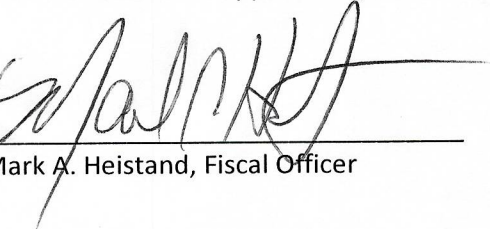
- **Visitor Comment: Kurt Jacoby:** Mr. Jacoby, Zoning Commission President, reported on a meeting he held with Mr. Rowland and Valorie Hill, Board of Zoning Appeals President. They discussed the possibility of creating a list of residents interested in volunteering for Township and Germantown boards and commissions. He discussed the idea with Germantown City Manager Judy Gilleland who told him that all boards and commissions are filled and the City didn't need this help.
- Mr. Rowland stated that he would like the Township to put zoning controls in place related to IT Data Centers. Mr. Stubbs asked that he contact the Prosecutor's office to create a data center moratorium Resolution to give the Zoning Commission time to develop regulations.

**MEETING ADJOURNED:**

- With no further business, Mr. Stubbs made a MOTION, seconded by Mr. Potter, to adjourn. The MOTION WAS APPROVED by a unanimous voice vote. The Meeting adjourned at 8:18 pm.

Signed:   
 Jacob Stubbs, President, Board of Trustees

Attest: These minutes were approved by the Board of Trustees at the April 13, 2026 meeting.

Signed:   
 Mark A. Heistand, Fiscal Officer