



**GERMAN TOWNSHIP BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING HELD ON MAY 11, 2026**

The meeting was held at the German Township Hall located at 12102 St. Rt. 725 West, Germantown, OH 45327 and virtually using WebEx.

The meeting was called to order by Board President Jacob Stubbs at 7:00 pm. In attendance were:

President Jacob Stubbs	Vice-President James Rowland	Trustee Louis Potter
Fiscal Officer Mark Heistand	Police Chief Shane Birch	Road Admin. Jeremy Holbrook
	Zoning Inspector Janet Burton	

IN-PERSON ATTENDEES:

<i>Name</i>	<i>Address</i>	<i>Name</i>	<i>Address</i>
David Gehron	German Township	Mark Cross	German Township
Dena Neal	Unknown	Kurt Jacoby	German Township
Mark Keener	German Township		

ONLINE ATTENDEES:

<i>Name</i>	<i>Name</i>	<i>Name</i>	<i>Name</i>
KC	Sam	Stiver	Dustin Gillis

The Germantown Press was notified of the Regular Meeting on 5/4/26 at 11:39 am.

Mr. Stubbs led the group in the Pledge of Allegiance.

VISITOR COMMENTS:

- **Dustin Gillis, , Acrisure (formerly Burnham & Flower Insurance):** Mr. Gillis remotely updated the Trustees on the Ohio Township Association Risk Management Authority policy renewal effective 3/28/26. He discussed some policy change recommendations that he will submit in writing.
- **Kurt Jacoby:** Mr. Jacoby, Zoning Commission (ZC) President, discussed the two recent moratoriums approved by the Trustees concerning aggregate mining and data centers. He requested that the ZC receive written notice of all future moratoriums enacted by the Trustees.

FISCAL OFFICER'S REPORT:

- Mr. Heistand submitted minutes for the 4/13/26 Regular Meeting. Mr. Stubbs made a MOTION, seconded by Mr. Rowland, to approve the minutes as presented. The MOTION WAS APPROVED by a unanimous voice vote.

- He presented the April Financial Reports: (1) 4/30/26 Fund Status; (2) YTD 4/30/26 Cash Summary by Fund; (3) Month of April 2026 Cash Summary by Fund; (4) April 2026 Receipt Listing; and (5) April 2026 Payment Listing. He noted the following item:
 - Receipt 134-2026 for \$1,117,929.42, less collection and other fees of \$35,712.39, from the Montgomery County Auditor was the final settlement of the 1st half real estate taxes. He stated that once he receives the State's 1st half homestead and rollback tax payment, he will pay the City of Germantown their share of the road levy tax collections and 90% of tax collections of the other five joint levies, less related expenses.
- Mr. Stubbs made a MOTION, seconded by Mr. Potter, to approve the April financial reports and authorize the payment of April bills (warrants 50961 through 50964 and vouchers 289 through 394 for payroll direct deposit, tax withholdings and other electronic payments). The MOTION WAS APPROVED by a unanimous voice vote.
- Mr. Heistand noted that every year at the May meeting the Trustees pass a **RESOLUTION** declaring May 15 as National Peace Officer Memorial Day. The week that includes May 15 is known as Police Week, which honors and celebrates all officers who put others before self.
 - Mr. Stubbs introduced **RESOLUTION 2026-35**, seconded by Mr. Potter: **A RESOLUTION TO RECOGNIZE AND SHOW APPRECIATION TO ALL PRESENT AND FORMER GERMAN TOWNSHIP POLICE OFFICERS AND EMPLOYEES FOR THEIR CONTRIBUTIONS AND DEDICATION TO THE BETTERMENT OF THE GERMAN TOWNSHIP COMMUNITY.** Mr. Stubbs read the RESOLUTION in its entirety. He noted that the Township police officers do a fantastic job helping Township residents. The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-35 WAS ADOPTED.**
- Mr. Heistand reported that the new Computer, Mobile Device, and Information Technology Acceptable Use Policy the Trustees approved in April had been distributed to all employees with a request that they complete an Acknowledgment stating that they have read, understand, and agree to comply with the policy.
 - Chief Birch reported that his officers cannot sign the Acknowledgment in its current form. He noted that bullet point five in Section 2 states that "Employees shall avoid leaving devices unattended in vehicles or public locations." He stated that officers must frequently leave their devices unattended. However, the devices are locked in a mount and password protected. In addition, Police Department Policy 702.2.3 requires mobile devices to be removed from the vehicle prior to outsourced off-site maintenance. Also, there is no personal information on the computers.
 - Mr. Stubbs made a MOTION, seconded by Mr. Rowland, to change bullet point five in Section 2 to read as follows: "Employees shall avoid leaving devices unsecured in vehicles or public locations." The MOTION WAS APPROVED by a unanimous voice vote.
- Mr. Heistand reported that following a virtual introductory meeting with the Ohio Cyber Range Institute on 4/29/26, cyber training for all employees through Ohio Persistent Cyber Improvement began on 4/30/26. Employees have until 8/14/26 to complete required training. Seven different courses are offered. Each employee has been assigned to one of four categories. Each category is required to complete some of the seven courses; no category is required to complete all seven. He stated that his category has four courses, estimated to take him 5-7 hours to complete.
 - Mr. Stubbs stated that all the elected officials are required to take the same four courses. All other employees are only required to take a two-hour Cyber Mindfulness course.

- Mr. Heistand reported that on 4/20/26 the Department of Justice extended by one year the deadline for the Township's web content and mobile applications to meet disability accessibility requirements. The new deadline is 4/26/2028. He had not received an update from Shumaker Technology Group about the new website design since the virtual meeting on 3/30/26. At that time James O'Brian stated that designing the website would take 3-4 months.
- He reported that the 1.0 mill Senior Center levy expires in 2027. The Township is allowed to place the renewal levy on the ballot three times: November 2026, May 2027, and November 2027. He also noted that two levies will expire in 2028: the 1.0 mill road levy and the .5 mill pool levy. Those renewals can be placed on the ballot in November 2027, May 2028 and November 2028.
 - Mr. Stubbs introduced **RESOLUTION 2026-36**, seconded by Mr. Rowland: **A RESOLUTION REQUESTING THAT THE MONTGOMERY COUNTY AUDITOR'S OFFICE CERTIFY TO GERMAN TOWNSHIP THE TOTAL CURRENT TAX VALUATION OF GERMAN TOWNSHIP, INCORPORATED AND UNINCORPORATED AREAS, AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A SENIOR CENTER LEVY, A 1.0 MILL RENEWAL, FOR A 5 YEAR PERIOD OF TIME; BEGINNING TAX YEAR 2027, WITH FIRST HALF COLLECTION IN 2028; TO PROVIDE FUNDING "FOR PROVIDING OR MAINTAINING SENIOR CITIZENS SERVICES OR FACILITIES" AS AUTHORIZED IN THE ORC SECTION 5705.19 (Y), TO BE VOTED ON THE NOVEMBER 3, 2026 GENERAL ELECTION BALLOT.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-36 WAS ADOPTED.**
- Mr. Heistand reported that the Ohio Township Association, on behalf of Ohioans to Protect Public Services, requested that the Trustees adopt a Resolution opposing the elimination of all property taxes in Ohio. He provided a Resolution template provided by the OTA. The Trustees declined to adopt the proposed Resolution.
- He reported that on 6/12/2023 the Trustees (which included Mr. Stubbs and Mr. Potter) preliminarily agreed to pledge \$1,000 towards a joint America 250 celebration in Germantown and German Township. In addition, during 2023 both the City and the Historical Society of Germantown pledged to contribute \$1,000. Although a formal celebration committee was never formed, celebration events are coming together both on the Fourth of July and on 8/2/26 at the Historical Society's Founders Day event. He received a request from the City to fund the Township's \$1,000 pledge to assist the City in purchasing small American flags which will be placed in the right of way along Market Street from Route 4 to Astoria Road.
 - Mr. Stubbs stated that he wanted the flags to continue west from Astoria Road as far as the Township Hall. He introduced **RESOLUTION 2026-37**, seconded by Mr. Potter: **A RESOLUTION TO FUND THE \$1,000 6/12/23 PLEDGE FOR A JOINT AMERICA 250 CELEBRATION IN GERMANTOWN AND GERMAN TOWNSHIP, SPECIFICALLY TO ASSIST IN THE PURCHASE OF SMALL AMERICAN FLAGS WHICH WILL BE PLACED IN THE RIGHT OF WAY ALONG MARKET STREET/STATE ROUTE 725 FROM ROUTE 4 TO THE TOWNSHIP HALL.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-37 WAS ADOPTED.**
- Mr. Heistand reported that the next meeting of the Montgomery County Township Association will be on 5/21/26 at Miami Township's offices. He stated that he planned to attend.

POLICE DEPARTMENT REPORT:

- Chief Birch reviewed his Department's April statistics.

- Due to problems getting the Montgomery County Animal Resource Center to pick up stray dogs from the Department, he stated that strays are no longer being brought to the Township Hall. The Police garage kennel has been repurposed as a large evidence/property locked storage area.
 - **Visitor Comment: Mark Cross:** Dr. Cross asked what happens to stray dogs if they aren't picked up by the officers. Chief Birch responded that his department isn't able to care for them for an extended time. The dogs go to rescue organizations and/or Facebook updates are posted.
- Chief Birch noted that the Police Department Shred Day/Medication Drop Off on 5/2/26 went very well. 5,240 pounds of paper were shredded and 17.6 pounds of medications were collected. He thanked Mr. Stubbs for assisting with the drop off. The next Shred Day will be on 5/1/27.
- He and Shauna Close met with Ohio Collaborative Director Ed Burkhammer during April at which time the Township Police Department was accepted into the Ohio Collaborative Accreditation program. The accreditation process may take up to a year.
- He reported that his department received three additional grants in the past month:
 - A second Ohio Criminal Justice Services (OCJS) Attorney General Body Armor Grant of \$1,147 was received for Officer Parrish's new body armor. The department previously received a similar \$9,500 grant in 2025.
 - An Ohio Township Association Risk Management Authority \$1,000 Safety Grant for new traffic safety vests.
 - A \$5,000 Ohio Collaborative Accreditation Assistance Grant for an Evidence/Property Room computer and EV scanning/tracking system. Unfortunately, they did not receive the entire \$22,000 requested to also update all police desktop computers to Windows 11.

He noted that the department has now received six grants in 2026, totaling \$42,244. Two requests are outstanding for an additional \$47,000: (1) an OCJS Byrne Grant for ballistic shields and pepper ball delivery systems; and (2) a State Homeland Security Program-Ohio Emergency Management Authority grant for Flock cameras near Valley View Schools and cruiser mobile data terminals that will communicate with the Flock system and Valley View's 100 security cameras.

ROAD & SERVICE DEPARTMENT REPORT:

- Mr. Holbrook reported that the 2006 International dump truck had sold on GovDeals.com for \$28,501. The buyer picked up the dump truck on 5/4/26.
- He reported that the Friend Road culvert repair was scheduled for 5/13/26.
- **Visitor Comment: Mark Cross:** Dr. Cross asked for an update on last year's Eby Road dust complaint. Mr. Holbrook responded that the issue seemed to have died away.
- He stated that the anticipated completion date for the Astoria Road repairs by the Montgomery County Engineer's Office is 7/26/26.

ZONING & TRASH DEPARTMENT REPORT:

- Mrs. Burton issued two permits in April for agricultural barns on Oxford Road and Moyer Road.
- She thanked the Trustees for approving the purchase of the new copier. She stated that she uses it all the time.

TRUSTEE POTTER'S REPORT:

- Mr. Potter announced that Kade Frizzell and Dominic Lambert are new Parks Board members. The board now has a full set of members. He stated that Tiffani Tobias had retired from the City and Mindy Callahan had replaced her as the Parks Board liaison.

- He planned to follow up with the City to learn the status of a project discussed in late 2025 to use about eight acres of farmland at the Weber Soccer Complex for additional parking and soccer fields. He stated that nothing had been done in this regard so far this spring.
- He reported that the Dupps Company will be the Grand Marshals for the Independence Day parade. The company is celebrating their 90th year in business during 2026.
- He noted that the memorial plaques have been installed by the City on the MMI Park memorial wall. Two metal eagles from the late 1800's were acquired to replace the concrete eagles that were recently vandalized. He hoped that the new eagles would be installed by Memorial Day.
- He stated that everything is coming together for the 2026 pool season except for the new slide. The City is waiting for the required permit from the State of Ohio.

TRUSTEE ROWLAND'S REPORT:

- Mr. Rowland attended the 5/4/26 City Council meeting where it was announced that the second 2026 Center Street Market would be held on 5/30/26.
- He spoke with Matt Leiser of the Ohio Department of Natural Resources (ODNR) on 4/16/26 regarding SRM Industrial Mining Permit A-2203-02. He was told that the permit is still under review by ODNR. The Township will receive a copy of the ODNR report and a representative would attend the first Trustee meeting after the report is issued to answer any questions.

TRUSTEE STUBBS' REPORT:

- Mr. Stubbs submitted a letter from the Germantown Union Cemetery Board of Trustees thanking the Township, Mr. Holbrook, and Scott Hamilton for their assistance with receiving and planting the 2026 Liberty Elm Tree. He noted that the truck delivering the tree broke down on its way from Coshocton, Ohio. The cemetery sign was temporarily moved; heavy equipment from the Dupps Company was needed to remove the sign's footer. The sign will be turned 90 degrees when reinstalled in front of the tree and will have lettering on both sides.
- He reported on additional Cemetery issues:
 - The second Valley View Volunteer Day will be on 5/15/26. The students will place flags on veterans' graves for Memorial Day.
 - The Memorial Day program on 5/25/26 will conclude at the Cemetery after the pilgrimage from Veterans' Park.
 - The removal of the wall along State Route 725 was completed, with the hill regraded and sodded. The cemetery office recently found old Board of Trustee minutes from 1992 that discussed the poor condition of the wall. It took 34 years to rectify the problem. The entire project cost about \$20k. The original proposal, using a different result, was \$50k.
- Chief Birch discussed a damaged vehicle that was parked in front of the cemetery for several days. Signs have now been posted along S.R. 725 stating that unoccupied vehicles will be towed away.
- Mr. Stubbs reported that the Western Regional Council of Governments received one bid for the new trash contract. Rumpke Waste and Recycling bid \$69.66 per quarter with community billing for the first year, with 4% increases each following year of the four-year contract. Recycling will be bi-weekly. He noted that Perry Township will have contractor billing (at a \$83.88 quarterly billing rate), while Jackson Township will have community billing. He noted that tax duplicate charges for unpaid bills will remain the responsibility of the jurisdictions, no matter who does the billing. The contract does not have any special senior citizen pricing. Two extensions of three years each are optional, with a maximum contract duration of ten years. Optional trash carts are available to residents at \$1.50 per month, billed directly by Rumpke.

- Mr. Stubbs introduced **RESOLUTION 2026-38**, seconded by Mr. Rowland: **A RESOLUTION TO APPROVE A CONTRACT BETWEEN THE WESTERN REGIONAL COUNCIL OF GOVERNMENTS AND RUMPKE WASTE AND RECYCLING TO PROVIDE TRASH AND RECYCLING SERVICE TO THE TOWNSHIP FOR FOUR YEARS BEGINNING OCTOBER 1, 2026, WITH TWO THREE-YEAR OPTIONAL EXTENSIONS, AT THE FOLLOWING QUARTERLY RATES: 10/1/26-9/30/27=\$69.66; 10/1/27-9/30/28=\$72.48; 10/1/28-9/30/29=\$75.36; AND 10/1/29-9/30/30=\$78.36.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-38 WAS ADOPTED.**
- The Trustees discussed the \$75 charge currently billed quarterly to residents for trash service and recycling and the current Rumpke billing rate of \$66.81. Mr. Stubbs stated that he did not want the billing rate to be increased at this point in time. The Trustees took no action in this regard.
- The Trustees discussed the current practice of certifying delinquent trash bills in excess of \$150 to the Montgomery County Auditor for posting to real estate tax bills. If was felt that the amount should be increased. Options were discussed, but no action was taken.

EXECUTIVE SESSION:

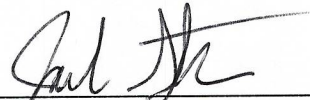
- Mr. Stubbs made the following MOTION, seconded by Mr. Potter: **I move to go into Executive Session pursuant to O.R.C. 121.22(G)(1) to consider the compensation of a public employee.** The roll was taken and the vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. The MOTION was approved. The Trustees entered into Executive Session at 8:52 pm.
- Present in the Executive Session were: Trustees Jacob Stubbs, James Rowland, and Lou Potter; Fiscal Officer Mark Heistand; and Police Chief Shane Birch.
- The Trustees held discussion under the authority of O.R.C. 121.22(G)(1).
- At 9:02 pm, Mr. Stubbs made a MOTION, seconded by Mr. Potter, to reconvene into Regular Session. The MOTION WAS APPROVED by a unanimous voice vote.

NEW BUSINESS:

- Mr. Stubbs introduced **RESOLUTION 2026-39**, seconded by Mr. Potter: **A RESOLUTION TO INCREASE THE SALARY OF POLICE DEPARTMENT ADMINISTRATIVE ASSISTANT SHAUNA CLOSE BY \$1.00 PER HOUR, EFFECTIVE MAY 1, 2026.** The roll was taken and the adoption vote was as follows: Mr. Stubbs-Yes; Mr. Rowland-Yes; Mr. Potter-Yes. **RESOLUTION 2026-39 WAS ADOPTED.** Mr. Stubbs said that Ms. Close does a great job and the Township is lucky to have her.

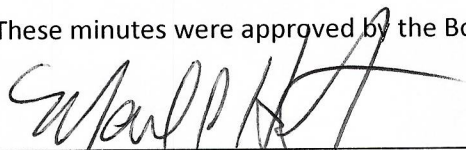
MEETING ADJOURNED:

- With no further business, Mr. Stubbs made a MOTION, seconded by Mr. Rowland, to adjourn. The MOTION WAS APPROVED by a unanimous voice vote. The Meeting adjourned at 9:03 pm.

Signed: 

 Jacob Stubbs, President, Board of Trustees

Attest: These minutes were approved by the Board of Trustees at the June 9, 2025 meeting.

Signed: 

 Mark A. Heistand, Fiscal Officer