

TRINITY CHRISTIAN ACADEMY

"Excellent Education for World Change"

7259 S. Military Trail, Lake Worth, Florida, 33463
Phone 561-967-1900 • www.tca-warriors.org



Employment Application

Applicant name: _____

Position: _____

- | | |
|-----------------------------------------|--------------------------------------|
| <input type="checkbox"/> Administration | <input type="checkbox"/> Staff |
| <input type="checkbox"/> Instructional | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Substitute | |

Statement of Faith

By signing this *Statement of Faith*, I fully always recognize my responsibility to demonstrate, both in my personal lifestyle and my professional duties, a Christ-centered example for Trinity Christian Academy students, parents, and employees as well as the community. If for any reason my support for this Statement of Faith changes at any time, I will make this known to the Head of School of Trinity Christian Academy.

The following truths are held in common agreement by the faculty, staff, and administration of Trinity Christian Academy:

- We believe the Bible to be the inspired and only infallible, authoritative Word of God.
- We believe that there is one God, eternally existent in three persons: Father, Son and the Holy Spirit.
- We believe that man was created by a direct act of God in His image and not from previously existing life.
- We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father.
- We believe that salvation is by grace through faith in Jesus Christ, and that the experience of regeneration is necessary for all mankind.
- We believe that God the Holy Spirit is a personal Being who indwells, empowers, guides, and bestows spiritual gifts on believers.
- We believe in the spiritual unity of all believers in our Lord Jesus Christ, and in the prominence of the visible, local New Testament Church.
- We believe in the Second Coming and literal, visible, bodily return of Jesus Christ to this earth.
- We believe in the bodily resurrection of the just and the unjust, the everlasting blessedness of the saved, and the everlasting punishment of the lost.

_____ I fully support this *Statement of Faith* without any reservations.

Print name: _____

Signature: _____ Date: _____

Employment Application

Your interest in Trinity Christian Academy is appreciated. We invite you to complete this application and return it to our School Office. If an opening occurs for which it appears you may qualify, we will notify you and contact your references. If there is continued interest in your candidacy, we will send you some follow-up questions and arrange for a personal interview.

We realize that the key to a successful Christian school is its faculty and staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, exemplify Christ.

We look forward to receiving your initial application. Thank you for your interest in the ministry of Trinity Christian Academy. It is our prayer that God will fulfill his perfect will in the lives of all applicants.

A. APPLICANT'S INFORMATION

Application date: _____ Date available: _____

Full name: Miss Mrs. Ms. Mr. Dr. _____

Present address: _____

Phone: Day: () _____ Evening: () _____

Best time to call: _____ E-mail Address: _____

Name of Spouse: _____

Names and Ages of Children: _____

Are you a legal US citizen? _____

Have you ever been convicted of a crime? If yes, please briefly explain? _____

B. POSITION PREFERENCES

Administration Grade or subject in order of preference

Early Education Pre-K3 Pre-K4

Elementary 1st 2nd 3rd 4th 5th

Middle School 6th – 8th (list subjects): _____

High School 9th – 12th (list subjects): _____

Full time Part time Teacher's Aide - Grade Level _____

Student Teaching

Special: Please list activities or sports that you would be capable of and willing to direct, sponsor, advise, or coach. (Please indicate grade or ability levels.)

E. PROFESSIONAL QUALIFICATIONS

Please attach official copies of your college transcripts and current teaching certificate.

Academic training: What degree or degrees do you hold?

Degree	Date Received	Issuing Institution

Your Major(s): _____

Your Minor(s): _____

List any other additional skills or talents that you have which would be advantageous to the position to which are you are applying: _____

F. REFERENCES

Personal References

Please give three personal references that are qualified to speak of your spiritual experience and Christian service. Please list your current pastor first.

Name	Complete Address	Phone with Area Code	Relationship

Professional References

Please list three references that are qualified to speak of your professional learning and experiences. Please list your current or most recent supervisor first.

Name	Complete Address	Phone w/Area Code	Position

G. PERSONAL PHILOSOPHY

Using the space provided, please succinctly answer each of the questions below.
(Where not applicable, mark N/A)

1. Why do you wish to teach/work in a Christian school?
2. What areas do you feel are your strengths and your weaknesses?
3. Describe how employer evaluation has been helpful to you.
4. What is your philosophy on discipline and classroom management?
5. Please describe your personal philosophy of Christian education.

H. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Trinity Christian Academy does not discriminate in its employment practices against any person because of age, race, color, national or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the United States of America.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of facts during any phase of the hiring process may prevent me from being hired, or if hired, may subject me to immediate dismissal.

I authorize Trinity Christian Academy to inquire about my work and Christian character history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Trinity Christian Academy such as employment records, performance reviews, and personal references. I release any person, organization, or company from any liability or damage, which may result from furnishing the information requested.

I hereby certify that I have never been convicted of any felony, including sex related and/or child abuse related offenses.

I further certify that I have carefully read and do understand the above statement.

Signature of Applicant: _____

Date signed: _____

PLEASE ATTACH THE FOLLOWING:

- All academic transcripts (please attach photocopy of transcripts and have official transcripts sent to Trinity Christian Academy from issuing institution.)
- Professional and/or teaching certificates
- Resume
- Other pertinent information (i.e., letters of reference, etc.)
- Copy of driver's license (we have copier)
- Copy of social security card (we have copier) or equivalent right to work (green card)

