

Turlock Nursery School Board Meeting Minutes
Thursday, August 26, 2021 at 6:00pm
Location: Turlock Nursery School
2nd Regular Meeting of 2021-2022 School Year

1. Meeting called to order: 6:04pm
2. Attendees: Lauren Bettencourt, Breanne Perkins, Tori Morgan, Julianne Silva, JodieLee Chaplin, Betty Sanchez, Jaime Dunn, Ashley Castro
3. Approval of minutes: Tori motions to approves, Julianne seconds, unanimously approved at 6:05pm
4. Financial/budget update
 - a. Balance: approximately \$19,400 (last month approximately \$21,000 - beginning of year costs have made a dent in savings, but incoming tuition should catch up soon).
 - b. Send collection notice to the family that still owes June tuition
5. School business
 - a. Brightwheel
 - i. Check-in/check-out process is going smoothly; billing going smoothly
 - ii. Messaging capability - outgoing messages from admin only
 - b. Quarterly cleaning quote - \$200 month for deep cleaning/sanitization
 - i. Lauren motions to hire Cheryl to do quarterly deep clean, JodieLee seconds, unanimously approved at 6:29pm. Lauren will arrange a date for the next deep cleaning.
 - c. Costco donation solicited, waiting for reply.
 - d. Thermostat might need to be replaced, replacement UV sanitizing light purchased
 - e. Video tour - request in newsletter
 - f. Holiday celebration
 - i. Holiday open house, party committee - recruit in newsletter
 - ii. Saturday December 4
 - g. New Teacher Andrea started working Tuesday/Thursday and Wednesdays from 11:00am-1:00pm.
 - h. Halting Tu/Th class - teachers need at least a few weeks to get used to the needs of some Tu/Th students before officially enrolling anymore. Temporarily capped at 10 students.
 - i. Lunch Bunch enrollment
 - i. Lunch Bunch capacity is at 10 for both classes

- ii. JodieLee motions to set a \$10 drop-in charge for Lunch Bunch (if not enrolled in Lunch Bunch plan already), Tori seconds, unanimously approved at 7:20pm.
 - j. Historian's Report (Membership Committee)
 - i. **On track with the yearbook:** We have received an influx of pictures from both classes and are well beyond target for the first few weeks of school regarding the yearbook.
 - ii. **Marketing update:** The week before school started I (Emily Ruiz) paid for HeyTurlock! post that generated new followers on social accounts. Reached out to Turlock Library and TUSD about displaying information about TNS but did not hear back. Assuming with the library reopening and school restarting there may not be a response for a while. Will try again with marketing efforts in the spring semester.
 - iii. **Next project - selling apparel:** The Membership Committee has designed apparel and accessory items available for sale through mid-September. An email will go out to families with details within the next two days.
 - k. Work party- Tori to set work days, sign ups and dates to follow soon
6. Board business
- a. Upcoming fundraisers
 - i. Apple Chick - starting September 1, orders fulfilled October 18(ish)
 - ii. Neto's - November 5, 4-7pm, \$60 tickets for chicken dinner
 - 1. Incentives to be set for these fundraisers, let Jaime know for the newsletter
 - b. Maintenance needs checklist, add to Work Party to-do's
 - c. Still looking for secretary and tuition coordinator
7. Housekeeping
- a. Jaime to put newsletter together. Items to include...
 - i. Does anyone have a connection for videography? We are looking for someone to help us create a virtual tour of TNS for future prospective families.
 - ii. Who is interested in joining the Holiday Party Planning Committee? Tentative date for party is Saturday, December 4. Please contact Lauren if interested.
 - iii. Welcome Teacher Andrea!
 - iv. Lunch Bunch openings/drop-in information
 - v. Apple Chick Fundraiser (Candy Apple Sales) will begin September 13!
8. New business/open forum
- a. nothing!

9. Next regular meeting: Thursday, September 30th at 6pm at TNS

10. Meeting adjourned at 7:41pm.