

Turlock Nursery School Board Meeting Minutes

Tuesday, July 14, 2020, 6:15pm

Location: Zoom

**1st Regular Board Meeting of 2020-2021 School Year**

1. Meeting called to order: 6:19pm
2. Participants: Jason DeMuro, Kelly Pangrazio, Emily Ruiz, JodieLee Chaplin, Lauren Bettencourt.
3. Review and approval of previous minutes from all previous meetings: Emily motions to approve, Kelly seconds, approved unanimously at 6:21pm.
4. School upkeep during closure:
  - a. What's in place now (a recap)
    - i. Cancelling internet (all previous credentials are with former board members. Jason will take a copy of the bill and a federally issued id to att store to cancel. Will save \$100/month, approximately.
    - ii. We are keeping the landscaping services to twice a month.
    - iii. We are maintaining pest control at current servicing schedule.
    - iv. Mail. Kelly currently picks up the mail about once or twice a week, takes bills to Chrissy. She will continue to do that.
    - v. Initiate rotating schedule to go check the school
      1. Check front and back for any sign of break in or other issues
      2. Check inside for any sign of break in or issue
      3. Make sure landscaping looks good
      4. Check the phone
      5. Kelly will send additional tasks to be done weekly.
      6. Keybox is on the right side of school by the sprinklers, Kelly will send the code.
      7. Jason will go this Saturday, 8/1, other board members will rotate the following Saturdays of the month.
  - b. Any additional notes or feedback
    - i. Sprinklers in the backyard might not be working. Trees in the yard need to be watered regularly, the sprinklers do not water the trees.
    - ii. Sprinklers 5,6,7 are not coming on - perhaps a wire not connecting. Broken sprinkler in front yard. JodieLee's in-laws will be coming to the school to fix the sprinkler system tomorrow.
    - iii. Trees will be pruned to be stabilized and healthy for kids to be playing around.
    - iv. Two new trees will be donated to the yard by the Chaplin family.
    - v. The Chaplins will be working on getting a partition donated to keep kids from getting underneath the fort.

vi. Jason will meet with fire marshall instead of Kelly from now on.

5. Finances

- a. Regular expenses~\$300/month.
- b. Special expenses - we have a \$1200-1500 credit from the City of Turlock for future water bills.
- c. Jason will look into PayPal account to see what receipts are available for donations. He will also look into other payment methods - Venmo, etc.
- d. Grants opportunities - board members will try to research grant opportunities before the next board meeting and send information about it.
  - i. Stanislaus County
  - ii. PCPI - Parent Cooperative Preschools International
- e. Fundraisers
  - i. Apple Chick - candy apple sales - info forwarded by Lauren - sounds like a good opportunity for fall. Profit: approximately \$6/apple sold (October?)
  - ii. Barre - Emily can host this when SIP orders are no longer in effect. Profit: approximately \$600-\$800, depending on enrollment.
  - iii. Chipotle - application submitted for 8/26 fundraiser. We will need to provide
  - iv. Castle Noz - spring fundraiser (or as soon as we can safely organize) with items that were donated last spring.

6. School business

- a. Enrollment has decreased by 2 families (3 children), registration fees will be refunded to those families.
- b. New board members - Jason will reach out to Jackie to see if she wants to rejoin in treasurer position, also see if Chloe would like us to hold her place on the board until she decides to join or withdraw. Kelly has an interested family who may want a board position - Jason will reach out.
- c. Outreach
- d. Update school calendar and closure info on website, remove Nektar from staff page - Lauren will do this

7. New business

- a. Emily will be working on a Google Template for scheduling and snack assignments going forward.
- b. JodieLee will try to get pictures of available TNS shirts in the attic and we will try to send that out to the families to let them know it's for sale.

**8. Next regular meeting will occur Wednesday, August 26, 2020 at 6:15pm via Zoom.**

9. Meeting adjourned at 7:29pm.