

Turlock Nursery School - Board Meeting Minutes

Thursday, July 13, 2023 - 5:00 pm

Location: Yogurt Mill

2nd Regular Meeting, 2023-2024

Meeting called to order at 5:18 pm by Cherie Arceneaux

I: Roll Call

A. Members in attendance: Cherie Arceneaux, Gabrielle Harvey, Jamie Dunn, Ashley Castro, Breanne Perkins, Stephanie Endsley-Bull, Julianne Silva (via FaceTime), JodieLee Chaplin, Jessica Sloan (5:21)

II: Approval of Previous Minutes

A. Motion to approve previous minutes made by Jodielee, seconded by Gabby, unanimously approved.

III: Welcome and Meeting Etiquette

- A. Cherie Arceneaux's introduction and welcome
- B. Discussion on meeting etiquette: raising hands, avoiding cross talk
- C. Announcement regarding future meeting locations and hard copies of announcements

IV: Calendar Review

- A. Mention of the Santa Celebration event
- B. Discussion on event details and timing
- C. Motion and unanimous approval for event planning

V: Parent Handbook Updates

- A. Ashley and Jamie assigned to create a bullet point list of important details/issues within the parent handbook; rules and fees
- B. Parents required to acknowledge receipt of handbook digitally and/or request a physical copy
- C. Motion and unanimous approval for handbook updates

VI: Sprinkler Issue

- A. Acknowledgment of resolution by Dunns (Thank You)

VII: Board Resolution

- A. Naming Jamie Dunn as facility site supervisor and Ashley Castro as substitute site supervisor
- B. Motion made by Jodielee, seconded by Breanne, and unanimously approved.

VIII: Financial Report

- A. Stephanie's update and sharing of financial spreadsheets from Google Drive
- B. Adjustment of late fees in the handbook from \$10 to \$20
- C. Correction of registration fee pricing
- D. Discussion on debt collection plan for a formerly enrolled family with a debt of \$545
- E. Motions and unanimous approvals for financial matters

IX: Enrollment and Admissions

- A. Enrollment numbers for different days
- B. Number of lunch bunch participants
- C. Motion and unanimous approval for enrollment update

X: Work Party Coordinator Nomination

- A. Nomination of Emilee Shackelford
- B. Motion and unanimous approval

XI: Fundraising

- A. Discussion on various fundraising opportunities and restaurants
- B. Mention of potential fundraising events and ideas
- C. Coordination efforts and volunteer outreach

XII: Bylaws and Handbook Updates

- A. Frequency of bylaws editing and revisions
- B. Splitting of Historian position into Historian and Community Liaison roles
- C. Nomination of Breanne for Historian position
- D. Handbook updates, including mission statement, privacy policy, fee pricing, and rules
- E. Teacher wage increase of \$0.20
- F. Motions and unanimous approvals for bylaws, handbook updates, and teacher wages

XIII: Board Guidelines

- A. Announcement of next meeting date and time
- B. Regular meeting schedule
- C. Meeting adjournment at 7:29 pm

D. Motioned by JodieLee, seconded by Breanne, unanimously approved

Respectfully submitted,

Jessica Sloan
TNS Secretary
08-16-2023