

Turlock Nursery School – Board Meeting
Monday June 12, 2023 – 5:00pm
Location: Turlock Nursery School
1st Regular Meeting
2023-2024

- I. Meeting called to order at 5:11 pm by Cherie Arceneaux

- II. Roll call – Members in attendance: Cherie Arceneaux, Gabrielle Harvey, Jamie Dunn, Andrea Rheinschild, Ashley Castro, Breanne Perkins, Elena Valenzuela, Stephanie Endsley-Bull, Julianne Silva, JodieLee Chaplin, Jessica Sloan

- III. Minutes from previous month approved unanimously

- IV. New president’s introduction & welcome
 - a. Motion to start with new business made by Julianne, seconded by Breanne, approved unanimously.
 - b. Introduction of new board members by Cherie
 - i. President – Cherie Arceneaux
 - ii. Vice President – Gabrielle Harvey
 - iii. Secretary – Jessica Sloan
 - iv. Treasurer/Tuition Coordinator – Stephanie Endsley-Bull
 - v. Scheduling Coordinator – Julianne Sila
 - vi. Membership Coordinator – JodieLee Chaplin
 - vii. Work Party Coordinator – Elena Valenzuela
 - c. Brief descriptions of position responsibilities

- V. Misc. new business
 - a. Discussion of students with consistent behavioral issues
 - b. Discussion of admittance contingencies
 - c. Discussion of new committees, revising position descriptions, position responsibilities

- VI. Calendar Review
 - a. Orientation set for August 5, 2023 at 10am – motioned to approve by JodieLee, seconded by Breanne, approved unanimously

- b. Next board meeting set for July 13, 2023 at 5pm - motioned to approve by Jessica, seconded by Gabrielle, approved unanimously
- c. Board member clean-up day set for August 19, 2023 from 8-10am - motioned to approve by Stephanie, seconded by Julianne, approved unanimously
- d. Breanne & JodieLee discussed a welcome party for August 21 & 22
- e. TNS Play Date set for Aug 17, 2023 from 9-11am - motioned to approve by Breanne, seconded by Julianne, approved unanimously

VII. Projected Budget Review

- a. Discussion of previous year's finances & expenses
- b. Discussion of the school's need for new play sand for sandbox, possibility of reaching out to Home Depot for donations
- c. Discussion of potential monthly deficit for upcoming school year
 - i. Suggestions of raising tuition
 - ii. Suggestions of increasing enrollment numbers
- d. No motion to approve
 - i. Financial report incomplete; did not include figures from May or June 2023
 - ii. Suggestion to present & review again at July board meeting after the previous year's financial report is complete, and after the Budget Committee has reviewed '22-'23 finances with CPA

VIII. Teacher Contracts

- a. Jamie Dunn - Director
 - i. Rewording the allotted floating hours to include non-operating days. Motioned to approve by Julianne, seconded by Breanne, approved unanimously.
 - ii. Remove the word "remainder". Motioned to approve by Gabrielle, seconded by Julianne, approved unanimously.
 - iii. Correction of contract dates to be set from June 12, 2023 - June 14, 2024. Motioned to approve by Gabrielle, seconded by Julianne, approved unanimously.
 - iv. In order to accommodate the extra 15 minutes the Director is required to be on site prior to student arrival, it is necessary to change contracted school year hours to state required

on-site times during school days are 7:45am-2:00pm, and thus changing her contracted weekly hours to be 33.25. Motioned to approve by Gabrielle, seconded by Breanne, approved unanimously.

- v. Changing line 13.5 of Director's contract to be in line with wording in Title 22. Motioned to approve by Julianne, seconded by Breanne, approved unanimously.

b. Ashley Castro - Assistant Director

- i. Amend contract to include 2 weekly floating hours to accommodate answering phone calls, time to fill paperwork, and changing of curriculum every other Friday. Motioned to approve by Breanne, seconded by Stephanie, approved unanimously.
- ii. Amend contract dates to be set from August 1, 2023 - June 15, 2024. Motioned to approve by Breanne, seconded by Jessica, approved unanimously.
- iii. Add to contract 20 floating hours during non-operating days. Motioned to approve by Breanne, seconded by Stephanie, approved unanimously.
- iv. Correct the wording to state paydays are the 5th & 20th of each month. Motioned to approve by Breanne, seconded by Jessica, approved unanimously.
- v. Remove line 8.5. Motioned to approve by Breanne, seconded by Stephanie, approved unanimously.
- vi. Remove the requirement to be on-site 15 minutes prior to student arrival. Motioned to approve by Gabrielle, seconded by Breanne, approved unanimously.

c. Andrea Rheinschild - Classroom Support Staff

- i. Amend contract dates to be set from August 1, 2023 - June 15, 2024. Motioned to approve by Breanne, seconded by Julianne, approved unanimously.
- ii. Add to contract 10 floating hours during non-operating days. Motioned to approve by Breanne, seconded by JodieLee, approved unanimously.
- iii. Amend contract to include 6 hours (8:30-2:30) every other Friday to accommodate building rapport with students and

- changing of curriculum. Motioned to approve by JodieLee, seconded by Breanne, approved unanimously.
- iv. Removal of line 8.5. Motioned to approve by Breanne, seconded by Gabrielle, approved unanimously.
 - v. Strike section 12 from contract. Motioned to approve by Breanne, seconded by Gabrielle, approved unanimously
 - vi. Strike line 13.7 from contract. Motioned to approve by Breanne, seconded by Gabrielle, approved unanimously
 - vii. Change position title to “Classroom Support Staff”. Motioned to approve by JodieLee, seconded by Gabrielle, approved unanimously

IX. Conclusion

- a. Motion to move fundraiser discussion to following meeting in July. Motioned to approve by Breanne, seconded by Julianne, approved unanimously.
- b. Teacher’s contracts to be corrected/rewritten by board president (Cherie). Revised contracts due by Monday July 19, 2023. Motioned to approve by Breanne, seconded by JodieLee, approved unanimously.
- c. Meeting adjourned at 7:34pm, approved unanimously