

# Board Agenda September 15, 2022

## Pine-Strawberry Fire District

### CLERKS NOTES

#### REGULAR BOARD MEETING

Thursday, September 15, 2022 beginning at 6:00 PM at the Pine-Strawberry Fire District Fire Station 41 conference room, located at 6198 Hardscrabble Mesa Rd. in Pine, Arizona.

*NOTICE: Members of the public may participate through zoom.*

*Link:*

CALL TO ORDER C. Ackerman 6:00

1) PLEDGE OF ALLEGIANCE X

2) ROLL CALL OF BOARD MEMBERS.

C. Ackerman, Chairman: X

R. Papke, Clerk: X

D. Burkhart, Member: X

M. Palmer, Member: X

Vacant

3) PRESENTATIONS None

4) CORRESPONDENCE None

5) CALL TO THE PUBLIC - No Response

6) APPROVAL OF PREVIOUS MINUTES

a) August 31, 2022 Regular Meeting Minutes

Motion to Approve and authorize the Clerk to sign 8-31-22 Minutes: Burkhart

Second: Palmer

Vote: 4-0

Motion Passes

B) September 14, 2022 Special Meeting Minutes

Motion to Approve and authorize the Clerk to sign 9-14-22 Special Meeting Minutes:

Burkhart

Second: Ackerman

Vote: 4-0

Motion Passes

Both sets of Minutes signed and delivered to Joel Brandt

**7) FINANCIAL REPORT OF JULY, 2022 FINANCES.**

a) Approve the August, 2022 Financial Report

August Revenue \$48,404 Below Budget \$36,480.

Tax Revenue \$10,423 Above Budget \$7,081.

Non Tax Revenue \$37,981 Below Budget \$43,561

Ambulance Revenue Above Budget. \$4,143.

August Expenses \$227,614 Below Budget. \$30,176.

FYTD Revenue \$202,285 Above Budget. \$29,759.

FYTD Expenses \$507,093 Below Budget. \$68,121.

Cash Position: FY 21-22 \$1,341,637 FY 22-23 \$2,024,503 Increase \$682,816.

Variance from Budget in both revenue and expenses for the month are due primarily to lack of wildland revenue

Motion to Approve and authorize the Clerk to sign: Palmer

Second Ackerman

Vote 4-0

Motion passes

Signed and delivered to Joel Brandt

**8) FIRE CHIEF'S REPORT –**

a) Significant emergency incidents:.

2 fires, 1 car fire and 1 wildland

b) Other non-emergency Fire District activity:

6 member staffing was maintained through the third weekend in September  
Trying to staff up to 6 for the Fire on The Rim Mountain Bike Race 9-17,18  
OCI Roger Clyne and the Peacemakers event generated no emergency calls  
Large (5 acre) construction site burn permit in Pine concluded builder is constructing a  
3 acre pond, working on making the water available to PSFD and FS for fire  
suppression  
PSFD received a donation of approximately 20 SCBA units from Three Points Fire  
District when they switched brands

TXA training has been completed PSFD will be the second agency in the state to have it available when obtained next month

- c) Progress report on Fire Board directed Fire District business activities or projects.

Building Plans Reviewed 10 SqFt 16,350 Fees Collected \$2,644.56  
Year to Date 107,688.5 SqFt with Fees Collected \$20,948.

- d) Report on emergency call volume for previous month.

Emergency Calls 64  
Fires: 2  
EMS 37  
Motor Vehicle Accidents 5.

- e) Report on vehicle maintenance from previous month.

\$ 6,903.51

E41 pump testing, valves replaced  
Crew headsets in both engines cutting out, replaced partial cost offset with credit from vendor

Vehicles currently out of service All Vehicles are in service

- f) Report on training activities for previous month.

Hours: Career 284 Reserve 32

- g) Specific program updates or demonstrations.

Letter to DHS requesting a general Ambulance Rate increase has been sent, no response yet  
Planning for Halloween Trunk or Treat has started

**9) OTHER FIRE DISTRICT RELATED REPORTS.**

*(Items to be presented, considered, reviewed, discussed only).*

- a) District's Board Chairman Report & Discussion. None  
b) Public Safety Personnel Retirement Board Report. None  
c) Firefighter's Association Report. None  
d) Labor Organization Report None

**10) OLD BUSINESS.**

*(Items to be considered, reviewed, discussed, and possible action on.)*

- a) Discussion/Possible Action on a Grievance/Complaint filed by PSFD Members against the PSFD Fire Chief John Wisner. (\*Note: The Board or Fire Chief may elect or request to go into executive session for reason of a Personnel Matter)

A Special Board meeting on this issue was posted and held on Wednesday 9-14-2022 another is scheduled for Tuesday 9-20-2022

- b) Discussion/Possible action on Interim Chief position

No discussion or action pending the out come of the Special Board Meeting of 9-20-2022

- c) Discussion/Possible action regarding appointment of new Board Member.

District has received four resumes. A Special Meeting to interview applicants set for 10-5 at 1:00 PM

**11) NEW BUSINESS.**

*(Items to be considered, reviewed, discussed, and possible action on.)*

- a) Discussion/Possible Action on Policy 4.8 Jury & Court Time

Motion to Approve, Adopt and authorized the Chairman to sign Revised Policy 4.8 Jury and Court Time with an effective date of 9-30-22: Papke

Second Burkhart

Vote 3-0  
Palmer abstained  
Motion passes

- b) Discussion/Possible Action on Policy 4.9 Election Time Off

Motion to Approve, Adopt and authorized the Chairman to sign Revised Policy 4.9 Election Time Off with an effective date of 9-30-22: Burkhart

Second Papke

Vote 3-0  
Palmer abstained  
Motion passes

- C) Discussion/Possible Action on Policy 4.10 Retirement Plans

Motion to Approve, Adopt and authorized the Chairman to sign Revised Policy 4.10 Retirement Plans with an effective date of 9-30-22: Burkhart

Second Ackerman

Vote 3-0  
Palmer abstained  
Motion passes

**12) FUTURE MEETING AGENDA ITEMS and NEXT MEETING DATE.**

Agenda Items:

10.c New Board Member Selection / appointment

Next Meeting:

Special Board Meeting Tuesday 9-20-2022 3:00 PM

Special Board Meeting 10-5-2022 1:00 PM

Regular Board Meeting 10-20-2022 6:00 PM

**13) ADJOURNMENT.**

Motion to Adjourn Palmer.

Second Burkhart.

Vote 4-0.

Meeting Adjourned: (Approximately 6:35, time not noted)