

Pine-Strawberry Fire District

PINE-STRAWBERRY FIRE BOARD REGULAR MEETING MINUTES November 20, 2025

The meeting was called to order at 3:00 pm.

- 1) **Pledge of Allegiance**
- 2) **Invocation** – Marilyn Bennett offered the invocation.
- 3) **Roll Call** – Present were Board Clerk - Bob Papke, Member - Bob Bennett, Member - Melvin Palmer, and Member - Dave Burkhart. Board Chairman - Chuck Ackerman was absent.
- 4) **Presentations** – None.
- 5) **Correspondence** – None.
- 6) **Call to the Public** – None.
- 7) **Approval of Previous Minutes**

October 30, 2025 – Regular Meeting Minutes –Mel Palmer made a motion to accept the minutes as written. Bob Bennett seconded the motion, and it passed unanimously.
- 8) **Financial Report of October 2025** – Ben Archer-Clowes of the James Vincent Group was in attendance and presented the financials for September. Mel Palmer made a motion to approve the financial report as given and to authorize the Board Clerk to sign. Chuck Ackerman seconded the motion, and it passed unanimously. (See attached Financial Report.)
- 9) **Fire Chief's Report** – Including but not limited to:
(See attached Fire Chief's Report.)

Emergency Activity-

Total Dispatches for October = 71 Total Calls for Service - Previous Month 68

- 1 Fire Call
- 43 Rescue and EMS
- 2 Gas Leak/Hazmat
- 18 Misc. Service Calls
- 7 Motor Vehicle Accidents

10) Other Fire District Related Reports

- a) **District Board Chairman's Report** – None.
- b) **Public Safety Personnel Retirement System Local Board Report** – The AFDA Conference registration is open at this time. Member Burkhart encourages all Board members to attend. Interim Chief Voakes stated that he has registered for the conference.
- c) **Firefighter's Association Report** – Dan Green reported that the Association is “sponsoring” a tree for one of the elementary classrooms at the Pine School. They have also been collecting gifts for the upcoming Toy Drive and Pancake Breakfast on December 6th. They are also providing children's gifts for the Pine Strawberry Annual Awards banquet to be held on December 13th. Dan also reported that the Association donated a \$200 gift card needy family for Thanksgiving as well as helping out at the local Food Bank.
- d) **Labor Organization Report** – None.

11) Old Business –

- a) **Discussion and update on Bond Passage** – The Bond passed with 68.53% voting FOR the Bond, and 31.26% voting against the Bond.
- b) **Update/Discussion on future Station 41 Locations** – Interim Chief Voakes stated that the property owners have a surveyor scheduled to come out to survey the property across from the current station (41) on Hardscrabble Mesa road next month. There are several advantages to this piece of property over the property located behind the Elementary School on Randall Drive. The location is directly across the street from the current Fire Station so the community is already familiar with that location. The land is already flat and appears not to need as much excavation as the other property on Randall. Additionally Randall Drive would need to be upgraded to handle the equipment that we would be driving on it.

12) New Business –

(Items to be considered, reviewed, discussed, and possible action on)

- a) **Discussion and Possible action regarding temporary Board Chair and Board Clerk Appointments**
Board Chairman Chuck Ackerman will be out for an unknown amount of time due to a medical event. We wish him the best and a speedy recovery back to full health. In his absence, the Board Clerk Bob Papke will step into the Board Chairman position, and we will need to vote on a temporary Board Clerk. Board Member Dave Burkhart stated that he has held the Board Clerk position in the past and that he would be willing to fill that position temporarily. Mel Palmer made a motion to have Dave Burkhart fill the temporary Board Clerk position. Bob Bennett seconded the motion and it passed unanimously.
- b) **Discussion and possible action on Payment/Lease Purchase for the New Engine.** Ben Archer-Clowes reported that he has been talking with Lee Davis at the National Bank of Arizona. Ben stated that the bank was waiting on one more piece of information from the County and that unfortunately, he did not get that at the time of this meeting. Ben stated that it is possible that we would have to schedule a “Special Meeting” for this matter. No action taken.

- c) **Discussion and possible action on new member for the PSPRS Local Board.** David Burkhart introduced Mitchell Lanoue as a possible replacement for Ron Calderon whose term is up on the PSPRS Local Board. Mr. Lanoue gave his background as a retired police officer who is very familiar with the PSPRS Local Board and its responsibilities. After retiring from the Police Force, Mr. Lanoue was then the owner/operator of his own business for 10 years and then retired from that. The Fire Board expressed their approval of Mr. Lanoue's qualifications for membership on the PSPRS Local Board. Dave Burkhart made a motion to appoint Mitchell Lanoue to the PSPRS Local Board. Bob Bennett seconded the motion, and it passed unanimously. Mr. Burkhart directed Mr. Lanoue to get with Local Board Secretary, Carmen Wailes, for paperwork and training.
- d) **Discussion and possible action on final payment for ambulance re-chassis.** The total balance due on the ambulance re-chassis is \$209,077.44. Mel Palmer made a motion to approve the check amount and authorize a board member to sign. Dave Burkhart seconded the motion, and it passed unanimously.
- e) **Discussion and possible adoption of a resolution canvassing the results of a Special Bond Election held on November 4, 2025.** (See attached Resolution) Temporary Board Chair Bob Papke read resolution 2025-002 to the Board. Dave Burkhart made a motion to accept the certified results of the Special Bond Election and authorize the Board Chairman and Board Clerk to sign. Mel Palmer seconded the vote and it passed unanimously.
- f) **Discussion and possible action on hiring a full-time Chief.** Interim Chief Paul Voakes officially announced his intention to step down and return to his position as Captain as soon as the Board can select a permanent chief. There was discussion on the process of selection of a new Chief, and the consensus was to ask membership for their input on a selection method. He did make it clear that he will remain in this position until we can get a permanent Chief hired, but we need to begin the process of hiring. Mr. Papke directed Chief Voakes to work with the membership and bring their input to the December Board meeting. No action taken.

13) **Future Board Meeting Date** – Thursday, December 18th at **2:00 pm.**

Items for discussion – Land issue, bond-next steps update with Stifel, exit strategy for used vehicles, lease/purchase agreement for new Engine 41. (possible special meeting), Chief selection

- 14) **Adjournment:** Dave Burkhart made a motion to adjourn. Mel Palmer seconded the motion, and it passed unanimously at 4:18 pm.

Pine-Strawberry Fire District

PINE-STRAWBERRY FIRE BOARD REGULAR MEETING MINUTES

October 30, 2025

The meeting was called to order at 3:00 pm.

- 1) **Pledge of Allegiance**
- 2) **Invocation** – Marilyn Bennett offered the invocation.
- 3) **Roll Call** – Present were Board Clerk - Bob Papke, Member - Bob Bennett, Board Chairman - Chuck Ackerman, and Member - Melvin Palmer. Member - Dave Burkhart was absent.
- 4) **Presentations** – None.
- 5) **Correspondence** – Two “Thank you” letters were received.
- 6) **Call to the Public** – None.
- 7) **Approval of Previous Minutes**

September 18, 2025 – Regular Meeting Minutes –Mel Palmer made a motion to accept the minutes as written. Bob Bennett seconded the motion, and it passed unanimously.
- 8) **Financial Report of September 2025** – Ben Archer-Clowes of the James Vincent Group was in attendance and presented the financials for September. Mel Palmer made a motion to approve the financial report as given and to authorize the Board Clerk to sign. Chuck Ackerman seconded the motion, and it passed unanimously. (See attached Financial Report.)
- 9) **Fire Chief's Report** – Including but not limited to:
(See attached Fire Chief's Report.)

Emergency Activity-

Total Dispatches for September = 68 Total Calls for Service - Previous Month 85
2 Fire Call – Mutual Aid with Payson
36 Rescue and EMS
0 Gas Leak/Hazmat
23 Misc. Service Calls
7 Motor Vehicle Accidents

Handwritten signature
1/3

10) **Other Fire District Related Reports**

- a) **District Board Chairman's Report** – None.
- b) **Public Safety Personnel Retirement System Local Board Report** – Office manager, Carmen Wailes reported that the PSPRS is rolling out a new payroll reporting system in 2026 and that Pine Strawberry has been selected to come down for a day of one-on-one training in December.
- c) **Firefighter's Association Report** – Garrett Turley reported that the Association did get Breast Cancer Awareness T-shirts for the month of October, and the crews have been wearing them. The Association has also been helping get ready for the upcoming holiday events.
- d) **Labor Organization Report** – None.

11) **Old Business –**

- a) **Discussion and update on Bond Issuance** – Interim Chief Voakes reported that we are in a waiting period as far as the “votes” go. The last day to mail in ballots was Tuesday, October 28th. Any ballots after that must be driven to Payson and turned in. We won't know the outcome until November 4th or possibly even the 5th.
- b) **Update/Discussion on future Station 41 Locations** – Interim Chief Voakes stated that originally the property we were looking at that belongs to the Fuller family was being discussed as a lease. The family has now decided that they would entertain selling off a portion of the land at a rate off 100K – 200K per acre. So that is still a viable location for a new station. We do have a couple of other options as well.

12) **New Business –**

(Items to be considered, reviewed, discussed, and possible action on)

- a) **Discussion/Presentation** – RevGroup Representative, Phil Garace and Fire Truck Solutions representative Mark Julien were in attendance via zoom. Interim Chief Voakes explained that, just as we had done with the last engine we purchased, the building process began several years prior to the Engine being finished. The new Engine we are about to take delivery on began with a Letter of Intent in December of 2021. Because the process takes a few years, the Letter of Intent secures a build spot and current prices before the 4.5% increase.
- b) **Discussion and possible action on authorizing the Fire Chief to send a 'Letter of Intent' to award purchase contract for a new fire engine.** As discussed in the previous agenda item, the purpose of the 'Letter of Intent' is to secure current pricing and build spot during the building process of a new fire engine. Fire Truck Solutions rep, Mark Julien reiterated that he would not “hold your feet to the fire” should the Board decide that they do not wish to purchase a fire engine, but that the purpose of the letter is to allow them to secure a build spot and current prices.
Bob Bennett made a motion to authorize the Fire Chief to send a Letter of Intent to Fire Truck Solutions, LLC for the build of one E-One Custom Cab E-Max 4x4 Engine. Mel Palmer seconded the motion, and it passed unanimously.

13) **Future Board Meeting Date** – Thursday, November 20th at 3:00pm.

Items for discussion – Bond-Next steps, Exit Strategy for used vehicles, Lease/purchase agreement for new Engine 41. (possible special meeting)

14) **Adjournment:** Bob Papke made a motion to adjourn. Bob Bennett seconded the motion, and it passed unanimously at 4:03 pm.

cw



Pine- Strawberry Fire District

6198 W Hardscrabble Mesa Rd
Pine, AZ 85544



Monthly Financial Report – October 2025

Attached are the following for your information and review:

1. Balance Sheet as of October 31, 2025.
2. Summary of Reconciled Cash Balances as of October 31, 2025.
3. Income Statement of Revenues and Expenditures for October 2025 including budget to actual and year- to-date balances.
4. Income and Expenses Graph FY26.
5. Monthly Disbursement Report.
6. 12-Month Cash Flow.

Key points:

- Revenue for October is \$1,047,906 which is \$334,754 under budget.
 - Tax Revenue is \$847,423 which is \$499,945 under budget.
 - Non-Tax Revenue for October is \$200,483 which is \$ 165,191 over budget.
- Expenses for October totaled \$262,852 which is under budget by \$46,024.
- Year to Date Revenue is \$1,499,569 which is under budget by \$295,351.
- Year to Date Expense is \$1,491,721 which is over budget by \$64,119.

Please contact the Finance Department at (480) 422-9777 for any questions or concerns regarding this report.

This report and the attached detail reports have been reviewed and approved by the Fire Board.


Board Clerk

11/20/2025
Date



Pine-Strawberry Fire District

P.O. Box 441 □ Pine, Arizona 85544

Phone: (928) 476-4272 □ Fax: (928) 476-4634

Website: www.psfldaz.com

Fire Chief's Report - November 2025

Emergency Activity – Total Dispatches for October = 71 Calls for Service

1 Fire Calls

43 EMS Calls

2 Gas Leak/Hazmat/Electric/TRT

7 Motor Vehicle Accidents

18 Misc. Calls for Service

Last month there were 68 calls for service

YTD till Oct 31st: 723

YTD last year: **598**

Vehicle Report

- E42 Replaced engineer side scene light pivot and repaired wiring \$70.92
- T41 Dan Green replaced faulty shoreline check valve \$14.35
- Staff Jeep Went to Miller Auto for oil change and oil pressure sensor \$542.93
- Brush 416 winterize tank, pump and plumbing
- E42 A to Z Repaired 1 pre-connect swivel, replaced master gauges, master drain cable, and repair master drain. \$1661.90

Budget Account 6110: \$2,290.10

Training Report - Total training hours completed this month were 501 hours for all members.

Plan Reviews – The PSFD Fire Marshall reviewed 5 sets of plans this month with a total addition of 2,347 SQ FT. The total fees collected this month were \$401.04

Significant Incidents and Events:

- ISO evaluation took place on September 8, 2025; still awaiting the results. *P. Vokes*
- FD 412, 423, & 408 Traveled to E-One in Florida to perform the final inspection on the new engine that is currently in the Phoenix – Metro Area. *Shaw J. Troy Smith*
- FD sponsored Trunk or Treat went well despite PSFD getting a 1st alarm tone for a structure fire. Many thanks to C.E.R.T., Mounted Posse, and members of the board for stepping up and helping out while the crews were on incident. Mari reported that we had as many or more folks this year compared to last. It was a great event.

Braun NW, Inc.

150 North Star Drive
PO Box 1204
Chehalis, WA 98532
United States

Voice: (360) 748-0195

Fax: (360) 748-0256

INVOICE

Invoice Number: 40398

Invoice Date: Nov 10, 2025

Page: 1

Bill To:

Pine Strawberry Fire District
PO Box 441
Pine, AZ 85544

Ship To:

Pine Strawberry Fire District
6198 Hardscrabble Road
Pine, AZ 85544

Customer ID	Customer PO	Payment Terms	
Pine	PROPOSAL 4/18/25	SEE INVOICE	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Cust. Pickup	12/2/25	12/2/25

Quantity	Item	Description	Unit Price	Amount
1.00	R	REMOUNT/REFURBISH NORTH STAR MODULE ONTO A 2026 RAM 4500 CHASSIS (944-R) VIN # 3C7WRLCL8TG178782	199,615.00	199,615.00
-1.00	R	CHANGE ORDER #1- DATED 7/21/25	2,625.00	-2,625.00
1.00	R	CHANGE ORDER #2- DATED 10/7/25	1,000.00	1,000.00
		TERMS: NINETY PERCENT (90%) PAYMENT DUE UPON RECEIPT OF VEHICLE. BALANCE DUE IN THIRTY DAYS. AZ TAX 5.6% GILA COUNTY. THANK YOU.		

Subtotal	197,990.00
Sales Tax	11,087.44
Total Invoice Amount	209,077.44
Payment/Credit Applied	
TOTAL	209,077.44

Thank you for your business!

Gila County, Arizona

Special Election

PSFD

November 5, 2025

Early Ballot Rejection Summary

Early Ballots		Total Received	Number Rejected	Verified for Tabulation
TOTALS	All Precincts	1,268	0	1,268

Rejected Ballots:

0	Deceased
0	Empty Affidavit
0	Multiple Ballots
0	No Signature
0	Not Registered
0	Signature Does not Match
0	Signature of witness missing
0	Wrong Ballot
0	Already Voted
0	TOTAL

Summary Results Report
2025 Special Election

UNOFFICIAL RESULTS

November 4, 2025

Gila County

STATISTICS

TOTAL

Registered Voters - Total	2,534
Ballots Cast - Total	1,268
Ballots Cast - Blank	2
Voter Turnout - Total	50.04%

Precinct Detail Report
2025 Special Election

UNOFFICIAL RESULTS

November 4, 2025

Gila County

P/S WEST

STATISTICS

TOTAL

Registered Voters - Total	1,875
Ballots Cast - Total	947
Ballots Cast - Blank	2
Voter Turnout - Total	50.51%

PROPOSITION 420 PINE-STRAWBERRY FIRE DISTRICT

Vote For 1

TOTAL VOTE %

FOR THE BONDS	649	68.53%
AGAINST THE BONDS	296	31.26%
Total Votes Cast	945	99.79%
Overvotes	0	0.00%
Undervotes	2	0.21%
Contest Totals	947	100.00%

Summary Results Report
2025 Special Election

UNOFFICIAL RESULTS

November 4, 2025

Gila County

PROPOSITION 420 PINE-STRAWBERRY FIRE DISTRICT

Vote For 1

	TOTAL	VOTE %
FOR THE BONDS	874	68.93%
AGAINST THE BONDS	392	30.91%
Total Votes Cast	1,266	99.84%
Overvotes	0	0.00%
Undervotes	2	0.16%
Contest Totals	1,268	100.00%

**PINE-STRAWBERRY FIRE DISTRICT
RESOLUTION NUMBER: 2025-002**

RESOLUTION OF THE DISTRICT BOARD OF PINE-STRAWBERRY FIRE DISTRICT OF GILA COUNTY, ARIZONA, CANVASSING THE RESULTS OF A SPECIAL BOND ELECTION HELD ON NOVEMBER 4, 2025, IN AND FOR THE DISTRICT

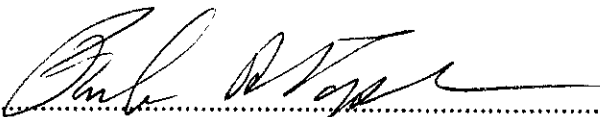
WHEREAS, the District Board of Pine-Strawberry Fire District of Gila County, Arizona (the "District"), called a special bond election that was held on November 4, 2025 (the "Election"), for the purpose of authorizing the sale and issuance of general obligation bonds of the District to finance a portion of the capital needs of the District; and

WHEREAS, the Gila County Elections Department provided the District with the final results of the Election on November 13, 2025, a copy of such Election results is attached as the Exhibit hereto;

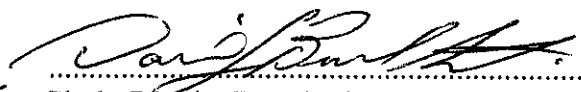
NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF PINE-STRAWBERRY FIRE DISTRICT OF GILA COUNTY, ARIZONA:

Section 1. The District Board hereby accepts and certifies the results of the Election as reflected in the Exhibit hereto. Pursuant to Section 16-642, Arizona Revised Statutes, the Clerk of the District Board is directed to present a certified copy of this resolution to the Board of Supervisors of Gila County, Arizona.

PASSED, ADOPTED AND APPROVED by the District Board of Pine-Strawberry Fire District of Gila County, Arizona, on November 20, 2025.


.....
For Chairman, District Board, Pine-Strawberry Fire
District of Gila County, Arizona

ATTEST:


.....
For Clerk, District Board, Pine-Strawberry Fire
District of Gila County, Arizona