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Pine-Strawberry Fire District

PINE-STRAWBERRY FIRE DISTRICT SPECIAL BOARD MEETING MINUTES July 18, 2026

Call to Order: 1400 Hours (2 pm), 08/18/2026 by Chairman Robert Papke

1. Pledge of Allegiance: Lead by Robert Papke.

2. Invocation: Given by Bob Bennett.

3. Roll Call of Board Members:

- a. The following PSFD Board Members were present: Chairman Robert (Bob) Papke, Clerk David Burkhart, Bob Bennett, Melvin Palmer, and Tina Trout.
- b. Also Present: Incoming Fire Chief Hunter Scott, Captain Paul Voakes, Helen Palmer, and Mitch Lanoue
- c. Architects giving presentations (see presentation for time, company, and presenters)
- d. On Zoom: None

4. Presentations: Informational presentation by architectural firms familiar with process and requirements of a special taxing district in contracting for design or design-build services for a rural fire district fire station.

- a. 2:00-2:30 pm: Cole Architects, presentation given by Joshua Lopeman.
- b. 2:45-3:15 pm: VQ Design PLLC, presentation given by Lawrence Bowen.
- c. 3:30-4:00 pm: EAPC Architects & Engineers, presentation given by Nicholas Naujokas, Ald Dostert, and Scott Howell.
- d. 4:15-4:45 pm: Buck Mountain Enterprises, presentation given by Gino Wilcotti, Reck Henshaw, and Bren Brenger.
- e. 5:00-5:30 pm: Lea Architects LLC, presentation given by Lance Enyart and Randy Jone on Zoom.

5. Old Business:

- a. Discussion and possible action on Fire Chief's contract – Tina Trout made the motion to accept the revised Pine-Strawberry Fire District Chief's Contract and authorize the Board Chair and Clerk to sign it. Member Melvin Palmer 2nd the motion and the Board voted unanimously to approve the motion.

6. New Business (*Items to be considered, reviewed, discussed, and possible action on.*) The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(1-9) including, (1) discussion or consideration of a personnel matter (2) consideration of records exempt from public inspection (3) for legal advice with the District's attorney (4) legal advice on contracts or litigation (5) discussion or consultation regarding negotiations with employee organizations (6) discussion of international, or interstate negotiations (7) discussion or consultations regarding the sale, purchase or lease of real estate, (8) discussion or consideration of school safety plans or programs or (9) discussion or consultation regarding the security of buildings, facilities, operations critical infrastructures, or information technology as set forth in the agenda item.

- a. Discussion and possible action on the process of drafting, publishing, evaluating, and subsequently awarding a contract for architectural services for the Bond funded new fire station in accordance with Arizona Revised Statutes Titles 48 and 34.

- (i) David Burkhart addressed that this item is on the 08/20/2026 Regular Board meeting agenda.

7. Future Board Meeting Agenda Items and Next Meeting Date:

- a. General Board meeting scheduled for August 20, 2026, at 1500 Hours (3 pm), at the Pine-Strawberry Fire District Fire Station 41 Conference room, 6198 Hardscrabble Mesa Rd, Pine AZ.
- b. Agenda Items will include but not limited to:
 - (i) 11 c. Discussion and possible adoption of Policy edits or additions to the following Policies; 2.2 Disciplinary Action Program, 2.10 Fire Chief Evaluations, 4.8 Jury and Court Time, and 4.16 PEHP Program.
 - (ii) 11 d. Discussion and possible action on equipment and operating budget for the Fuel Management brush pick up route.
 - (iii) 11 e. Discussion and possible action on the Intergovernmental Agreement for shared Chief service with Tonto Basin Fire District.
 - (iv) 7 a. 08/18/2026 meeting: Discussion and possible action on the process of drafting, publishing, evaluating, and subsequently awarding a contract for architectural services for the Bond funded new fire station in accordance with Arizona Revised Statutes Titles 48 and 34.

8. Adjournment: Melvin Palmer made a motion to adjourn the meeting. Tina Trout 2nd the motion, and the Board voted unanimously to adjourn at 17:30 Hours (5:30 pm).