P.O. Box 441
6198 W. Hardscrabble
Pine, AZ 85544
Phone: 928-476-4272
Fax: 928-476-4634

Pine-Strawberry Fire District

PINE-STRAWBERRY FIRE DISTRICT
BOARD MEETING MINUTES
September 17, 2026

Call to Order: 1500 Hours (3 pm), 09/17/2026 by Chairman Robert Papke.

1. Pledge of Allegiance: Lead by Robert Papke.

2. Invocation: Given by Marilyn Bennett.

3. Roll Call of Board Members:

a. The following PSFD Board Members were present: Chairman Robert (Bob) Papke, Clerk David Burkhart, and Members Bob Bennett and Tina Trout. (Melven Palmer Absent.)

b. Fire Chief Hunter Scott, Carmen Wailes PSFD Office Manager, PSFD members, Marilyn Bennett, and Members of the PSFD Community.

c. Ben Archer of the James Vincent Group (PSFD Finance Advisor) was on Zoom and Phone for the financial report.

d. Mike Miller was on Zoom.

4. Presentations: David Burkhart presented to the PSFD Fire Fighter Association an Ice Chest and Guitar for their fund raiser.

5. Correspondence: Letter from Linda Gorman.

6. Call to the Public: No Response.

7. Approval of Previous Minutes:

a. August 18, 2026, Special Board Meeting Minutes.

b. August 20, 2026, Regular Board Meeting Minutes.

(i) Tina Trout made the motion to approve the 0818/2026 Special Meeting Minutes and the 08/20/2026 Regular Board Meeting Minutes and have the Board Clerk sign both. Bob Bennett 2nd the Motion, and the Board voted unanimously to approve the 07/21/2026 Special Meeting Minutes and 07/22/2026 Regular Board Meeting Minutes, and have the Board Clerk sign both. (With one Board member absent.)

8. Financial Report:

a. Approval of the August 2026 Financial Report: Ben Archer of the James Vincent Group (PSFD Finance Advisor) gave the August financial report via phone.

(i) Tina Trout made the motion to approve the financial report as presented and authorized the Board Clerk to sign the report. Robert Papke 2nd the motion, and the Board voted unanimously to approve the financial report as presented and authorized the Board Clerk to sign it. (With one Board member absent.)

9. Fire Chief's Report: Fire Chief Hunter Scott presented the Fire Chief's report. (Attached)

10. Other Fire District Related Reports:

a. District's Board Chairman Report and Discussion: Robert Papke:

(i) He thanked Mariella Taylor for her work on upcoming the PSFD Trunk or Treat.

(ii) He briefed on the emails received by the Board members in reference to the Fire Chief.

(iii) He briefed on the Board meeting agenda timelines.

b. Public Safety Personnel Retirement Board Report: David Burkhart
(i) He briefed the Board on the upcoming meeting(s) for the new hires for input into PSPRS after their Heart-fit test.

c. Firefighter's Association Report: None

d. Labor Organization Report: None

11. Old Business:

a. Discussion and possible action on equipment and operating budget for the Fuel Management brush pick up route.

(i) Chief Hunter Scott briefed the board on:

(1) The cost of equipment.

(2) A two-phase approach with the first just truck picking up brush, the second with adding the chipper. And, with the 1st phase possibly starting in spring.

(3) Vehicle insurance requiring a PSFD member to operate vehicle.

(ii) During discussions concerns were voiced about looking at leasing the vehicle to the PSFR for them to do the pickup.

(iii) The Board agreed that no action was required at this meeting but to have the Chief brief us on findings at the next meeting and have the item on future meeting agendas as needed.

b. Discussion and possible adoption of Policy edits or additions to the following Policies.

(i) New policy 2.11 Performance Improvement Plan and Form.

(1) David Burkhart made the motion to approve new policy 2.11 PIP&F with a Board approval date of 09/17/2026 and an effective date of 10/02/2026. Tina Trout 2nd the motion, the Board voted unanimously to approve new policy 2.11 PIP&F with a Board approval date of 09/17/2026 and an effective date of 10/02/2026. (With one Board member absent.)

(ii) 2.10 Fire Chief Evaluation: Revision

(iii) 4.17 Court Time Pay: (Establish new policy numbers)

(iv) 4.18 Jury Duty Pay: (Establish new policy numbers)

(1) David Burkhart made the motion to approve the revision of policy 2.10 FCE and establishing new policy numbers on policy 4.17 CTP and 4.18 JDP with a Board approval date of 09/17/2026 and an effective date of 10/02/2026. Bob Bennett 2nd the motion as presented. The Board voted unanimously to approve revision of policy 2.10 FCE and establish new policy numbers on policy 4.17 CTP and 4.18 JDP with a Board approval date of 09/17/2026 and an effective date of 10/02/2026. (With one Board member absent.)

c. Discussion and possible action on determining if the services of a Construction Manager at Risk would be beneficial to the design/preconstruction/construction of the station and if so discussion and possible action on drafting a Request for Qualification for CMaR.

d. Discussion and possible action on developing a timeline for releasing RFQ(s) and selecting Architectural and Construction Manager at Risk services.

e. Discussion and possible action on the drafting of a Request for Qualifications for Architectural Services for design of the new station 41.

(i) Items 11 c, d, and e were discussed together in parts. It was determined that a committee be established to gather more information and report back to the Board at the next Board meeting. All of these items will be on the next Board meeting agenda.

(ii) David Burkhart made the motion to establish a committee of the Fire Chief, PSFD member, and Board member to gather more information and report back to the Board at the next Board meeting. Bob Bennett 2nd the motion as presented. The Board voted unanimously to establish a committee of the Fire Chief, PSFD member, and Board member to gather more information and report back to the Board at the next Board meeting. (With one Board member absent.)

12. New Business

a. Discussion and possible action on Board Meeting agenda items timeline.

(i) Item was previously discussed under Other Fire District Related Reports in the Board Chairman's report. No action taken.

b. Discussion and possible action on developing a Strategic Plan for 2027.

(i) After reviewing the Strategic Plan presented by Tina Trout the board discussed it and asked questions.

(ii) David Burkhart made the motion for Tina Trout to work with the Fire Chief to work on a Strategic Plan for calendar year 2027 and provide it to the Board in 60 days (2 Board meetings from now), and Bob Bennett 2nd the motion as presented. The Board voted unanimously to for Tina Trout to work with the Fire Chief to work on a Strategic Plan for calendar year 2027 and provide it to the Board in 60 days (2 Board meetings from now). (With one Board member absent.)

c. Discussion and possible action on developing and conducting evaluation of the Board.

(i) After reviewing the Board evaluation presented by Tina Trout, the Board discussed it and asked questions, then requested that Tina Trout work with Fire Fighter Slade Conway to put this spreadsheet formula and information into a computer so it could be completed online and report back to the Board at the next Board meeting. No other action was required and this item will be on the next Board meeting agenda.

d. Discussion and possible action on alternate forms of additional financing for construction of the new Fire Station.

(i) Was discussed with items 11c, d and e. No action taken.

13. Future Board Meeting Agenda Items and Next Meeting Date:

a. General Board meeting scheduled for Wednesday October 21, 2026, at 1400 Hours (2 pm), at the Pine-Strawberry Fire District Fire Station 41 Conference room, 6198 Hardscrabble Mesa Rd, Pine AZ.

b. Agenda Items will include but not limited to:

(i) 11 a. Discussion and possible action on equipment and operating budget for the Fuel Management brush pick up route.

(ii) 11 c. Discussion and possible action on determining if the services of a Construction Manager at Risk would be beneficial to the design/preconstruction/construction of the station and if so discussion and possible action on drafting a Request for Qualification for CMaR.

(iii) 11 d. Discussion and possible action on developing a timeline for releasing RFQ(s) and selecting Architectural and Construction Manager at Risk services.

(iv) 11 e. Discussion and possible action on the drafting of a Request for Qualifications for Architectural Services for design of the new station 41.

Note: New agenda items and any related documents need to be turned in to the Administrative Office no later than Friday, 10/09/2026.

14. Adjournment: Bob Bennett made a motion to adjourn the meeting. Tina Trout 2nd the motion, and the Board voted unanimously to adjourn at 17:00 Hours (5:00 pm). (With one Board member absent.)

Board Agenda September 17, 2026
Pine-Strawberry Fire District

NOTICE OF PUBLIC MEETING
REGULAR BOARD MEETING AGENDA

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Pine-Strawberry Fire District Board of Directors and to the public that the Board will hold a public meeting on **Thursday, September 17, 2026, beginning at 3:00 PM at the Pine-Strawberry Fire District Fire Station 41 conference room,** located at 6198 Hardscrabble Mesa Rd. in Pine, Arizona. Access to the meeting room will be available 15 minutes prior to the meeting.

(Items to be considered, reviewed, discussed, and possible action on.) The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(1-9) including, (1) discussion or consideration of a personnel matter (2) consideration of records exempt from public inspection (3) for legal advice with the District's attorney (4) legal advise on contracts or litigation (5) discussion or consultation regarding negotiations with employee organizations (6) discussion of international, or interstate negotiations (7) discussion or consultations regarding the sale, purchase or lease of real estate, (8) discussion or consideration of school safety plans or programs or (9) discussion or consultation regarding the security of buildings, facilities, operations critical infrastructures, or information technology as set forth in the agenda item The Board reserves the right to address any item in any order they wish.

https://zoom.us/j/91089489578?pwd=2lQiFhCvpzwfo7CLCwkbZ8KdU8BbWr.1

CALL TO ORDER

1) **PLEDGE OF ALLEGIANCE**

2) **INVOCATION**

3) **ROLL CALL OF BOARD MEMBERS**

4) **PRESENTATIONS**

5) **CORRESPONDENCE**

6) **CALL TO THE PUBLIC -** Those wishing to address the Pine-Strawberry Fire District Board need not request permission in advance. The Fire District Board is **not** permitted to discuss or take action on any item raised in the Call to the Public, unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed at them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board **cannot** discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law. Speakers responding to the Call to the Public are restricted to 3 minutes of speaking time each.

7) **APPROVAL OF PREVIOUS MINUTES**
   a) August 18, 2026, Special Meeting Minutes
   b) August 20, 2026, Regular Meeting Minutes

8) FINANCIAL REPORT

a) Approve the August 2026 Financial Report

9) FIRE CHIEF'S REPORT

10) OTHER FIRE DISTRICT RELATED REPORTS

a) Board Chairman's Report
b) PSPRS Local Board Report
c) Firefighter's Association Report
d) Labor Report

11) OLD BUSINESS

(Items to be considered, reviewed, discussed, and possible action on.)

a) Discussion and possible action on equipment and operating budget for the Fuels Management brush pick up route
b) Discussion and possible adoption of Policy edits or additions to the following Policies:
2.11 Performance Improvement Plan and Form
2.10 Fire Chief's Evaluation
4.17 Court Time Pay
4.18 Jury Duty Pay
c) Discussion and possible action on determining if the services of a Construction Manager at Risk would be beneficial to the design/pre-construction/construction of the station and if so discussion and possible action on drafting a Request for Qualification for CMaR
d) Discussion and possible action on the drafting of a Request for Qualifications for the new station
e) Discussion and possible action on developing a timeline for releasing RFQ(s) and selecting Architectural and Construction Manager at Risk services

12) NEW BUSINESS

(Items to be considered, reviewed, discussed, and possible action on.)

a) Discussion and possible action on Board Meeting agenda items timeline
b) Discussion and possible action on developing a strategic Plan for 2027
c) Discussion and possible action on developing and conducting evaluation of the Board
d) Discussion and possible action on the steps to be taken in researching and developing plans and action/s toward planning and constructing the new fire station; to include forms of additional financing

13) FUTURE MEETING AGENDA ITEMS and NEXT MEETING DATE

14) ADJOURNMENT

Notice of Meeting Agenda dated and posted __________________ at ________________ local time.
By: ______________________

If any person has special needs for a specific type of accommodation, please notify the Pine-Strawberry Fire District prior to the scheduled meeting time.

We are truly grateful to the men & women at Pine-Strawberry station 41 for all you do.

David Trumble

JUST WANTED
TO LET YOU KNOW
HOW MUCH
YOU'RE APPRECIATED.

I appreciate your help when I was in bad shape

Linda Gorman Payson / [illegible]

P.O. Box 441
6198 W. Hardscrabble
Pine, AZ 85544
Phone: 928-476-4272
Fax: 928-476-4634

Pine-Strawberry Fire District

PINE-STRAWBERRY FIRE DISTRICT
SPECIAL BOARD MEETING MINUTES
July 18, 2026

Call to Order: 1400 Hours (2 pm), 08/18/2026 by Chairman Robert Papke

1. Pledge of Allegiance: Lead by Robert Papke.

2. Invocation: Given by Bob Bennett.

3. Roll Call of Board Members:

a. The following PSFD Board Members were present: Chairman Robert (Bob) Papke, Clerk David Burkhart, Bob Bennett, Melvin Palmer, and Tina Trout.

b. Also Present: Incoming Fire Chief Hunter Scott, Captain Paul Voakes, Helen Palmer, and Mitch Lanoue

c. Architects giving presentations (see presentation for time, company, and presenters)

d. On Zoom: None

4. Presentations: Informational presentation by architectural firms familiar with process and requirements of a special taxing district in contracting for design or design-build services for a rural fire district fire station.

a. 2:00-2:30 pm: Cole Architects, presentation given by Joshua Lopeman.

b. 2:45-3:15 pm: VQ Design PPLC, presentation given by Lawrence Bowen.

c. 3:30-4:00 pm: EAPC Architects & Engineers, presentation given by Nicholas Naujokas, Ald Dostert, and Scott Howell.

d. 4:15-4:45 pm: Buck Mountain Enterprises, presentation given by Gino Wilcotti, Reck Henshaw, and Bren Brenger.

e. 5:00-5:30 pm: Lea Architects LLC, presentation given by Lance Enyart and Randy Jone on Zoom.

5. Old Business:

a. Discussion and possible action on Fire Chief's contract – Tina Trout made the motion to accept the revised Pine-Strawberry Fire District Chief's Contract and authorize the Board Chair and Clerk to sign it. Member Melvin Palmer 2nd the motion and the Board voted unanimously to approve the motion.

6. New Business *(Items to be considered, reviewed, discussed, and possible action on.)* The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(1-9) including, (1) discussion or consideration of a personnel matter (2) consideration of records exempt from public inspection (3) for legal advice with the District's attorney (4) legal advice on contracts or litigation (5) discussion or consultation regarding negotiations with employee organizations (6) discussion of international, or interstate negotiations (7) discussion or consultations regarding the sale, purchase or lease of real estate, (8) discussion or consideration of school safety plans or programs or (9) discussion or consultation regarding the security of buildings, facilities, operations critical infrastructures, or information technology as set forth in the agenda item.

a. Discussion and possible action on the process of drafting, publishing, evaluating, and subsequently awarding a contract for architectural services for the Bond funded new fire station in accordance with Arizona Revised Statutes Titles 48 and 34.

(i) David Burkhart addressed that this item is on the 08/20/2026 Regular Board meeting agenda.

7. Future Board Meeting Agenda Items and Next Meeting Date:

a. General Board meeting scheduled for August 20, 2026, at 1500 Hours (3 pm), at the Pine-Strawberry Fire District Fire Station 41 Conference room, 6198 Hardscrabble Mesa Rd, Pine AZ.

b. Agenda Items will include but not limited to:

(i) 11 c. Discussion and possible adoption of Policy edits or additions to the following Policies; 2.2 Disciplinary Action Program, 2.10 Fire Chief Evaluations, 4.8 Jury and Court Time, and 4.16 PEHP Program.

(ii) 11 d. Discussion and possible action on equipment and operating budget for the Fuel Management brush pick up route.

(iii) 11 e. Discussion and possible action on the Intergovernmental Agreement for shared Chief service with Tonto Basin Fire District.

(iv) 7 a. 08/18/2026 meeting: Discussion and possible action on the process of drafting, publishing, evaluating, and subsequently awarding a contract for architectural services for the Bond funded new fire station in accordance with Arizona Revised Statutes Titles 48 and 34.

8. Adjournment: Melvin Palmer made a motion to adjourn the meeting. Tina Trout 2nd the motion, and the Board voted unanimously to adjourn at 17:30 Hours (5:30 pm).

REVIEWED
&
APPROVED
09/17/26

P.O. Box 441
6198 W. Hardscrabble
Pine, AZ 85544
Phone: 928-476-4272
Fax: 928-476-4634

Pine-Strawberry Fire District

PINE-STRAWBERRY FIRE DISTRICT
BOARD MEETING MINUTES
August 20, 2026

Call to Order: 1500 Hours (3 pm), 08/20/2026 by Chairman Robert Papke

1. Pledge of Allegiance: Lead by Robert Papke

2. Invocation: Given by Marylin Bennett

3. Roll Call of Board Members:

a. The following PSFD Board Members were present: Chairman Robert (Bob) Papke, Clerk David Burkhart, Members; Bob Bennett, Melvin Palmer, and Tina Trout.
b. Interim Chief James Stoltenberg, Carmen Wailes PSFD Office Manager, PSFD members, Marylin Bennett, Helen Palmer, Fire Chief Hunter Scott, friends and family of Hunter Scott, and members of the PSFD Community.
c. Ben Archer of the James Vincent Group (PSFD Finance Advisor) was on Interim Chief James Stoltenberg's phone for the financial report.
d. No one on Zoom.

4. Presentations: Pinning Ceremony: Congratulations, Chief Hunter Scott!

Interim Chief James Stoltenberg presided over the pinning and swearing in of incoming Fire Chief Hunter Scott. Chief Scott was sworn in by Gila County Chief Deputy James Lahti and pinned by his family.

Note: Board Chairman Robert Papke called for a recess to have those present celebrate and enjoy the cake for Chief Scott's pinning at 15:09 hours (3:09 pm). The regular meeting resumed at 15:27 hours (3:27 pm).

5. Correspondence:

a. Letter by Interim Chief James Stoltenberg on Scott Hunter's pinning.
b. Interim Chief James Stoltenberg to PSFD and the community about his time as Interim Chief.
c. Letter by Chairman Robert (Bob) Papke to Tonto Basin Fire District on allowing the Intergovernmental Agreement for shared Chief Services to expire at the end of its term 8-31-26, as PSFD has selected and promoted a permanent Fire Chief.

6. Call to the Public: No Response

7. Approval of Previous Minutes:

a. July 21, 2026, Special Meeting Minutes & Executive Session Minutes sealed
b. July 22, 2026, Regular Board Meeting Minutes

(i) Melvin Palmer made the motion to approve the 07/21/2026 Special Meeting Minutes and 07/22/2026 Regular Board Meeting Minutes and have the Board Clerk sign both. Tina Trout 2nd the Motion, and the Board voted unanimously to approve the 07/21/2026 Special Meeting Minutes and 07/22/2026 Regular Board Meeting Minutes and have the Board Clerk sign both.

8. Financial Report:

a. Approval of the July 2026 Financial Report: Ben Archer of the James Vincent Group (PSFD Finance Advisor) gave the July financial report via phone. (Ben said he would give a 2025-2026 fiscal year end report at the next Board meeting.)

(i) Bob Bennett made the motion to approve the financial report as presented and authorized the Board Clerk to sign the report. Tina Trout 2nd the motion, and the Board voted unanimously to approve the financial report as presented and authorize the Board Clerk to sign it.

9. Fire Chief's Report:

a. Interim Chief James Stoltenberg presented the Fire Chief's report. (Attached)

b. He also briefed the Board on Pine Creek Taxing (each tiny house pays a tax and the lot in whole pays a tax) and PSFD current staffing (15 Full-time line employees), 1 Engineer promoted, 1 Fire Fighter promoted, 1 Fire Fighter hired, 1 Member retiring in December 2026 and a new Fire Fighter will be hire then.

c. He will get with Chief Hunter on the PSFD Lock Box confidential employee comment/feedback Program

10. Other Fire District Related Reports:

a. District's Board Chairman Report and Discussion: Robert Papke: TBFD IGA Expiration

b. Public Safety Personnel Retirement Board Report:

(i) David Burkhart briefed the Board on the requirement for having PSPRS Local Board meeting for the new hire sometime in September. There will be an additional new hire in December. These will meet the requirements of 2 meetings per year.

(ii) David Burkhart briefed the Board on the agreement on improvement of the Fossil Creek trail to allow emergency personnel to drive UTV down. This will cut rescue time by hours.

c. Firefighter's Association Report: None (Members out on Call)

d. Labor Organization Report: None (Members out on Call)

11. Old Business:

a. Discussion and possible adoption of Policy edits or additions to the following Policies.

(i) 2.2 Disciplinary Action Program: Sent back to the Policy Committee for action. (Create a separate policy for improvement plan and put on next meeting Agenda)

(ii) 2.10 Fire Chief Evaluation: Sent back to the Policy Committee for action. (Put on next meeting Agenda.)

(iii) 4.8 Jury and Court Time: Sent back to the Policy Committee for action. (Establish new policy numbers and put on next meeting Agenda.)

(iv) 4.16 PEHP Program: David Burkhart made the motion to approve policy 4.16 PEHP with the provision that the title spell out Post-Employment Health Plan rather than the abbreviation PEHP. Bob Bennett 2nd the motion, and the Board voted unanimously to approve policy 4.16 PEHP with the provision that the title spell out Post-Employment Health Plan rather than the abbreviation PEHP.

b. Discussion and possible action on equipment and operating budget for the Fuel Management brush pick up route.

(i) Interim Chief James Stoltenberg briefed the board on the cost of a chipper with Vermeer Mountain West ($113,694.00).

(ii) During discussions concerns were voiced about spending this amount when we don't have a cost for the new fire station, and potential ongoing personnel costs (which cannot be funded by Bond funds) alternatives were discussed, such as starting the Fuel Management brush pick up program in phases, with the 1st being just brush pickup without the chipper, and then the 2nd possibly adding a chipper.

(iii) The Board agreed to postpone action on this item and have it on future meeting agendas.

c. Discussion and Possible Action on the Fire Chief contract.

(i) Was handled during the 08/18/2026 Special Board meeting. (No Action Required)

d. Discussion and possible action on the Intergovernmental Agreement for shared Chief Service with Tonto Basin Fire District.

(i) Chairman Robert (Bob) Papke read the Board the letter to the Tonto Basin Fire District on allowing the Intergovernmental Agreement for shared Chief Services to expire at the end of its' term, 8-31-26. Discussed in Item 5 Correspondence. (No Action Required).

12. New Business

a. Discussion and possible action on the drafting of a Request for Qualifications for Architectural Services for design of the new station 41.

(i) Melvin Palmer briefed the board that Joel Brandt suggests the Board should take a trip to Snowflake Fire District and see their new fire station.

(ii) Chairman Robert (Bob) Papke requested we postpone discussion on this issue and have it on the next meeting agenda; No action taken

b. Discussion and possible action on determining if the services of a Construction Manager at Risk would be beneficial to the design/preconstruction/construction of the station and if so discussion and possible action on drafting a Request for Qualification for CMaR.

(i) Chairman Robert (Bob) Papke requested we postpone discussion on this issue and have it on the next meeting agenda; No action taken

c. Discussion and possible action on developing a timeline for releasing RFQ(s) and selecting Architectural and Construction Manager at Risk services.

(i) Chairman Robert (Bob) Papke requested we postpone discussion on this issue and have it on the next meeting agenda; No action taken

13. Future Board Meeting Agenda Items and Next Meeting Date:

a. General Board meeting scheduled for September 17, 2026, at 1500 Hours (3 pm), at the Pine-Strawberry Fire District Fire Station 41 Conference room, 6198 Hardscrabble Mesa Rd, Pine AZ.

b. Agenda Items will include but not limited to;

(i) 11 a. Discussion and possible adoption of Policy edits or additions to the following Policies.

(A) 2.2 Disciplinary Action Program

(B) 2.10 Fire Chief Evaluation

(C) 4.8 Jury and Court Time

(ii) 11 b. Discussion and possible action on equipment and operating budget for the Fuel Management brush pick up route.

(iii) 12 a. Discussion and possible action on the drafting of a Request for Qualifications for Architectural Services for design of the new station 41.

(iv) 12 b. Discussion and possible action on determining if the services of a Construction Manager at Risk would be beneficial to the design/preconstruction/construction of the station and if so discussion and possible action on drafting a Request for Qualification for CMaR.

(v) 12 c. Discussion and possible action on developing a timeline for releasing RFQ(s) and selecting Architectural and Construction Manager at Risk services.

(vi) New Item: Discussion and possible action on developing a Strategic Plan for 2027.

(vii) New Item: Discussion and possible action on developing and conducting evaluation of the Board.

14. Adjournment:

a. Tina Trout made a motion to adjourn the meeting. Bob Bennett 2nd the motion, and the Board voted unanimously to adjourned at 16:52 Hours (4:52 pm).

REVIEW & APPROVED
09/17/2026

Pine- Strawberry Fire District

6198 W Hardscrabble Mesa Rd
Pine, AZ 85544

Monthly Financial Report – August 2026

Attached are the following for your information and review:

1. Balance Sheet as of August 31, 2026.
2. Summary of Reconciled Cash Balances as of August 31, 2026.
3. Income Statement of Revenues and Expenditures for August 2026 including budget to actual and year-to-date balances.
4. Income and Expenses Graph FY27.
5. Monthly Disbursement Report.
6. 12-Month Cash Flow.

Key points:

- Revenue for August is $51,611 which is $34,042 under budget.
    - Tax Revenue is $7,840 which is $1,453 over budget.
    - Non-Tax Revenue is $43,771 which is $35,495 under budget.
- Expenses for August totaled $355,435 which is over budget by $20,758.
- YTD Total Revenue is $141,833, which is $70,317 under budget.
- YTD Total Expense is $875,774, which is $31,363 over budget.

Please contact the Finance Department at (480) 422-9777 for any questions or concerns regarding this report.

This report and the attached detail reports have been reviewed and approved by the Fire Board.

Board Clerk 09/17/2026 **Date**

Pine-Strawberry Fire District
P.O. Box 441 □ Pine, Arizona 85544
Phone: (928) 476-4272 □ Fax: (928) 476-4634
Website: www.psfdaz.com

Fire Chief's Report -September 2026

Emergency Activity

- Total Dispatches for August – 82 Calls for service
- Fire Calls
  - 7 False Alarm
  - 5 Wildland calls
  - 12 Public Service
  - 1 Car Fire
- 57 EMS Calls

July 2026 - **64** calls for service, Year-To-Date: **524**

Vehicle Report

- A43 Charged A/C system for poor operation (in-house)
- E42 Replaced Kussmaul auto Charger was not charging batteries from shoreline (in house) $911.99
- T41 Purchased 2 front tires from Southern Tire Mart $901.07
- T41 Tims Tire Installed 2 front tires $201.04
- E426 new hose reel supply line installed, also installed clamp to help keep from rubbing., new air and cabin air filters installed. Spare of both filters on truck for deployment $
- A41 Sent to York dodge for electrical issues, Updated BCM and PCM. $ Warranty
- Lots of time spent getting ready for New Engine prebuild trip

- **Budget 6110 total $2,014.46**

Training Report – Reported hours 586.5

- Fire Rescue1: Facial Trauma ALS/BLS
- Fire Rescue1: Building Construction
- EMS Tape and Chart: Mega Code Simulation with Crews, Online (Teams) or at Banner Payson Medical Center
- Daily PT for crews

Plan Reviews: The PSFD Fire Marshall reviewed 8 plans this month with a total addition of 1,403 sq ft. to the district, YTD total 61,165. The total fees collected this month were $1,816.98 and year-to-date total: $12,325.89.

Significant events:

- Multiple power outages- tree removal
- Wildland crews assisted with fires in Oregon and Bagdad
- Received a Grant for $50k from Governor's Office of Highway Safety -Extrication Equipment
- 5-Level III Ballistics Vest from Gila County
- Food Bank
- Promotions/Hire
  -Bill Potter to Act. Captain, Chris Williamson to Engineer and Fischer Pelto to Firefighter

Policy Committee Update

- Policy 2.10 Fire Chief's Evaluation – The policy committee updated the blue-lined sections of the attached policy at the Board's request. (See file attached; clean copy available.)

- Policy 2.11 Performance Improvement Plan – This new policy was written for the Board's consideration and potential approval and adoption. Form included. (See files attached.)

- Policy 4.17 Court Time Pay and 4.18 Jury Duty Pay – The policy committee made the changes requested by the Board for approval and gave these policies separate numbers rather than an A and B listing.